



EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds on
Tuesday, 9th February, 2010 at 4.00 pm**

MEMBERSHIP

Councillors

S Armitage	- Cross Gates and Whinmoor;
P Grahame	- Cross Gates and Whinmoor;
P Gruen	- Cross Gates and Whinmoor;
M Dobson	- Garforth and Swillington;
A McKenna	- Garforth and Swillington;
T Murray	- Garforth and Swillington;
J Lewis	- Kippax and Methley;
K Parker	- Kippax and Methley;
K Wakefield	- Kippax and Methley;
W Hyde	- Temple Newsam;
M Lyons	- Temple Newsam;
D Schofield	- Temple Newsam;

**Agenda compiled by:
Governance Services Unit
Civic Hall
LEEDS LS1 1UR**

**Janet Pritchard
247 4327**

**Acting Area Manager:
Keith Lander
Tel: 224 3973**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward/	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 8th December 2009.</p>	1 - 10
8			<p>WASTE TREATMENT FACILITY</p> <p>To consider the attached report of the Director of Environment and Neighbourhoods providing a progress update on the Residual Waste Treatment PFI Project.</p> <p>Time – 10 minutes - (Council Function)</p>	11 - 24

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9			<p>UPDATE ON 'VISION FOR COUNCIL LEISURE CENTRES' - OUTER EAST AREA</p> <p>To consider the attached report of the Head of Sport and Active Recreation updating Members on the progress of the 'Vision for Council Leisure Centres' with regard to East Leeds, Garforth and Kippax Centres.</p> <p>Time – 10 minutes - <i>(Council Function)</i></p>	25 - 28
10			<p>THE FUTURE OF PRIMROSE, CITY OF LEEDS, PARKLANDS GIRLS' HIGH SCHOOLS AND OF GIRLS ONLY SECONDARY EDUCATION IN LEEDS</p> <p>To consider the report of the Chief Executive of Education Leeds attaching the report to the January meeting of the Executive Board providing Members with the opportunity to contribute to the consultation process on the proposals to close Primrose High School, City of Leeds High School and Parklands High School and the future of girls only secondary education in Leeds.</p> <p>Time – 10 minutes - <i>(Council Function)</i></p>	29 - 72
11			<p>CHILDREN SERVICES - AREA COMMITTEE PERFORMANCE REPORT</p> <p>To consider the attached report of the Director of Children's Services providing the Committee with a dashboard of Children Services performance data.</p> <p>Time – 10 minutes - <i>(Council Function)</i></p>	73 - 86
12			<p>WELL BEING BUDGET (REVENUE) 2009/10</p> <p>To consider the attached report of the South East Area Manager providing an update on expenditure and project work in 2009/10 and recommendations regarding the Gardening and Decorating Scheme.</p> <p>Time – 10 minutes - <i>(Executive Function)</i></p>	87 - 96

Item No	Ward/	Item Not Open		Page No
13			<p>OUTER EAST AREA COMMITTEE CAPITAL BUDGET 2009/10</p> <p>To consider the attached report of the South East Area Manager requesting support for several new projects in the Outer East Area and updating Members on breakdown of spend by Ward.</p> <p>Time – 10 minutes - (Executive Function)</p>	97 - 104
14			<p>AREA DELIVERY PLAN 2008-11</p> <p>To consider the attached report of the South East Area Manager presenting the Area committee with an update on outcomes and outputs delivered this year from its Area Delivery Plan 2008-11.</p> <p>Time – 10 minutes - (Executive Function)</p>	105 - 130
15			<p>ACTIONS, ACHIEVEMENTS AND UPDATE REPORT</p> <p>To consider the attached report of the Acting South East Area Manager providing an update on actions and achievements around the Area Delivery Plan priorities since the previous meeting and providing information on current projects that the Area Management Team are working on.</p> <p>Time – 10 minutes - (Executive Function)</p>	131 - 168
16			<p>DATES AND TIMES OF FUTURE MEETINGS</p> <p>To note the date and time of the next meeting as 23rd March 2010 at 4.00pm in the Civic Hall, Leeds.</p>	

Agenda Item 7

EAST (OUTER) AREA COMMITTEE

TUESDAY, 8TH DECEMBER, 2009

PRESENT: Councillor K Parker in the Chair

Councillors S Armitage, M Dobson,
P Grahame, P Gruen, W Hyde, J Lewis,
M Lyons, T Murray, D Schofield and
K Wakefield

45 Chair's Opening Remarks

The Chair welcomed everyone to the December meeting of the East (Outer) Area Committee held in the Civic Hall, Leeds.

46 Declarations of Interest

a) The following personal interests were declared:-

- Councillor W Hyde in his capacity as a Governor at Temple Moor High School and Colton Primary School (Agenda Item 10) (Minute 53 refers)
- Councillor T Murray in his capacity as Chief Executive Officer for Learning Partnerships (Agenda Items 10, 11 and 16) (Minutes 53, 54 and 58 refers) and in his capacity as Trustee of Swillington Educational Charity (Agenda Item 12) (Minute 55 refers)
- Councillor K Wakefield in his capacity as a Governor at Ashtree School and Brighouse School (Agenda Item 13) (Minute 50 refers)
- Councillor J Lewis in his capacity as a Governor at Kippax North Primary School and Micklefield Primary School (Agenda Item 13) (Minute 50 refers)

b) The following personal and prejudicial interests were declared:-

- Councillor W Hyde in his capacity as Church Warden at St Mary's Church, Whitkirk (Agenda Item 9) (Minute 52 refers)
- Councillor D Schofield in his capacity as a member of St Mary's Church, Whitkirk (Agenda Item 9) (Minute 52 refers)
- Councillor P Gruen in his capacity as Chair of Aire Valley Homes (Agenda Item 9) (Minute 52 refers)
- Councillor P Grahame in her capacity as a Governor at Swarcliffe Primary School and due to the fact that her husband was also a Governor at the same school (Agenda Item 13) (Minute 50 refers)

47 Apologies for Absence

An apology for absence was received on behalf of Councillor A McKenna.

48 Open Forum

The Chair referred to the provision in the Area Committee Procedure Rules for an 'Open Forum' period at each ordinary meeting of an Area Committee, during which members of the public could ask questions or make representations on any matter within the terms of reference of the Area Committee. As there were no members of the public present, no issues were raised on this occasion.

49 Minutes of the Previous Meeting

A copy of the minutes of the previous meeting held on 27th October 2009 were submitted for approval.

Councillor P Gruen and Councillor M Lyons referred to Minute 34 'Matters Arising' in relation to the item on Neighbourhoods Wardens – Restructure Proposals.

Councilor Gruen requested a progress report on this issue for consideration at the next meeting in February. The Acting South East Area Manager, Keith Lander responded and agreed to address this issue later in the meeting under the item 'Actions, Achievements and Update Report' (Minute 58 refers).

Councillor Lyons raised his concerns that Members of the Committee were still unclear as to how many wardens there would be under the new structure.

RESOLVED – That the minutes of the meeting held on 27th October 2009 be confirmed as a correct record.

50 Consultation on Expansion of 17 Primary Schools in Leeds and Additional Provision for Children with Special Educational Needs at 2 Primary Schools

The Chief Executive, Education Leeds submitted a report presenting the consultation document on proposals for the expansion of 17 primary schools and additional provision for children with special educational needs at 2 primary schools.

The Chair welcomed to the meeting Lesley Savage, Senior Planning and Bids Manager and Darren Crawley, Early Years Planning Manager, Education Leeds to present the report and respond to Members' queries and comments.

Also in attendance was Pat Toner, Director of Organisational Improvement, Education Leeds who provided the meeting with background information around the consultation process.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- the recent Temple Newsam Ward Member discussions undertaken in respect of capacity problems at a number of schools in the Temple

Newsam area and the need for officers to focus on the admission problems at Meadowfield Primary School
(The Senior Planning and Bids Manager responded and confirmed that officers would address the admission problems at Meadowfield Primary School)

- the need for a drop off point and turning circle to be addressed at Whitkirk Primary School
- the need for the consultation process to focus on demographic planning and to acknowledge those difficulties encountered in Outer areas e.g. Thorner, as opposed to those occurring in Inner city areas
- the need to have a future vision in this area and not to rush the consultation process
- clarification of the table projections in respect of pupil projections and to acknowledge that the population does change
- clarification of what was happening with regards to the increase/decrease provision of surplace places in relation to those Nurseries attached to schools

RESOLVED –

- (a) That the contents of the report and appendix be noted.
- (b) That the above responses be incorporated as part of the ongoing consultation process.

(Councillor P Grahame having previously declared a personal and prejudicial interest in this item, left the room and took no part in the discussion or voting thereon)

51 Well Being Budget (Revenue) 2009/10

The South East Area Manager submitted a report providing information on commitments for 2009/10 and an update on the project work funded from the 2009/10 budget. The details of small grants processed since the beginning of the financial year were detailed in Appendix 1 to the report.

The Area Management Officer, Martin Hackett, presented the report and drew Members' attention to:-

- Gardening Scheme
- Garforth Arts Festival
- Christmas Lights

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- clarification of the cost arrangements in relation to the specialist arts advisers at Garforth Arts Festival

- clarification of the funding and proposed site arrangements for Christmas lights, in particular Cross Gates
- the need for full consultation to take place on Christmas lights between Ward Members, the Cross Gates Forum and traders

RESOLVED

- (a) That the report be noted.
- (b) That £6,000 be awarded to support Garforth Arts Festival from the community engagement stream of the Well Being Budget.
- (c) That in relation to the proposal regarding Christmas lights as outlined in section 3.4 to the report, this item be deferred to enable full consultation to take place between Ward Members, the Cross Gates Forum and traders.

52 Outer East Area Committee Capital Budget 2009/10

The South East Leeds Area Manager submitted a report which requested support for several new projects in the area from the capital budget allocation and updated Members on breakdown of spend by Ward.

The Area Management Officer, Martin Hackett, presented the report and responded to Member's queries and comments.

Discussion ensued on the contents of the report and appendices with specific reference to the key findings in relation to the Grafton Villas Long Footpath.

RESOLVED –

- (a) That the report and appendices be noted.
- (b) That the following requests for funding be approved:
 - To Garforth in Bloom for the Christmas Tree project - £1,303
 - To install CCTV to Fieldhead Carr Shopping area (Whinmoor) - £9,842
 - To Allerton Bywater Parish Council Regeneration Group for the colliery memorial fund - £5,000 subject to Allerton Bywater Parish Council acquiring the remaining £50,000 for the project.
 - To the Youth Offending Service in Halton Moor/Osmondthorpe to deliver an environmental project at the Halton Moor Community House - £2,480
 - To the Parochial Church Council of St Mary's Church Hall (Whitkirk) for the renewal of the kitchen - £5,000 subject to the church acquiring the rest of the funds to carry out the work
 - For floodlights to Fieldhead Carr rugby pitches (Whinmoor) – a further £2,000
 - To St Wilfrid's Church (Halton) for improvements to the church hall - £5,000 subject to St Wilfrid's Church acquiring the remaining funds for this project
- (c) That the request by Aire Valley Homes for £2,190 to retarmac the entrance to Halliday Road garage site not be approved.
- (d) That in relation to the request to approve the cancellation of the Grafton Villas capital order and the return of the previously allocated £15,000 to the budget of Cross Gates & Whinmoor Ward,

Draft minutes to be approved at the meeting
to be held on Tuesday, 9th February, 2010

consideration of this item be deferred to enable further discussions to be undertaken with the Cross Gates Forum.

(Councillor W Hyde and Councillor D Schofield having previously declared a personal and prejudicial interest in the item relating to St Mary's Church, Whitkirk left the room and took no part in the discussion or voting thereon on this application for capital funding)

(Councillor P Gruen having previously declared a personal and prejudicial interest in the item relating to Aire Valley Homes, left the room and took no part in the discussion or voting thereon on this application for capital funding)

53 Children's Services - Developing Local Arrangements for Children's Services Performance Management Reporting

The Director of Children's Services submitted a report which provided an outline of the proposed children's services performance management arrangements for Area Committees. The report also sought Member involvement in ensuring that the local performance information was relevant to local priorities to enable the Area Committee to carry out its performance monitoring role.

The Chair welcomed Ken Morton, Locality Enabler Children's Services, to present the report and respond to Members' queries and comments.

Also in attendance was Pat Toner, Director of Organisational Improvement, Education Leeds.

In summary, specific reference was made to the following issues:-

- to note recent changes to the Ofsted inspection framework with clarification sought on the Area Committee's involvement in supporting children's services improvement and better working
- the urgent need to address the issue of Children's Services which was in a critical state and to progress this corporately with consideration of increased locality working
- clarification of the financial tightening issue and the Area Committee's critical role in developing a strategic challenge in this area
(The Locality Enabler Children's Services responded and agreed to discuss the above issues further with Elected Members on the Area Committee)

RESOLVED –

- (a) That the proposed format for local children's service performance reporting be agreed and welcomed.
- (b) That a full performance report be received by the East (Outer) Area Committee at its February 2010 meeting.
- (c) That future performance reporting to the Committee be in January and July each year.

54 Children's Services - Improving Safeguarding and Integrated Working

The Director of Children's Services submitted a report introducing a presentation about key priorities of the Leeds Children and Young People Plan to advance integrated working and the strengthening of safeguarding arrangements.

Ken Morton, Locality Enabler Children's Services, delivered the presentation and responded to Members' queries and comments.

Also in attendance was Pat Toner, Director of Organisational Improvement, Education Leeds.

In summary, specific reference was made to the following issues:-

- reference to criticisms about the work in social care and the need to focus on families whose child had been blocked and to make significant progress at case level with such detail being included in future performance reports
- clarification if a code exists in trying to ascertain whether a child was being abused
(The Locality Enabler Children's Services responded and confirmed that there was no code available, as officers relied fully on the common sense approach in such cases)
- clarification of the work undertaken to date around assessment
(The Director of Organisational Improvement, Education Leeds responded and outlined the remit of the Leeds Safeguarding Children's Services Board who were identifying those children at risk and keeping them safe)
- the need for Elected Members to recognise that this was an important role, especially for the communities they serve in helping to engage safeguarding arrangements

RESOLVED –

- (a) That the contents of the report and presentation be noted.
- (b) That the Locality Enabler Children's Services be requested to take on board the above priorities and emerging actions as raised by Members.
- (c) That the recommendations made in the final presentation slide around those areas to be explored with the Area Committee be endorsed in accordance with the report now submitted.

(Councillor W Hyde left the meeting at 5.40pm at the conclusion of the above issue)

55 Youth Service

The Director of Children's Services submitted a report presenting performance data and commentary so far for 2009/10 for the Youth Service's delivery in the Outer East wards and plans for the future.

The Chair welcomed to the meeting Neil Bowden, Senior Youth Officer and Ken Morton, Locality Enabler, both from Children's Services, to present the report and respond to Members' queries and comments.

Also in attendance was Pat Toner, Director of Organisational Improvement, Education Leeds.

In summary, specific reference was made to the following issues:-

- clarification of the reach figures outlined in the Outer East Youth Service Performance targets v actuals April – Sept 09 (table 1 refers) and the need for the Area Committee to be supplied with a breakdown of the 522 within the Garforth and Swillington ward
(The Senior Youth Officer responded and agreed to supply this detail to Members of the Area Committee)
- clarification of the commissioning plans involving the Youth Service and the School Partnership Trust in Garforth
- clarification of the latest position in relation to the National Pool Lifeguard Qualification previously run at Kippax Leisure Centre prior to its closure
(The Senior Youth Officer responded and agreed to follow up this issue)
- clarification of the number of occasions that the Youth Service had consulted the Area Committee Chair and Elected Members on future plans
(The Senior Youth Officer responded and informed the meeting that the next round of ward Member briefings with the Youth Service had been arranged for January and February which were organised on a six/eight months basis)
- the concerns expressed that, in the past, the Youth Service had failed to keep appointments with Elected Members in view of their responsibilities around youth work
(The Senior Youth Officer responded that he had submitted his apologies to the last Committee meeting)
- the concerns expressed that the reach targets were out of date
- clarification of where the resources will come from in relation to the major challenges facing teenage pregnancy
(The Locality Enabler Children's Services responded and outlined the criteria around case work with specific reference to the need for officers to look at a risk analysis at school level)
- clarification if the work currently undertaken between the Youth Service and John Smeaton school targeting young people who were under achieving or who have low attendance had begun or was an aspiration with the school
(The Senior Youth Officer responded and agreed to contact the school for an update with a report back on progress)
- the need for an extra table to be inserted within the documents which would provide a summary of all the Youth Work programmes currently being delivered in the Outer East wards on the outcome/performance level

RESOLVED –

- (a) That the contents of the report and appendices be noted.
- (b) That the Senior Youth Officer and the Locality Enabler be requested to take on board the above comments made by Members in relation to developing future plans for the Youth Service's delivery in the Outer East wards.

(Councillor D Schofield left the meeting at 6.05pm at the conclusion of the above item)

56 Reporting Health & Environmental Action Service Activities to the Area Committees

The Director of Environment and Neighbourhoods submitted a report providing information about the scope and activities of the Health and Environmental Action Service in particular areas of the city and seeking feedback on the value, level of detail and format of information presented in the report.

The Chair welcomed to the meeting Mark Dolman, Service Support Manager, Environment & Neighbourhoods to present the report and respond to Members' queries and comments.

In presenting the report he apologised to Members for the non-availability of the colour appendix which would have made it easier for the Committee to read and digest

In summary, specific reference was made to the following issues:-

- the need for local precise information to be included within the document similar that reported to Police task groups
- the need for the detail to be broken down into wards
- the need for an additional column to be inserted showing service requests and what was pending
- the need to focus on operational issues relating to noise complaints
- the need to include map data

The Service Support Manager responded and agreed to work towards integrating these requests into future reports. However, the report was being presented to all Area Committees and the intention was to wait until all feedback had been received before deciding how best to satisfy these requests and further develop the report.

RESOLVED –

- (a) That the contents of the report and appendix be noted and welcomed.
- (b) That the format and detail be accepted as presented/amended as per the discussions above.
- (c) That the Area Committee receive six monthly reports.

57 East Leeds Community Centres - Draft Pricing and Lettings Policy

The South East Area Manager submitted a report providing an update of the implementation of the Pricing and Lettings Policy and proposed amendments to the policy.

The Area Management Officer, Martin Hackett, presented the report and responded to Member's queries and comments.

Clarification was sought on the proposed changes to the Pricing and Lettings Policy around Category 3 (Meetings of Community Benefit) and on the need for a report to be submitted to the next meeting on sports centres, in particular regarding the future of East Leeds Sports Centre.

RESOLVED –

- (a) That the changes to the Pricing and Lettings Policy be agreed.
- (b) That the Fieldhead Community Centre be delegated as the 'weekend use' facility for the East Outer area.
- (c) That a report on sports centres be prepared for consideration at the next meeting in February.

58 Actions, Achievements and Update Report

The Acting South East Area Manager submitted a report providing an update on actions and achievements around the Area Delivery Plan priorities since the previous meeting and providing information on current projects that the Area Management Team were working on.

The Acting South East Area Manager, Keith Lander presented the report and highlighted various key issues contained within the report for the information/comment of the meeting.

Discussion ensued with specific reference to the Neighbourhood Wardens Structure and the need for clarification around the management arrangements.

The Acting South East Area Manager responded a briefly outlined the proposed arrangements and in response to Members' queries, he agreed to report back further at the next meeting in February 2010 on the specific reporting management arrangements and in relation to the responsibilities of the post assigned to East Osmonthorpe.

RESOLVED –

- (a) That the report and appendices be noted.
- (b) That a second event under the Year of the Volunteer, as detailed in section 23 to the report, be supported by the East (Outer) Area Committee.
- (c) That the East (Outer) Area Committee support the following projects to be funded from Swarcliffe PFI Credits:-

- Award £2,000 each to Swarcliffe 'in bloom' and Whinmoor B 'in bloom'
- Award £2,400 for additional litter bins
- Award £30,000 for a young persons climbing wall and associated works
- Award £4,000 for a graffiti wall
- Award £3,750 for an additional 'Welcome Stone' in the Dennils
- Award £170 for a keypad at St Gregory's Youth & Adult Centre
- Agree to officers investigating having a Neighbourhood Warden 'type' post appointed to Swarcliffe for a minimum 3 year period – this was costed at £82,914

59 Dates and Times of Future Meetings

To note the date and time of future meetings:-

9th February 2010 at 4.00pm

23rd March 2010 at 4.00pm

Both meetings to take place in the Civic Hall, Leeds.

(The meeting concluded at 6.35pm)



Originator: Andrew Lingham

Tel: 24 75946

Report of the Director of Environment and Neighbourhoods

Outer East Area Committee

Date: 9th February 2010

Subject: Progress Update on Residual Waste Treatment PFI Project

<p>Electoral Wards Affected:</p> <p>All</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report updates the Area Committees on the Residual Waste Treatment PFI Project bid evaluation process, on communications undertaken to date and the proposed forward communication and consultation programme.

The report also summarises options appraisal work completed for the proposed residual waste transfer station in the West/North West of the City concluding that whilst there are some issues that will need to be addressed through the development of the PFI contract and the implementation of the wider waste strategy, the direct delivering residual waste to the main treatment facility as opposed to developing a dedicated residual Waste Transfer Station at Evanston Avenue, is clearly the most cost effective option. Officers are therefore recommending, in a report to Executive Board in February, that plans to develop the Kirkstall waste site to include a dedicated transfer station are not good value for money and should be dropped.

An update on the forward communications programme is also provide and outlines progress made in engaging with Leeds residents. An outline of the future communications and engagement programme is also provided.

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide a progress update to Area Committees on the Residual Waste Treatment PFI Project. This includes an update on the bid evaluation process, a summary of options appraisal work to determine the need for a residual waste transfer station in the West/North West of the City addition to the main waste treatment facility, details of analysis of traffic impacts associated with the proposals and the proposed communications and consultation strategy.

2.0 Background Information

2.1 In October 2006, Executive Board adopted the Integrated Waste Strategy for Leeds 2005-2035. As well as setting a wide range of local objectives, the Integrated Waste Strategy addresses EU Landfill Directive targets and has a vision of a zero waste city, whereby we reduce, reuse, recycle and recover value from all waste, and no waste is sent to landfill.

2.2 In September 2007, Executive Board approved updates to the Integrated Waste Strategy to address the statutory recycling targets set out within DEFRA's Waste Strategy for England 2007 and to reflect the Council's commitment to achieving a combined recycling and composting rate in excess of 50% of household waste.

2.3 The Integrated Waste Strategy targets are now set as follows:

- To achieve a recycling / composting rate of at least 50% of household waste by 2020;
- To reduce the annual growth in waste per household to 0.5% by 2010 and eliminate waste growth per household by 2020;and
- To recover value from 90% of all household waste by 2020.

2.4 In July 2008 the Council began procurement of the Residual Waste Treatment PFI Project and in November 2008 the Executive Board approved the detail of the evaluation criteria to be used to evaluate the bids received for the duration of the procurement.

2.5 This report deals with the progress of the procurement since this time.

3.0 Main Issues

3.1 Residual Waste Treatment Project Progress

3.1.1 As previously reported to Area Committees, the Council is currently concluding the evaluation of the detailed bids submitted by bidders in accordance with the City Council's evaluation methodology approved by the Executive Board in November 2008. Details of the three remaining bidders are set out in Table 1 below, including a brief description of their proposed technology solution and the site that they propose to use (a map showing the site locations is attached at Appendix A for information).

Table 1

Consortia	Technology solution	Proposed site
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Aire Valley Environmental, a joint venture between Covanta Energy Ltd and Kelda Water Services Ltd.	Mechanical pre-treatment to extract recyclables, followed by Energy from Waste process	Part of the Knostrop Wastewater Treatment Works site
Joint venture between Interserve Investments Ltd and United Utilities PLC	Mechanical biological treatment to extract recyclables, followed by Gasification process	Former wholesale market site on the East Leeds Link Road, Cross Green
Veolia ES Aurora	Mechanical pre-treatment to extract recyclables, followed by Energy from Waste process	Former wholesale market site on the East Leeds Link Road, Cross Green

3.1.2 Members and the public will be notified during February 2010 of the outcome of the detailed solutions evaluation and the two bidders being taking forward to the next stage of the procurement process (Invitation to Submit Refined Solutions).

3.2 Waste Transfer Station

Costs

3.2.1 The option to develop a residual waste transfer station (WTS) was incorporated within the scope of the Residual Waste Treatment PFI project based primarily on the efficiencies that could be realised for the refuse collection service through tipping at two points within the City rather than delivering directly to the main treatment facility. The reference site for the WTS agreed by Executive Board in November 2008 was the site of the existing facility on Evanston Avenue, off Kirkstall Road, which incorporates a Household Waste Sorting Site (HWSS) operated by the City Council in addition to a transfer operation for a range of recyclable materials and other specialist wastes.

3.2.2 Having now received indicative costs from PFI bidders for the WTS element of their proposals alongside their main detailed bid submissions, the Council has now finalised the following assessments:

- a) Analysis of efficiency impacts for the refuse collection service;
- b) Analysis of WTS cost information from the PFI bidders;
- c) Independent assessment of the costs to the Council of redeveloping the Evanston Avenue site outside of the PFI project; and
- d) Assessment of any risks and other non-financial issues associated with the development of a dedicated WTS for residual waste.

3.2.3 The Council commissioned an independent analysis of the costs to the Council of redeveloping the Evanston Avenue site to assess whether developing a dedicated residual represents better value for money. This exercise assessed two scenarios:

Scenario A Full redevelopment of the Evanston Avenue site to provide a dedicated WTS for 50% of the City's residual waste, and to include a redeveloped HWSS and the existing WTS capacity for a range of materials;

Scenario B Redevelopment of the Evanston Avenue site to include only a redeveloped HWSS and the existing WTS capacity for a range of materials

- 3.2.4 The difference in cost of the two scenarios above was then considered alongside the savings to the refuse collection service that could be anticipated through having the dedicated residual WTS, and this is set out in Table 1 below. Redevelopment costs are shown as current costs.

Table 1

Current Costs	£000
Total annual cost of Scenario A	1,413
Total annual cost of Scenario B	(704)
Additional Service Collection Costs (by not having a dedicated residual WTS)	(285)
Additional annual cost of Scenario A compared to Scenario B	424

- 3.2.5 In summary, these findings indicate a potential additional cost of £424,000 to the Council of developing a dedicated residual WTS at Evanston Avenue, compared to delivering residual waste for treatment directly to the main treatment facility.

Traffic Impact Analysis

- 3.2.6 An analysis of the traffic impacts associated with either developing a dedicated WTS for residual waste at Evanston Avenue or directly delivering all residual waste to the main treatment facility has also been completed using route planning software. It should be noted that these vehicle movements are already taking place across the city and whilst the use of different disposal points for refuse collection vehicles will have some impact on routing, this will not result in an increase in the total number of vehicle movements city-wide.
- 3.2.7 Also, it should be noted that approximately 86% of residual waste collected from the kerbside is currently delivered directly to the Skelton Grange landfill site in South East Leeds, in close proximity to the two possible sites for the proposed treatment facility. In addition the vast majority of these vehicle trips take place outside of the morning and evening peak traffic periods.
- 3.2.8 Data from Highways Planning indicates that on average there are approximately 9,700 daily vehicle trips between 7:00am and 7:00pm along the East Leeds Link Road (ELLR) in both directions. As such the capacity of ELLR to accommodate the direct delivery of all residual waste is far in excess of this requirement.
- 3.2.9 In addition, the new ELLR connects to the A1/M1 Link Road, the M621 and the Inner Ring Road at either end, and is therefore accessed from major arterial routes. There are also weight restrictions for refuse collection vehicles and other HGVs through areas that provide access to the ELLR from the A64 via East End Park, and through Osmondthorpe and Halton Moor from Osmondthorpe Lane/Halton Moor Road, thus

preventing the use of routes through more residential areas, and it is within the control of the Council to ensure that this is adhered to by the refuse collection service.

- 3.2.10 Further information on the analysis of vehicle movements based on direct delivery of residual waste for treatment under the PFI contract to Cross Green can be found at Appendices B and C.
- 3.2.11 Appendix B provides figures on the estimated level of refuse collection vehicle deliveries under the following options: a) the 'status quo' (i.e. delivery of residual waste to a range of landfill sites and a waste transfer station, with around 86% being directly delivered to the Skelton Grange landfill; b) delivery of all residual waste for treatment under the PFI contract to Cross Green. This also provides a representation of the profile of the vehicle arrival times over the course of the day. This clearly shows the vast majority of vehicle movements taking place outside of morning and evening peak traffic periods.
- 3.2.12 It is important to note that, whilst based on the best available information and assumptions, and providing a robust indication of anticipated vehicle movements, this analysis does not take account of, for example, potential future recycling collection service developments, potential efficiencies in vehicle movements that could be achieved through a reconfiguration of refuse collection routes, or further guidance from a Highways Planning perspective in terms of optimum routing of vehicles.
- 3.2.13 Appendix C contains maps providing an indication of the routing of vehicles city-wide under the same two scenarios.

Conclusions

- 3.2.14 In consideration of the factors above, whilst there are some issues that will need to be addressed through the development of the PFI contract and the implementation of the wider waste strategy, the direct delivering residual waste to the main treatment facility as opposed to developing a dedicated residual WTS at Evanston Avenue, is clearly the most cost effective option.
- 3.2.15 Officers are therefore recommending, in a report to Executive Board in February, that plans to develop the Kirkstall waste site to include a dedicated transfer station are not good value for money and should be dropped.
- 3.2.16 However, the continued use of this site as an HWSS and for the bulking and storage for onward transfer of a range of materials remains necessary. Work is currently in progress to prepare a further report to Executive Board describing the future strategy for HWSSs city-wide, and this report will expand on the proposed strategy for the Evanston Avenue site.

3.3 Programme

- 3.3.1 The future programme and the proposed levels of delegation in respect of the decisions necessary to progress the procurement is shown below. The table assumes that the detailed evaluation of bids at each stage and the recommendations as to which bidder is deselected is considered by the Project Board and decided by the Director of Environment and Neighbourhoods:

Decision	Estimated Date	Decision Making Body
Support for proceeding to the Invitation to Submit Refined Solutions (ISRS) stage	February 2010	Executive Board
Call for Final Tender – leading to selection of Preferred Bidder	October 2010	Director of Environment and Neighbourhoods (under delegated powers)
Authority to contract with preferred bidder	November 2010	Director of Environment and Neighbourhoods (under delegated powers)
Support for proceeding to Preferred Bidder stage	November 2010	Executive Board
Contract finalisation and award	March 2011	Director of Environment and Neighbourhoods (under delegated powers)
Final approval of project funding	March 2011	DEFRA
Planning permission	Late 2011	Plans panel

3.4 Communications Strategy

3.4.1 The forward communications and engagement strategy was agreed with the Project Board and communicated via the Area Committees in March and April 2009. Feedback received through the Area Committee process was used to refine the communications and engagement strategy.

Communications and education to date

3.4.2 Between September 2009 and February 2010 the following elements of the communications and engagement strategy have been delivered:

- All Area Committees received a presentation describing the project in September 2009;
- Information leaflets have been produced on the following topics: 'What is Leeds doing with its waste?'; 'The City's Waste Solution – technologies and bidders'; 'The City's Waste Solution – your questions answered';
- A Member's information pack was produced and distributed in October 2009. It included the information leaflets above, a briefing on health implications of incineration technologies, and a CDROM copy of the presentation;
- A household information pack was produced and distributed in December 2009 to 12,075 households within the identified 'footprint' area. It included the information leaflets above and a reply paid postcard to register for further information or attend a briefing session.
- Posters were distributed with registration postcards in key community locations during December 2009, such as one stop shops, to further publicise the opportunity to register for further information;
- A further 180 households were 'door-knocked' in the 'Nevilles' area of Osmondthorpe during December to further encourage residents to register. 38 households were spoken to;

- A full page article was included in 'Recycling and Waste News', which was distributed to all households in Leeds during December, asking residents citywide to register to receive more information;
- To date (19th January 2010) 129 residents have registered to receive further information with 90 of these having registered to attend a briefing event;
- 690 businesses local to the proposed sites have been identified and sent information packs in January 2010, and encouraged to register for information or attend briefing sessions;
- The Councils representatives have met with a range of other interest groups in order to provide further information, including Friends of the Earth.

3.4.3 During February the following activities will be delivered:

- The project is in the process of providing a further update to the four key Area Committees, East Outer, East Inner, South Inner and, North West Inner during the February 2010 Committee cycle. This information includes an update on communications and engagement activity, further information about predicted traffic movements at proposed locations for facilities, further detail about the forward timetable and, in particular, the formal planning process.
- Briefing sessions will be delivered to registered residents and businesses during late January and February.
- The two bidders who have been selected to be taken forward to the next stage of the procurement process will be announced publicly through a press release, and through this Executive Board report, utilising the information as set out in 4.8 above.
- This information will also be sent to residents and businesses in the identified 'footprint' area during February.

Proposed Forward Communications and Consultation Programme

- 3.4.4 Over the next four months, bidders will be producing further submissions which will be used to inform the community engagement from June to Autumn 2010: To inform these submissions, a range of environmental and ground surveys will commence on both the sites. Further details of which will be provided to local ward members along with dates that the surveys are to be conducted.

Community engagement on the proposals from the final two bidders (June to Autumn 2010);

- 3.4.5 The Council will begin a further round of community engagement, to further involve residents and businesses local to the identified sites in a dialogue about the remaining two proposed solutions. This will target residents who have registered to receive information, but will also seek to encourage further interest from those residents who have not registered, through a further round of communications activity, including where necessary 'door-knocking' in local areas.
- 3.4.6 The intention of this stage is to provide further, more detailed, information to residents and businesses about the final two technology types and site options, to enable feedback on issues with particular bids and sites, and address any of these prior to the start of the formal planning process. This stage will directly involve the final two bidders to make sure that they get feedback 'first-hand' in order that they can act on it effectively.

3.4.7 The Council will also use this stage to identify any opportunities for benefits to the local community which could arise from the Residual Waste Treatment Facility, such as amenity value, or economic development.

3.4.8 A similar approach to that described in 7.2 above will be taken, inviting residents to be involved in facilitated sessions in the local areas most affected by proposals. We expect that this stage will lead to the inception of a formal community liaison group to be continued for the duration of the project.

3.4.9 The preferred bidder will be announced in November 2010.

Statutory consultation process for planning permission for a Residual Waste Treatment Facility (early 2011 onwards);

3.4.10 We currently expect that the preferred bidder will apply for planning permission in late 2010. At this stage the Council will support the bidder to undertake a formal consultation, in line with the statutory planning process, on the Council's preferred technology and site.

3.4.11 A decision on planning permission will be taken in late 2011.

4.0 Recommendations

4.1 That Area Committee note the content of this report and raise any questions.

Background Papers

Executive Board report – integrated waste strategy 2006,2007 and 2008

Area Committee report - Residual waste treatment facility update July 2009

Executive Board report – Feb 2010

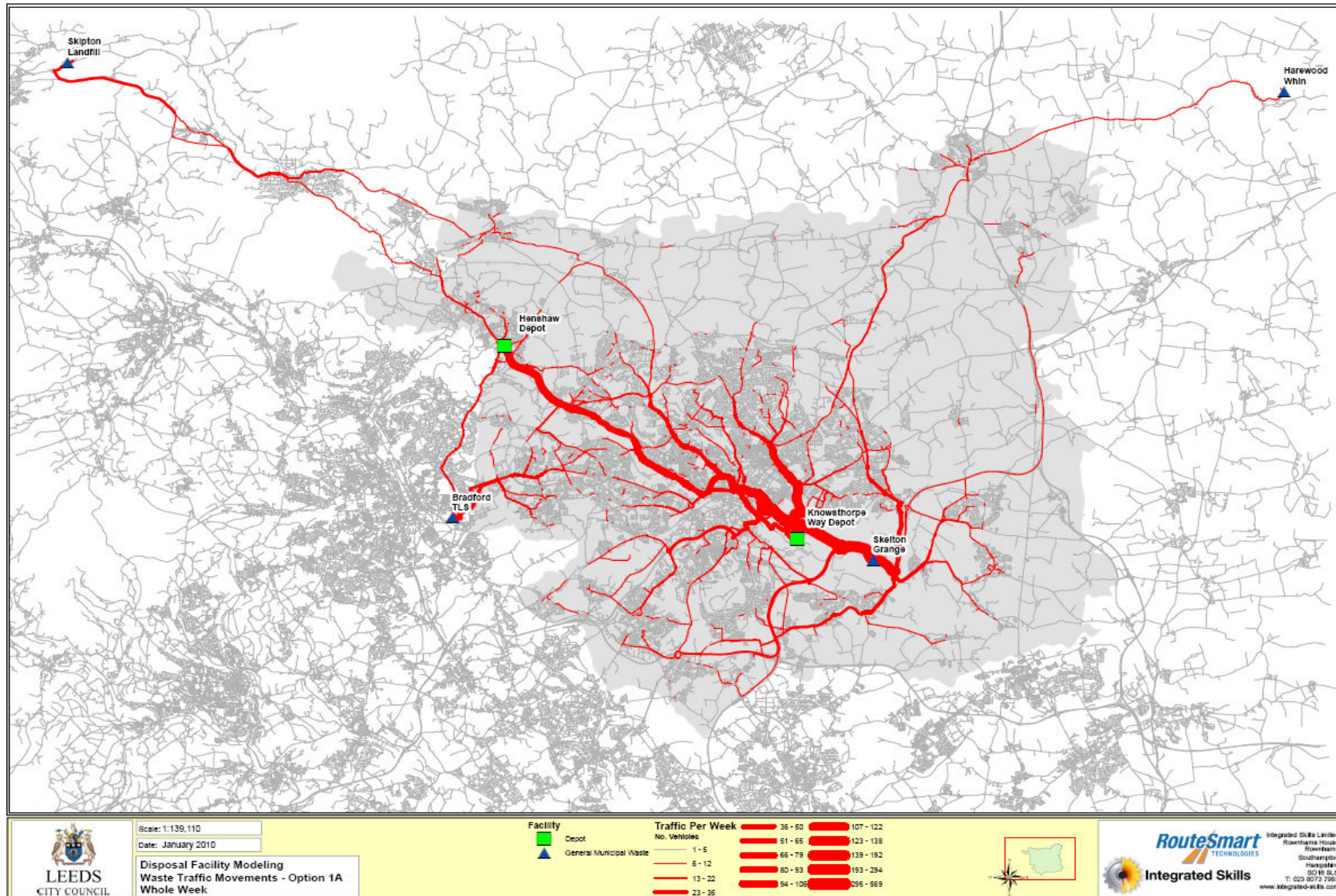


a) Estimated current tipping arrival times at current tipping locations (i.e. landfill and WTS) for RCVs

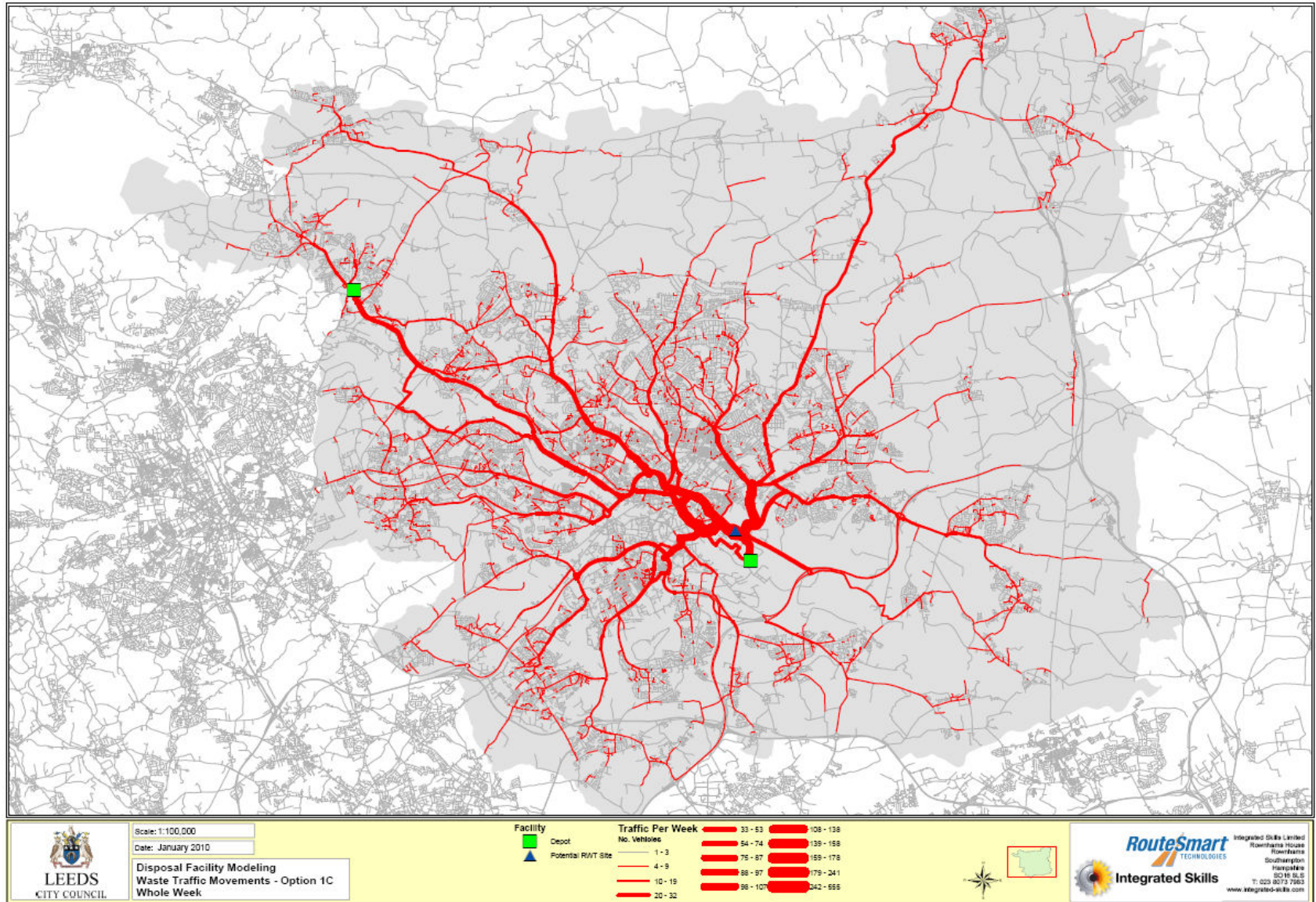
Day	Facility	Before 10:00	10:00 - 10:15	10:15 - 10:30	10:30 - 10:45	10:45 - 11:00	11:00 - 11:15	11:15 - 11:30	11:30 - 11:45	11:45 - 12:00	12:00 - 12:15	12:15 - 12:30	12:30 - 12:45	12:45 - 13:00	13:00 - 13:15	13:15 - 13:30	13:30 - 13:45	13:45 - 14:00	14:00 - 14:15	14:15 - 14:30	14:30 - 14:45	14:45 - 15:00	15:00 - 15:15	15:15 - 15:30	15:30 - 15:45	15:45 - 16:00	16:00 - 16:15	16:15 - 16:30	16:30 - 16:45	16:45 - 17:00	After 17:00	Total																	
Monday	Harewood Whin											1																					2																
	Skelton Grange					1		2	4	8	4	5	3	3	1	1	1	1			6	5	7	7	6	1	2						68																
	Bradford TLS								2	1										2	1												6																
	Skitpon LFS																																	0															
Tuesday	Harewood Whin																1						1										3																
	Skelton Grange						1	2	4	7	6	2	1	4	1	1	1			2	3		3	9	8	4	2	2					63																
	Bradford TLS								1	1	1										1	1	1										6																
	Skitpon LFS												1	1												1	1							4															
Wednesday	Harewood Whin																																	0															
	Skelton Grange						3	5	6	2	4	3	1	2	2	1	2	1	7	6	1	4	4	1		4	4					1	64																
	Bradford TLS								1			1	1	1	1								2	2										8															
	Skitpon LFS											1				1											2							4															
Thursday	Harewood Whin																																	0															
	Skelton Grange					1		3	6	6	1	2	1	4	1	2	2			2	1	4	5	7	4	5	4	1					62																
	Bradford TLS							1	1			2	1										2	1	2									10															
	Skitpon LFS										1																					1		2															
Friday	Harewood Whin																																	0															
	Skelton Grange						2	4	7	6	6	2		2		2	3	3	6	4	3	4	1		2	2	5	2			1		67																
	Bradford TLS												2	2											2	2								8															
	Skitpon LFS											1												1										2															
Saturday	Harewood Whin													1																				1															
	Skelton Grange						1	3	4	5	9	4		6	5	4	7	3	3	6				1										61															
	Bradford TLS						1			2							1	2																6															
	Skitpon LFS																																		0														
																																																	447

b) Estimated RCV tipping arrival times based on delivering directly to Main Treatment Facility at Cross Green

Day	Facility	Before 10:00	10:00 - 10:15	10:15 - 10:30	10:30 - 10:45	10:45 - 11:00	11:00 - 11:15	11:15 - 11:30	11:30 - 11:45	11:45 - 12:00	12:00 - 12:15	12:15 - 12:30	12:30 - 12:45	12:45 - 13:00	13:00 - 13:15	13:15 - 13:30	13:30 - 13:45	13:45 - 14:00	14:00 - 14:15	14:15 - 14:30	14:30 - 14:45	14:45 - 15:00	15:00 - 15:15	15:15 - 15:30	15:30 - 15:45	15:45 - 16:00	16:00 - 16:15	16:15 - 16:30	16:30 - 16:45	16:45 - 17:00	After 17:00	Total	
Monday	Pontefract Lane						1	3	8	9	7	2	1	2	2	1		1		1	4	7	6	13	3	2	2						75
Tuesday	Pontefract Lane						2	4	3	5	6	3	3	5	3		1		1		3	3	9	12	8	2	2						75
Wednesday	Pontefract Lane						2	5	6	6	4	1	2	6			3	3	2	2	4	10	10	6	3	1							76
Thursday	Pontefract Lane						1	5	2	3	7	5	5	2	1		2	2	1		1	3	5	14	8	7	1		1				76
Friday	Pontefract Lane						1	9	3	5	7	5	5	1	2	1	1		4	3	3	6	10	3	2	1	2	2					76
Saturday	Pontefract Lane				1		1	3	5	5	9	3		3	10	6	7	10	3	2													68
																																	446



a) Estimated weekly RCV movements across the City based on current tipping locations



b) Estimated weekly RCV movements based on direct delivery to Main Treatment Facility at Cross Green

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Originator: Mark Allman

Tel: 2478323

Report of the Head of Active Recreation

Outer East Area Committee

Date: 9th February 2010

Subject: Update on 'Vision for Council Leisure Centres' – Outer East Area

Electoral Wards Affected:

Temple Newsham
Kippax & Methley,
Garforth & Swillington,

Ward Members consulted
(Referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

In August 2009, the Executive Board approved the proposed 'Vision for Council Leisure Centres' which included plans for the future of East Leeds, Garforth and Kippax Leisure Centres

This report seeks to update members on the plans for these centres and the proposal to continue maintaining and operating them until the plans come to fruition.

1.0 Purpose of This Report

- 1.1 To update members on the progress of the 'Vision for Council Leisure Centres' with regard to East Leeds, Garforth and Kippax.

2.0 Background Information

- 2.1 In August 2009, The Executive Board approved the 'Vision for Council Leisure Centres' which sets out a ten year plan for the replacement, refurbishment and asset transfer of the current stock of leisure centres in Leeds.
- 2.2 With particular regard to the east area of Leeds, the Executive Board agreed:

Outer East: *To re-provide Kippax and Garforth Leisure Centres in the form of one new or refurbished swimming pool, fitness suite and other appropriate dry side sports facilities to serve the communities of Garforth and Kippax, with a commitment to deliver and resource by 2017.*

Inner East: *provision of Fearnville and East Leeds Leisure Centres in the form of one new, purpose built, well being centre, with a commitment to deliver and resource by 2013/15.*

To seek expressions of interest to transfer East Leeds and Fearnville Leisure Centres to a Community Organisation.

East Leeds Leisure Centre and Fearnville Leisure Centre to remain under Council management until such time that:-

- a) a new well being centre is confirmed; or*
- b) a suitable community organisation has been identified to whom to transfer the asset(s).*

To seek to transfer the management of Richmond Hill Sports Hall to a Community Organization.

3.0 Main Issues

- 3.1 Originally, Outer East was considered as a potential wellbeing centre site with the possibility of future PFI funding, however, it will now require an alternative funding solution to be developed as a consequence of not being considered a priority by the local NHS or Adult Social Care in Leeds. However, the original proposal of replacing both Garforth and Kippax leisure centres with one improved site remains; although there is no clear funding solution at this stage and further feasibility work is required to determine the best location. Any re-provision must take account of other sports halls provided in both the Garforth and Kippax localities. Equally, any future facility mix must take account of existing extensive squash facilities provided at Garforth Leisure Centre. In the meantime, the status quo would remain.

- 3.2 Consequently, the two sites are being maintained and will operate as they are for the time being, while consideration will be made of opportunities for both funding and sites in the future.
- 3.3 Recently, the ceiling at Kippax pool has been replaced at a cost of £150,000 and a large amount of maintenance work has been carried out at both sites in an effort to ensure the service remains until alternative provision can be agreed.

4.0 Implications for Council Policy and Governance

- 4.1 The proposals for the East Leeds leisure centres are in line with the Vision for Leisure Centres.
- 4.2 Through its Vision, 'Increasing participation in sport and active recreation contributing to healthier communities', delivered by both direct services and effective partnership working, the Sports and Active Recreation Service supports the achievement of significant parts of the Leeds Strategic Plan 2008-2011, and a number of strategic outcomes and improvement priorities. The most obvious outcomes supported are:
- Increased participation in cultural opportunities through engaging with all our communities - Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.
 - Reduce health inequalities through the promotion of healthy life choices and improved access to services - Reduce rate of increase in obesity and raise physical activity for all.
- 4.3 Other Leeds Strategic Plan improvement priorities are supported due to the potential collocation of services through the wellbeing initiative:
- Reduce premature mortality in the most deprived areas
 - Improve the assessment and care management of children, families and vulnerable adults
 - Improve psychological, mental health and learning disability services for those who need it
 - Increase the proportion of people in receipt of community services enjoying choice and control over their daily lives
 - Improve safeguarding arrangements for vulnerable children and adults through better information, recognition and response to risk

5.0 Legal and Resource Implications

- 5.1 Maintenance revenue and capital funding is still being allocated to these sites to ensure they remain open whilst the Vision for Leisure Centre's plan is being implemented.

6.0 Conclusions

- 6.1 It is recognized that leisure centres are an important resource for the local communities and that they provide important opportunities for people to be more active, thereby increasing the health and wellbeing of the local communities.
- 6.2 The Sport and Active Recreation Service propose to continue operating the current centres until opportunities can be sought to improve the provision in the local areas.

7.0 Recommendations

- 7.1 That members note the contents of the report.

Background Papers

Report to Executive Board August 2009 – Vision for Leisure Centres



Leeds

CITY COUNCIL

Originator: Pat Toner

Tel: 0113 247 5613

Report of Chief Executive of Education Leeds

Area Committee Outer East Area Committee

Date: 9th February 2010

Subject: THE FUTURE OF PRIMROSE, CITY OF LEEDS, PARKLANDS GIRLS' HIGH SCHOOLS, AND OF GIRLS ONLY SECONDARY EDUCATION IN LEEDS

<p style="text-align: center;">Electoral Wards Affected:</p> <div style="display: flex; align-items: center; margin-top: 10px;"> <input style="width: 40px; height: 20px; margin-right: 10px;" type="checkbox"/> Ward Members consulted (referred to in report) </div>	<p style="text-align: center;">Specific Implications For:</p> <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 70%;">Equality and Diversity</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td>Community Cohesion</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Narrowing the Gap</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	Equality and Diversity	<input checked="" type="checkbox"/>	Community Cohesion	<input type="checkbox"/>	Narrowing the Gap	<input checked="" type="checkbox"/>
Equality and Diversity	<input checked="" type="checkbox"/>						
Community Cohesion	<input type="checkbox"/>						
Narrowing the Gap	<input checked="" type="checkbox"/>						

Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for call in	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

The attached report was submitted to the January meeting of the Executive Board. It included recommendations that the Council should immediately:-

1. Move to formal consultation on a proposal to close Primrose High School in August 2011, and that a new 11-18 Academy, sponsored by the Co-operative Group with Leeds City College as education partner, open on the site in September 2011.
2. Move to formal consultation on a proposal to close City of Leeds High School and the future use of the site for educational provision.
3. Move to formal consultation on a proposal to close Parklands Girls High School in August 2011, and that a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), open on the site in September 2011.
4. Undertake a city wide consultation on the future of girls only secondary education in

Leeds.

A further report will be submitted to the April meeting of the Executive Board that will explain the outcome of these consultations. This report enables members of the Area Committee to contribute to the consultation process and inform the outcome of the consultation. The views of the Area Committee will be included in the proposed report to the Executive Board in April.

Implications for the Council

Members are asked to note that the full policy and governance as well as legal and resource implications for the Council are examined in the attached Executive Board report.

Recommendations

The Outer East Area Committee are requested to:

- comment upon the proposal to close Parklands Girls High School and replace it with a co-educational academy sponsored by EACT;
- consider commenting upon the remainder of the proposals being consulted upon within the attached Executive Board report.

Background papers

Executive Board report Jan 10th 2010 - The future of Primrose, City of Leeds, Parklands Girls' High Schools, and of girls only secondary education in Leeds.



REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

EXECUTIVE BOARD: 6 January 2010

SUBJECT: The future of Primrose, City of Leeds, Parklands Girls' High Schools, and of girls only secondary education in Leeds.

EXECUTIVE SUMMARY

PURPOSE OF THIS REPORT

- 1 The purpose of the report is to seek approval to formally consult on proposals to i) close Primrose High School, to be replaced by an academy sponsored by the Co-operative Group, with Leeds City College as the education partner, on the same site, ii) close City of Leeds High School, and iii) close Parklands Girls' High School to be replaced by a co-educational academy sponsored by the Edutrust Academies Charitable Trust (EACT) on the same site. The report also seeks approval for a city wide consultation on the future of girls only secondary education in Leeds.

BACKGROUND INFORMATION

- 2 In 2008, the Government launched the National Challenge for every secondary school to have at least 30% of their young people achieve five good GCSEs including English and Maths. In Leeds, three schools have been identified as requiring structural solutions to respond to this challenge.
- 3 At its meeting on 14th October, Executive Board considered the latest of a series of reports on the local authority's response to the Government's National Challenge. The Board agreed to consult formally on:-
 - the closure of City of Leeds, Primrose and Parklands High Schools;
 - establishing a new co-educational Academy in east Leeds on the Parklands site by 2011;
 - establishing a 14-19 hub on the City of Leeds site by 2011;
 - establishing an Academy on the Primrose site by 2011

- 4 This report restates the case for each school and presents the formal consultation documents required, if the board agree, to proceed to formal consultation on the three schools.
- 5 The proposal on the future of Parklands Girls High School has the potential to limit parental choice through the removal of the city's ability to provide girl's only secondary education provision for those parents who wish this for their daughter. In order to assess the strength of public opinion on the implications of this in Leeds it is proposed that there is a parallel city wide consultation on the council's policy of retaining girls only secondary education in Leeds.
- 6 The nature of the consultation on the 14-19 hub is different. Work is on-going to consider with schools, colleges and other partners in the city the nature of the 14 – 19 hub. A series of workshops and consultations have commenced this term to develop a more detailed proposal. The strands being considered include: curriculum, governance, workforce and sustainability. The consultation on the closure of the City of Leeds high school will provide opportunities for respondents to comment o the use of the site for educational provision should the school close. There will be separate consultations on the 14-19 hub and this will be the subject of a separate report to the Executive Board before Easter 2010.

RECOMMENDATIONS

- 7 Members are asked to:
 - i) approve moving to formal consultation on a proposal to close Primrose High School in August 2011, and that a new 11-18 Academy, sponsored by the Co-operative Group with Leeds City College as education partner, open on the site in September 2011;
 - iii) approve moving to formal consultation on a proposal to close City of Leeds High School and the future use of the site for educational provision;
 - iii) approve moving to formal consultation on a proposal to close Parklands Girls High School in August 2011, and that a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), open on the site in September 2011;
 - iv) approve a city wide consultation on the future of girls only secondary education in Leeds;
 - v) note that a further report will be submitted in April 2010 that will explain the outcome of these consultations and enable Members to decide how to take these proposals forward.



Agenda Item:
 Originator: Dirk Gilleard
 Pat Toner
 Telephone: 50235 / 75613

REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

EXECUTIVE BOARD: 6 January 2010

SUBJECT: The future of Primrose, City of Leeds, Parklands Girls' High Schools, and of girls only secondary education in Leeds.

<p>Electoral Wards Affected:</p> <p>All</p> <p>Ward Members consulted (referred to in report) <input checked="" type="checkbox"/></p>	<p>Specific Implications For:</p> <p>Equality & Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
<p>Eligible for Call-in <input checked="" type="checkbox"/></p>	<p>Not Eligible for Call-in (Details contained in the Report) <input type="checkbox"/></p>

1.0 PURPOSE OF THIS REPORT

1.1 The purpose of the report is to seek approval to formally consult on proposals to i) close Primrose High School, to be replaced by an academy sponsored by the Co-operative Group, with the Leeds City College as education partner, on the same site, ii) close City of Leeds High School, and iii) close Parklands Girls' High School to be replaced by a co-educational academy sponsored by the Edutrust Academies Charitable Trust (EACT) on the same site. The report also seeks approval for a city wide consultation on the future of girls only secondary education in Leeds.

2.0 BACKGROUND

2.1 In 2008, the Government launched the National Challenge. This means that the minimum standard expected of every secondary school is that 30% of their young

people achieve five good GCSEs including English and Maths.

- 2.2 At its meeting on 14th October, Executive Board considered the latest of a series of reports on the local authority's response to the National Challenge. This report emphasised the need to identify deliverable solutions as a matter of urgency if this complex and challenging agenda is to be taken forward successfully. The Board agreed to consult formally on:-
- the closure of City of Leeds, Primrose and Parklands High Schools;
 - establishing a new co-educational Academy in east Leeds on the Parklands site by 2011;
 - establishing a 14-19 hub on the City of Leeds site by 2011;
 - establishing an Academy on the Primrose site by 2011
- 2.3 The proposal on the future of Parklands Girls High School has the potential to limit parental choice through the removal of the city's ability to provide girl's only secondary education provision for those parents who wish this for their daughter. In order to assess the strength of public opinion on the implications of this in Leeds it is proposed that there is a parallel city wide consultation on the council's policy of retaining girls only secondary education in Leeds.
- 2.4 The nature of the consultation on the 14-19 hub is different. Work is on-going to consider with schools, colleges and other partners in the city the nature of the 14 – 19 hub. A series of workshops and consultations have commenced this term to develop a more detailed proposal. The strands being considered include: curriculum, governance, workforce and sustainability. The consultation on the closure of the City of Leeds high school will provide opportunities for respondents to comment on the use of the site for educational provision should the school close. This will be the subject of a separate report to the Executive Board before Easter 2010.
- 2.5 Work has now been undertaken to identify suitable sponsors for the proposed academies, to secure expressions of interest, and to identify the required size for these institutions to meet current and future need.

3.0 MAIN ISSUES

- 3.1 The role of the Local Authority is changing from provider of services to the commissioner of provision to serve local communities. Academies are independent schools whose success is dependent upon the absolute responsibility given to their sponsors, their governing bodies, and their principals. They are established through an agreement between the Department for Children, Schools and Families (DCSF), the Local Authority, and the sponsor.
- 3.2 Education Leeds has liaised with the DCSF to identify suitable sponsors for both of the proposed academies.
- 3.3 **Primrose**
- 3.3.1 Primrose High School faces significant challenges; the standards achieved by the school are low compared with those achieved in similar schools in Leeds. This

means that not enough young people are succeeding and reaching their potential at present. At present Primrose is not enabling enough young people to achieve the five good GCSE's including English and Maths expected through the national challenge.

3.3.2 Education Leeds and the school have been working together and there have been improvements. However, we are not confident that the leadership; attendance; standards; achievement; and the budget: can improve quickly enough to benefit the young people in the school now and those likely to attend the academy in the future.

3.3.3 With the input from the Co-operative Group and Leeds City College as educational partner we are confident that all these issues will be addressed and continuous improvement will be secured. The Co-operative Group will use its cooperative structure; ethos, values & principles to engage the local communities that Primrose serves and work with other academies and sponsors to ensure the benefits of its cooperative way of working are shared. The sponsor also aims to use co-operative solutions to improve the educational attainment of the school, build community engagement, and ensure that co-operative values are embraced by every pupil for their time at school and in their adult lives. The Co-operative Group wants to develop a strong co-operative curriculum and use its values and principles to drive improvements within the school. This will lead to the organisation's eventual aim of creating a future network of all co-operative schools, colleges and academies.

3.3.4 The Co-operative Group have agreed to sign and abide by the Leeds Memorandum of Understanding on how academies will operate in Leeds.

3.3.5 A move to formally consult on a proposal to close Primrose High School and replace it by an academy sponsored by the Co-operative Group, with Leeds City College as education partner, does not require the City Council to make binding decisions on the future of Primrose High School at this stage. If through the process of consultation an alternative proposal emerges as the best solution for improving young people's outcomes in inner north east Leeds, it could still be developed. A further report will be available in April that will enable the Council to decide how to take these proposals forward.

3.3.6 The public consultation document is attached as Annex 1.

3.4 City of Leeds

3.4.1 City of Leeds High School faces significant challenges; the standards achieved by the school are very low compared with those achieved in similar schools in Leeds and nationally. This means that not enough young people are succeeding and reaching their potential at present. At present City of Leeds is not enabling enough young people to achieve the five good GCSE's including English and Maths expected through the national challenge.

3.4.2 The school has not been successful in attracting enough good leaders. We are not confident that the leadership; attendance; standards; achievement; and the

budget can improve quickly enough to benefit the young people in the school.

- 3.4.3 By offering places in other schools, as an alternative for the young people currently attending City of Leeds High School, we will create more viable school places that will maximise their potential. We also anticipate this being welcomed by parents. Each of these schools has strong leadership capacity and can point to recent improvements in young people's attendance, standards, and achievement.
- 3.4.4 Work is on-going with schools and colleges across Leeds to consider the nature of vocational provision for 14 to 19 year olds that might continue to make use of the City of Leeds site as a place for learning, that is, as a 14-19 hub. This will be the subject of a separate report to the Executive Board.
- 3.4.5 A move to formally consult on a proposal to close City of Leeds High School does not require the City Council to make binding decisions on the future of the school at this stage. If through the process of consultation an alternative proposal emerges as the best solution for improving young people's outcomes in inner north west Leeds, it could still be developed. A further report will be available in April that will enable the Council to decide how to take these proposals forward.
- 3.4.6 The public consultation document is attached as Annex 2.

3.5 Parklands Girls' High School

- 3.5.1 There are 74 girls in the current year 7 in Parklands Girls' High School. The school is able to take 140. It does not have many pupils on roll from elsewhere in Leeds. Not enough parents are choosing single sex education for their daughters. In the east of Leeds the population of young people is growing, and all the other local schools in the area are full or nearly full. Parklands is also at the heart of the EASEL regeneration area, which will deliver more family homes to this area of Leeds. We need more school places in the East of Leeds to meet the needs of a growing population and ensure that more young people are given the best chance to achieve their potential in a thriving and increasingly successful school.
- 3.5.2 The school has just recorded its best ever GCSE results with 33% of students gaining at least five GCSEs including English and mathematics, for the first time beating the government's floor target of 30%. Because of the way schools are funded, any fall in the number of girls attending the school puts pressure on Parklands' budget and its ability to continue making progress.
- 3.5.3 We are not confident that the attendance; standards; achievement; and budget situation: can improve quickly enough to benefit girls in the school now and in the future. This is in part because the number of girls attending the school is reducing it will be harder to keep the school's best staff and that will make continuing improvements very difficult indeed.
- 3.5.4 With the input from the proposed sponsor (EACT) we are confident that all these issues will be addressed and continuous improvement will be secured by:

- consolidating and accelerating current progress to ensure that all students achieve their personal and academic potential;
- making extra capacity available in the form of resources and professional expertise so that continuing improvement is sustained;
- challenging and supporting the academy to become a 'Centre of Excellence' and a beacon for learning throughout the community;
- ensuring the life-chances of every single student are enhanced and that they are equipped to become successful citizens, who contribute fully to the academy and to the social and economic well-being of the wider community.

3.5.5 The EACT have agreed to sign and abide by the Leeds Memorandum of Understanding on how academies will operate in Leeds.

3.5.6 A move to formally consult on a proposal to close Parklands Girls' High School and replace it by an academy sponsored by the EACT does not require the City Council to make binding decisions on the future of Parklands Girls' High School at this stage. If through the process of consultation an alternative proposal emerges as the best solution for improving young people's outcomes in east Leeds, it could still be developed. However it should be noted that the City Council's response to this consultation will be linked to the outcome of the consultation below on the future of girls only secondary education in Leeds (see 3.6.6 below). A further report will be available in April that will enable the Council to decide how to take these proposals forward.

3.5.7 The public consultation document is attached as Annex 3.

3.6 Girls only secondary education in Leeds

3.6.1 Research on single-sex education concludes that there is no convincing evidence that it has a significant impact on pupil performance.

3.6.2 There is currently one girls-only secondary school in Leeds – Parklands Girls' High School. Every year fewer parents in Leeds choose girls only education for their daughter. There are 140 Year 7 places at the school, but only 74 girls in Year 7. Of the parents and carers of girls starting Year 7 in 2009, 63 selected Parklands as their first preference, six placed it second and five placed it third. This means the school only fills 45% of its places through first preferences, down from 48.6% in 2008 and 64.2% in 2007.

3.6.3 Because of the way schools are funded, this puts pressure on Parklands Girls' High School's budget. The school doesn't have enough money for staff or resources, making it very difficult to keep improving standards in the classroom. This will mean that girls at the school will not receive the same opportunity to achieve their potential as their peers who are attending other schools in the city. Unless there is a large and immediate increase in the number of parents choosing girls only education for their daughter, this problem will only get worse.

- 3.6.4 The majority of girls who attend Parklands Girls' High School do so because it is their local neighbourhood school. Few girls travel across the city specifically to attend a single-sex girls' school. This suggests that there is limited demand across the city for girls-only education.
- 3.6.5 Not enough parents are choosing single sex education for their daughters. Education is the key to improving life chances for children and young people in Leeds. This means we need good, inclusive and improving schools. We have to make sure that every school is strongly supported and valued by parents, carers and its local community. At the moment, girls-only education is not strongly supported in Leeds so we need to ask the people of Leeds if we should continue to provide it.
- 3.6.6 A move to formally consult on a proposal to stop providing girls-only secondary education in Leeds has the potential to have an impact on how the council responds to the outcome of the consultation on the future of Parklands Girls' High School. Therefore the outcomes of these two consultations must be considered to be linked. If through the process of consultation an alternative proposal emerges as the best solution to improve the popularity of girls only secondary education in Leeds, it could still be developed. A further report will be available in April that will enable the Council to decide how to take these proposals forward.
- 3.6.7 The public consultation document is attached as Annex 4.

3.7 Other issues

- 3.7.1 The Central Leeds Learning Federation was established between Primrose High School and City of Leeds High School to explore how this model of governance could add capacity to each school's ambitions to improve outcomes. The Federation has provided real opportunities for the flexible deployment of resources and expertise. However, both schools continue to face considerable challenges. The leadership capacity available to the federation has been a limiting factor and the shared capacity for improvement available through the Federation has been divided between developing the new model and improving outcomes. As a result, the Federation has been unsuccessful and has not impacted sufficiently on outcomes for young people.
- 3.7.2 As a consequence of these proposals, should either Primrose High School or City of Leeds High School close in 2011 then the Central Leeds Learning Federation would automatically be dissolved.
- 3.7.3 Whilst there are relatively small pupil cohorts entering the secondary sector between 2010 and 2012, cohort sizes will begin to increase again from 2013 onwards reflecting the larger cohort sizes currently within primary schools. The sharply rising birth indicates a need in the longer term to plan secondary and 14-19 provision on a scale that reflects this growth. The proposed co-educational academy on the Parklands site needs to be larger than the demand for the predecessor school to make allowance for future population growth and the impact of EASEL regeneration.

3.8 The proposed consultation process

3.8.1 Subject to the Board's agreement it is proposed that the consultation will run from Thursday the 7th of January 2010 until Friday the 5th of March 2010.

3.8.2 The consultation booklet will be available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It will be available in each of the Council's one stop shops and libraries, and copies will also be provided to each of the three schools. Finally the booklet will also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

3.8.3 The proposals will be considered by the Inner North West, Inner North East, Inner East, and Outer East Area Committees. There will also be meetings with each school council, staff team, and governors to capture their feedback on the proposals that impact directly on them. In each school there will be a public meeting. In addition to this there will be a series of public meetings in various locations across Leeds in order to capture responses to the proposal to stop providing girls only education in Leeds. Minutes will be produced following each meeting and these will be presented as part of the report on the consultation to the March meeting of Executive Board.

3.8.4 Written responses can be made:

- Using the pro-forma in the consultation booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous. However, people will be encouraged to give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their next decision.

3.8.5 All the responses received will be summarised and presented to the April Executive Board meeting.

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

4.1 Since Leeds Admissions Policy is based on a "nearest" criteria that applies to all mixed sex, non faith schools and academies, a proposal to cease to provide places on the City of Leeds site would change the priority areas for all of the neighbouring secondary schools. Similarly co-educational provision on the Parklands site would alter priority areas for all of its neighbouring secondary schools. Any decision to retain girl's only education on a site other than the Parklands site would change the priority areas for all of the secondary schools in Leeds. Such changes would need to be reflected in the published admission

arrangements. The outcome of these consultations would need to be considered as part of the annual consultation on admission arrangements for Leeds and form part of the published admission arrangements for 2011.

- 4.2 If the proposal to stop providing girls only secondary education in Leeds is accepted by the council then consideration will need to be given to how to respond to those parents who opted to send their daughters to Parklands Girls High School specifically because it provided girls only education. Special arrangements may have to be made with neighbouring authorities and additional transport costs incurred during the transition.
- 4.3 Proposals identified in this report would impact on the “Narrowing the Gap” and “Going up a League” agendas. Academies in Leeds have the potential to contribute to the ambitious targets to meet key priorities within the Children and Young People’s Plan and the work on the Local Area Agreement.
- 4.4 The proposals would address the requirements of the Council to respond to the National Challenge in respect of any structural change to the targeted schools.

5.0 LEGAL AND FINANCIAL IMPLICATIONS

- 5.1 Parklands Girls High School occupies generally poor buildings and was a part of Leeds’ successful BSF wave 1 bid. The limited capital allocation available for a scheme has been retained pending a decision on the future of the school/site. However, the DCSF have now indicated that a further £10m is now available to support an academy proposal aligned to population growth, enabling both a larger facility and a transformational scheme to be developed. This has the potential to significantly contribute not only to the educational outcomes for children in east Leeds but also to the Council’s wider regeneration aspirations for that community. The proposed co-educational academy will offer provision to children and young people aged 11-18, with an admission limit rising to 240 in their new building. Although larger than current demand would warrant, this provides for future growth as well as displacement caused by the proposed closure of City of Leeds High School
- 5.2 Primrose High School currently occupies a PFI building with Shakespeare Primary School and Local Authority Children’s Centre. There will be both legal and financial implications associated with the transfer of part of this PFI resource from the local authority to an academy sponsor. These financial implications will have to be explicitly addressed in any subsequent report to the Executive Board on these proposals.
- 5.3 The funding of secondary and post-16 provision in Leeds is a significant part of the Children’s Services overall budget and part of the Learning and Skills Council budget. The establishment of two further academies in Leeds has financial implications for Leeds City Council. These financial implications will be explicitly addressed in any subsequent report to the Executive Board on these proposals.
- 5.4 All staff permanently employed at Primrose High School will benefit from employment protection legislation and will automatically transfer into the new academy under TUPE regulations. Similarly staff permanently employed at

Parklands Girls' High School will automatically transfer into the new academy under TUPE regulations. However, staff currently employed at City of Leeds High School will be potentially redundant if these proposals are ultimately accepted. Education Leeds and Leeds City Council will use their existing and largely successful arrangements to find alternative employment for these staff.

5.5 Following consultation, should the Executive Board wish to proceed with these proposals then statutory notices will be required.

6.0 RECOMMENDATIONS

Members are asked to:

i) approve moving to formal consultation on a proposal to close Primrose High School in August 2011, and that a new 11-18 Academy, sponsored by the Co-operative Group, with Leeds City College as education partner, open on the site in September 2011;

iii) approve moving to formal consultation on a proposal to close City of Leeds High School and the future use of the site for educational purposes;

iii) approve moving to formal consultation on a proposal to close Parklands Girls High School in August 2011, and that a new co-educational 11-18 Academy, sponsored by the Edutrust Academies Charitable Trust (EACT), open on the site in September 2011;

iv) approve a city wide consultation on the future of girls only secondary education in Leeds;

v) note that a further report will be submitted in April 2010 that will explain the outcome of these consultations and enable Members to decide how to take these proposals forward.

Background Papers:-

Executive Board, 5 December 2008 – Building School for the Future: Expression of interest for follow-on projects

Executive Board January 2009 – The National Challenge and structural change to secondary provision in Leeds Progress Report

Executive Board March 2009 – The National Challenge and Structural Change to Secondary Provision in Leeds

Executive Board October 2009 - The National Challenge and Structural Change to Secondary Provision in Leeds

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Annex 1

DRAFT CONSULTATION DOCUMENT: PRIMROSE

Introduction

This booklet contains information about the challenge to raise standards for young people in the inner North East of Leeds. It includes a proposal to close Primrose High School and replace it with an academy sponsored by the Co-operative Group with Leeds City College as educational partner. We are holding a public consultation between 7 January 2010 and 5 March 2010 to find out what you think about this proposal. This public consultation will help the Executive Board of Leeds City Council make a decision about the proposal.

Please read this booklet. You can also attend the public meeting. We want to know what you think about this proposal. Details of how you can tell us your views are at the end of this booklet.

What is the proposal?

To close Primrose High School in August 2011 and replace it with an academy sponsored by the Co-operative Group, opening in September 2011 on the same site.

What are Academies?

“Academies are all-ability, state-funded schools established and managed by sponsors from a wide range of backgrounds, including high performing schools and colleges, universities, individual philanthropists, businesses, the voluntary sector, and the faith communities. Some are established educational providers, and all of them bring a record of success in other enterprises which they are able to apply to their Academies in partnership with experienced school managers.

Academies are set up with the backing of their local authority, which also has a seat on the academy's governing body. Academies are not maintained by the local authority, but they collaborate closely with it, and with other schools in the area. Academies are funded at a level comparable to other local schools in their area.

Sponsors challenge traditional thinking on how schools are run and what they should be like for students. They seek to make a complete break with cultures of low aspiration which afflict too many communities and their schools.”

Source: Department for Children Schools and Families website 2009

The academy proposed here

It will be sponsored by the Co-operative Group with Leeds City College as educational partner. The Co-operative Group is widely recognised across the UK as a family of businesses, democratically run by its members, to meet common needs and aspirations. The Co-operative Group's businesses include food, banking, insurance, travel, farming, funerals and healthcare.

The Co-operative has a strong presence in Leeds and is already sponsoring projects in Manchester and Stoke-on-Trent. The Group is working with schools across the UK, developing co-operative approaches to providing young people with the skills and understanding they need for their futures.

The Co-operative Group will use its cooperative structure; ethos, values & principles to engage the local communities that Primrose serves and work with other academies and sponsors to ensure the benefits of its cooperative way of working are shared.

It also aims to use the co-operative solutions to improve the educational attainment of the school, build community engagement, and ensure that co-operative values are embraced by every pupil for their time at school and in their adult lives.

The Co-operative Group wants to develop a strong co-operative curriculum and use its values and principles to drive improvements within the school. This will lead to the organisation's eventual aim of creating a future network of all co-operative schools, colleges and academies.

Why do we want to close Primrose High School and replace it with an Academy sponsored by the Co-operative Group?

Primrose High School faces significant challenges; the standards achieved by the school are low compared with those achieved in similar schools in Leeds. This means that not enough young people are succeeding and reaching their potential at present.

In 2008, the Government launched the National Challenge. This means that the minimum standard expected of every secondary school is that 30% of their young people achieve five good GCSEs including English and Maths. At present Primrose is not supporting enough young people to achieve this.

Education Leeds and the school have been working together and some things have improved recently. However, we are not confident that the leadership; attendance; standards; achievement; and the budget: can improve quickly enough to benefit the young people in the school now and those likely to attend the academy in the future.

With the input from the Co-operative Group we are confident that all these issues will be addressed and continuous improvement will be secured by:

What will this mean for young people in inner North East Leeds?

Primrose pupils will transfer to the academy automatically. Primrose High School will close on 31 August 2011. The new academy will open on 1 September 2011. Parents of Year Six children who want to choose the academy will be able to apply through the normal admissions process starting in 2010.

What happens to staff?

The Co-operative Group will appoint a new leadership team and establish a shadow governing body for the new academy. Once this has been done, they will develop a staffing structure for the academy. Throughout the transition staff will be encouraged and

supported to continue the development of their career within the academy and to support the process of change. All staff permanently employed at Primrose High School will benefit from employment protection legislation and will automatically transfer into the new academy.

What other options have been considered?

The other options we have considered are:

- Close Primrose High School and expand provision at other schools in the area.

Primrose High School is a new, purpose-built school serving this part of inner North East Leeds. If we close Primrose High School and do not replace it on the same site there will not be enough secondary school places in this part of the city. Transferring young people to other schools in the area would be unnecessarily disruptive.

- Leave Primrose High School unchanged.

There is a need to act quickly so that Primrose High School delivers high quality education - both now and in the future - and effectively meets the needs and aspirations of the community it serves. Leaving the school unchanged means that not enough young people will succeed and reach their potential.

How to comment on these proposals

This consultation runs from Thursday 7 January 2009 to Friday 5th March 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5th March 2010.

We will be consulting with the Inner North East area committee at the meeting on 1 February 2010 at 4pm

We are holding a public meeting on 11 February 2010 at 7pm, at Primrose High School, where you will have the opportunity to debate the proposal and let us know your views.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website: www.educationleeds.co.uk/schoolorganisation. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on the 7th April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposal is likely to be published after Monday 12 April 2010 in the Yorkshire Evening Post, and at: www.educationleeds.co.uk/schoolorganisation.

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting in June 2010.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools. If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5th March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council on 7 April 2010..

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of Primrose High School in August 2011?

2. What are your views on the proposed Academy? For example, do you have any views on the sponsor or its proposal?

3. Have you found this booklet useful?

4. Have you found the consultation process useful?

5. Do you have any other comments or views?

Your personal details (if you would like your response can be formally acknowledged):

Name:

Address:

e-mail address:

Parent/Carer of present pupil(s)
Parent/Carer of primary school child
Other adult relative
Pupil
Governor

Member of staff
Local Resident
Elected Member
Community Representative
Other

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

Appendix 1 – Facts about Primrose High

Capacity 765

Numbers on Roll

Year	No on Roll	% surplus
2005	704	8
2006	720	6
2007	872	17
2008	877	16
2009	917	13

Parental preference

Year	Capacity	First pref	Second pref	Third pref	% 1 st pref of capacity
2007	180	149	19	12	82.7
2008	180	144	24	12	80
2009	180	135	26	4	75

Achievement

	2005	2006	2007	2008	2009
5A*-C incl English and maths	10.7	16.8	23.0	19.0	15.3
5A*-C	23.0	26.9	30.0	31.0	38.2
5 A*-G	70.0	75.6	78.0	82.0	75.7
1+ A-G	90.0	88.0	91.0	97.0	88.9

Attendance

	2006/07	2007/08	2008/09
Attendance	83.8	84.30	85.75
Authorised absence	5.8	8.75	8.21
Unauthorised absence	10.4	6.95	6.04

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Annex 2

DRAFT CONSULTATION DOCUMENT: CITY OF LEEDS

Introduction

This booklet contains information about the challenge to raise standards for young people in the inner North West and inner East of Leeds. It includes a proposal to close City of Leeds High School. We are holding a public consultation between 7 January 2010 and 5 March 2010 to find out what you think about this proposal. This public consultation will help the executive board of Leeds City Council make a decision about the proposal.

Please read this booklet. You can also attend the public meeting. We want to know what you think about this proposal. Details of how you can tell us your views are at the end of this booklet.

What is the proposal?

To close City of Leeds High School on 31 August 2011.

Why do we want to close City of Leeds High School?

City of Leeds High School faces significant challenges. The standards achieved by the school are very low compared with those achieved in similar schools in Leeds and nationally. This means that not enough young people are succeeding and reaching their potential at present.

In 2008, the Government launched the National Challenge. This means that the minimum standard expected of every secondary school is that 30% of their young people achieve five good GCSEs including English and Maths. At present City of Leeds is not helping enough young people to achieve this. Indeed the school has consistently struggled to support enough young people to achieve good grades.

The school has not been successful in attracting enough good leaders. We are not confident that the leadership; attendance, standards, achievement, and the budget can improve quickly enough to benefit the young people in the school.

We believe that by offering places in other schools as an alternative for the young people currently attending City of Leeds High School, this will create more viable school places that will maximise their potential. We also anticipate this being welcomed by parents. Each of these schools have more leadership capacity than City of Leeds High School and can point to recent improvements in young people's attendance, standards, and achievement.

The consultation on the closure of the City of Leeds high school will provide opportunities for respondents to comment on the use of the site for educational provision should the school close. This would be the subject of a further consultation. However you may wish to comment on the use of the site for educational provision should the school close.

What will this mean for young people?

Important and urgent work will develop a specific plan for each young person currently attending the school. Dependant upon where they live they will be offered a place in either Carr Manor High School, the proposed Parklands Academy, the proposed Primrose Academy, Leeds South Academy, or Lawnswood High School. For some older pupils, and particularly those on vocational courses provision other than at a school might be more appropriate. This will be arranged.

What happens to staff?

The staff currently employed at City of Leeds High School will be potentially redundant. Education Leeds and Leeds City Council will use their existing and largely successful arrangements to find alternative employment for these staff. Where possible these arrangements will be linked to the transition arrangements developed for each young person so that there will be someone employed in each school who is known to the pupil.

What other options have been considered?

The other options we have considered are :

- Close City of Leeds High School and replace it with an academy.

There have been a range of interventions, including headteachers from other schools and a formal partnership with another school. There is some evidence that these have helped pupils and staff in the short term improve. However, this improvement has not continued for more than one or two years as has happened in other schools in Leeds. The school struggles to draw in children from its local area or community. Having considered potential academy sponsors we were not convinced that this would deliver both the urgent improvement for young people attending the school now and keep this improvement going for future generations.

- Leave City of Leeds High School unchanged.

There is a need to act quickly so that City of Leeds High School delivers high quality education - both now and in the future - and effectively meets the needs and aspirations of the community it serves. Leaving the school unchanged means that not enough young people will succeed and reach their potential.

How to comment on these proposals

This consultation runs from Thursday 7 January 2010 to Friday 5th March 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5th March 2010.

We will be consulting with the Inner North East area committee at the meeting on 1 February 2010 at 4pm and the Inner North West area committee on 25 February at 7pm.

We are holding a public meeting on 10 February at 7pm at the City of Leeds High School, where you will have the opportunity to debate the proposal and let us know your views.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website: www.educationleeds.co.uk/schoolorganisation. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on 7 April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposal is likely to be published after Monday 12 April 2010 in the Yorkshire Evening Post, and at: www.educationleeds.co.uk/schoolorganisation.

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting June 2010.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools. If objections are received, the

School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5th March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council in April 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of City of Leeds High School in August 2011?

2. Have you found this booklet useful?

3. Have you found the consultation process useful?

4. Do you have any other comments or views?

--

Your personal details (if you would like your response can be formally acknowledged):

Name:

Address:

e-mail address:

Parent/Carer of present pupil(s)	<input type="checkbox"/>	Member of staff	<input type="checkbox"/>
Parent/Carer of primary school child	<input type="checkbox"/>	Local Resident	<input type="checkbox"/>
Other adult relative	<input type="checkbox"/>	Elected Member	<input type="checkbox"/>
Pupil	<input type="checkbox"/>	Community Representative	<input type="checkbox"/>
Governor	<input type="checkbox"/>	Other	<input type="checkbox"/>

Data Protection Act 1998
Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:
The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

Appendix 1

City of Leeds

Capacity: 798

Achievement

	2005	2006	2007	2008	2009
5A*-C incl English and maths	12.2	15.0	14.0	12.0	11.5
5A*-C	29.0	16.0	21.0	32.0	23.0
5 A*-G	82.2	77.0	74.0	80.0	72.7
1+ A-G	92.2	87.0	93.0	93.0	93.5

Parental preferences

Year	Capacity	First pref	Second pref	Third pref	% 1 st pref of capacity
2007	150	48	6	5	32
2008	150	41	8	2	27.3
2009	150	43	4	1	28.6

Number on roll

Year	No on Roll	% surplus
2005	488	45
2006	591	30
2007	627	25
2008	625	27
2009	575	28

Attendance

	2006/07	2007/08	2008/09
Attendance	82.6	84.78	87.33
Authorised absence	6.7	7.83	8.08
Unauthorised absence	10.7	7.4	4.59

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Annex 3

DRAFT CONSULTATION DOCUMENT: PARKLANDS GIRLS' HIGH SCHOOL

Introduction

This booklet contains information about the challenge to raise standards for young people in East Leeds. It includes a proposal to close Parklands Girls' High School and replace it with an academy sponsored by the Edutrust Academies Charitable Trust (EACT). We are holding a public consultation between 7 January 2010 and 5 March 2010 to find out what you think about this proposal. This public consultation will help the executive board of Leeds City Council make a decision about the proposal.

Please read this booklet. You can also attend the public meeting. We want to know what you think about this proposal. Details of how you can tell us your views are at the end of this booklet.

What is the proposal?

To close Parklands Girls' High School in August 2011 and replace it with a co-educational (that is girls and boys) academy sponsored by the EACT, opening in September 2011 on the same site.

What are Academies?

“Academies are all-ability, state-funded schools established and managed by sponsors from a wide range of backgrounds, including high performing schools and colleges, universities, individual philanthropists, businesses, the voluntary sector, and the faith communities. Some are established educational providers, and all of them bring a record of success in other enterprises which they are able to apply to their Academies in partnership with experienced school managers.

Academies are set up with the backing of their local authority, which also has a seat on the academy's governing body. Academies are not maintained by the local authority, but they collaborate closely with it, and with other schools in the area. Academies are funded at a level comparable to other local schools in their area.

Sponsors challenge traditional thinking on how schools are run and what they should be like for students. They seek to make a complete break with cultures of low aspiration which afflict too many communities and their schools.”

Source: Department for Children Schools and Families website 2009

The proposed academy

The proposed academy will be sponsored by the EACT who already sponsor the Leeds West Academy and six other open academies across the country. EACT will ensure that:

- current progress is consolidated and accelerated, to ensure that all students achieve their personal and academic potential

- extra capacity is made available in the academy in the form of resources and professional expertise so that continuing improvement is sustained
- the academy is challenged and supported to become a 'Centre of Excellence' and a beacon for learning throughout the community
- the life-chances of every single student are enhanced and that they are equipped to become successful citizens, who contribute fully to the academy and to the social and economic well-being of the wider community

Why do we want to close Parklands Girls' High School and replace it with a co-educational (that is girls and boys) Academy sponsored by the EACT?

There are 74 girls in year 7. Parklands Girls' High School is able to take 140. Parklands Girls' High School does not have many pupils on roll from elsewhere in Leeds. Not enough parents are choosing single sex education for their daughters. In the east of Leeds the population of young people is growing, and all the other local schools in the area are full or nearly full. Parklands is also at the heart of the EASEL regeneration area, which will deliver more family homes to this area of Leeds. We need more school places in the East of Leeds to meet the needs of a growing population and ensure that more young people are given the best chance to achieve their potential in a thriving and increasingly successful school.

The school has just recorded its best ever GCSE results with 33% of students gaining at least five GCSEs including English and mathematics, for the first time beating the government's minimum 'national challenge' target of 30%. Because of the way schools are funded, the fall in the number of girls attending the school puts pressure on Parklands' budget and its ability to continue making the progress required.

We are not confident that the leadership; attendance; standards; achievement; and the budget can improve quickly enough to benefit girls in the school now and in the future. This is in part because the number of girls attending the school is reducing and it will be harder to keep the school's best staff and that will make continuing improvements very difficult.

With the input from EACT we are confident that all these issues will be addressed and continuous improvement will be secured by:

- the consolidation of an ethos which is focused on learning and achievement, which fosters unity and citizenship, and which is based on respect for people from diverse backgrounds
- providing an educational experience of the highest quality and the widest opportunities for all, irrespective of ability, gender, faith or race
- establishing partnerships with local employers and businesses, colleges of further education and universities to ensure the effective progression of students, to maximise opportunities and to provide a rich and rewarding learning experience for students at the academy.

- welcoming the new academy into the EACT family of Academies across the country to provide further support and to ensure the identification, celebration and exchange of best practice
- the work of the EACT Education Team, which will provide regular, experienced and high-quality support and challenge, fulfilling an essential quality assurance function
- establishing the new academy at the heart of its community and ensuring that it is an asset to the community. The facilities and resources will be available for use by the community after school hours, throughout weekends and school holidays

What will this mean for young people in East Leeds?

Parklands pupils will transfer to the academy automatically. Parklands Girls' High School will close on 31 August 2011. The new academy will open on 1 September 2011.

Parents of Year Six children who want to choose the academy will be able to apply through the normal admissions process starting in 2010. Boys will be able to apply for places in every year group that has a space.

What happens to staff?

The EACT will appoint a new leadership team and establish a shadow governing body for the new academy. Once this has been done, they will develop a staffing structure for the academy. Throughout the transition staff will be encouraged and supported to continue the development of their career within the academy and to support the process of change. All staff permanently employed at Parklands Girls' High School will benefit from employment protection legislation and will automatically transfer into the new academy.

What other options have been considered?

The other options we have considered are :

- Relocate Parklands Girls' High School to a city centre site.

The city council has not got the money to relocate Parklands into the city centre where it might attract girls from a larger area. Even if the city council could do this, the growing school population in the East of Leeds would mean that there would still need to be a mixed secondary school to replace Parklands.

- Close Parklands Girls' High School and expand provision at other schools in the area.

We need more school places in the East of Leeds to meet the needs of a growing population. Transferring young people to other schools would not secure sufficient school places. This option doesn't build on the schools recent improvements and therefore would be unnecessarily disruptive to both young people and to staff.

- Leave Parklands Girls' High School unchanged.

There is a need to act quickly so that Parklands Girls' High School delivers high quality education - both now and in the future - and effectively meets the needs and aspirations of the community it serves. Leaving the school unchanged means that not enough young people will succeed and reach their potential.

How to comment on these proposals

This consultation runs from Thursday 7th January 2009 to Friday 5th March 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5th March 2010.

We will be consulting with the Inner East area committee at the meeting on 4 February 2010 at 6.30pm and with the Outer East area committee at their meeting on 9 February at 4pm.

We are holding a public meeting on 24th February 2010 at 7pm, at Parklands Girls High School, where you will have the opportunity to debate the proposal and let us know your views.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on our website: www.educationleeds.co.uk/schoolorganisation. It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds LS2 8DT,
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England Dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on 7 April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposal is likely to be published after Monday 12 April 2010 in the Yorkshire Evening Post, and at: www.educationleeds.co.uk/schoolorganisation.

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting in June 2010.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools. If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5 March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council in April 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposed closure of Parklands Girls High School in August 2011?

2. What are your views on the proposed Academy? For example, do you have any views on the sponsor or its proposal?

3. Have you found this booklet useful?

--

4. Have you found the consultation process useful?

--

5. Do you have any other comments or views?

--

Your personal details (if you would like your response can be formally acknowledged):

Name:

Address:

--

e-mail address:

Parent/Carer of present pupil(s)	<input type="checkbox"/>	Member of staff	<input type="checkbox"/>
Parent/Carer of primary school child	<input type="checkbox"/>	Local Resident	<input type="checkbox"/>
Other adult relative	<input type="checkbox"/>	Elected Member	<input type="checkbox"/>
Pupil	<input type="checkbox"/>	Community Representative	<input type="checkbox"/>
Governor	<input type="checkbox"/>	Other	<input type="checkbox"/>

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

Appendix 1 Facts about Parklands Girls High

Capacity 918 (was 805 before 2007)

Numbers on roll

Year	No on Roll	% surplus
2005	798	1
2006	821	-2
2007	787	14
2008	766	17
2009	728	21

Parental preference

Year	Year 7 Capacity	First pref	Second pref	Third pref	% 1 st pref of capacity
2007	140	90	15	11	64.2
2008	140	68	11	6	48.57
2009	140	63	6	5	45

Achievement

	2005	2006	2007	2008	2009
5A*-C incl English and maths	22.0	16.3	23.5	19.0	32.6
5A*-C	36.6	27.0	32.2	26.0	42.0
5 A*-G	78.9	72.3	77.2	81.0	86.2
1+ A-G	96.0	94.0	93.0	97.0	94.9

Attendance

	2006/07	2007/08	2008/09
Attendance	85.2	87.1	88.3
Authorised absence	6.88	8.07	5.73
Unauthorised absence	7.94	4.63	5.99

Annex 4

CONSULTATION DOCUMENT:

GIRLS ONLY PROVISION

Introduction

This booklet contains information about a proposal for Leeds City Council to stop providing government-funded, girls-only secondary education in Leeds. We are holding a public consultation between Thursday 7 January and Friday 5 March 2010 to find out what you think about this proposal. This public consultation will help Leeds City Council's Executive Board make a decision about the proposal.

This proposal is only about government-funded, girls-only secondary education. It does not affect any private girls-only education in Leeds as this is not provided by Leeds City Council.

Please read this booklet. You can also attend the public meeting. Details of how you can tell us your views are at the end of this booklet.

Why are we holding this consultation?

We believe in the importance of local schools for local children wherever possible. We know that education is the key to improving life chances for children and young people in Leeds. This means we need good, inclusive and improving schools. We have to make sure that every school is strongly supported and valued by parents, carers and its local community. At the moment, girls-only education is not strongly supported in Leeds, so we need to ask the people of Leeds if we should continue to provide it.

What is the proposal?

The proposal is for Leeds City Council to stop providing government-funded, girls-only secondary education in Leeds.

What is the current girls-only education provision in Leeds?

There is currently one government-funded, girls-only secondary school in Leeds, this is Parklands Girls' High School. Every year, fewer parents and carers in Leeds choose girls-only education for their daughter. There are 140 Year 7 places at the school, but 74 girls in Year 7. Of the parents and carers of girls starting Year 7 in 2009, 63 selected Parklands Girls' High School as their first preference, six placed it second and five placed it third. This means the school only fills 45 per cent of its places through first preferences, down from 48.6 per cent in 2008 and 64.2 per cent in 2007.

Because of the way schools are funded, this puts pressure on the school's budget. The school doesn't have enough money for staff or resources, making it very difficult to keep improving standards in the classroom. This will mean that girls at the school will not receive the same opportunity to achieve their potential as their peers who are attending other schools in the city.

Unless there is a large and immediate increase in the number of parents and carers choosing girls-only education for their daughter, this problem will only get worse.

The majority of girls who attend the school do so because it is their local neighbourhood school. Few girls travel across the city specifically to attend a single-sex girls' school. This suggests that there is limited demand across the city for girls-only education.

What are the advantages of this proposal?

This proposal will help Leeds City Council with its ambition to make sure that:

- all girls in the city will receive the same opportunities to succeed as their peers.
- we use education resources more effectively for the benefit of all children.
- all schools in Leeds will be popular and successful.
- all schools will be providing high quality education and learning environments.
- all schools will provide a safe and secure learning environment that will include children and young people of different cultures, ethnicity and genders.

What will happen if this proposal is accepted?

If the proposal to stop providing girls-only education is accepted, we will establish co-educational provision, that is a school or academy for girls *and* boys, to replace Parklands Girls' High School, and we will cease to provide a girls-only secondary school in Leeds.

How to comment on these proposals

This consultation runs from Thursday 7 January 2010 to Friday 5 March 2010. If you want the Leeds City Council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 5 March 2010.

We are holding a series of public meeting in various locations across Leeds in order to capture responses to this proposal. These will be held at:

North west at Ralph Thoresby High School on Monday 11 January 2010 at 7pm;
East at Parklands Girls' School on Monday 18 January 2010 at 7pm;
West at Pudsey Civic Centre on Wednesday 20 January at 7pm;
South at the South Leeds Academy on Wednesday 27 January at 7pm;
City centre at the Civic Hall on Wednesday 27 January at 12noon and 7pm;
North east (outer) at Wetherby High School on Monday 1 February 2010 at 7pm;
Morley at Bruntcliffe High school on Thursday 4 February 2010 at 7pm;
North west at Lawnswood School on Monday 8 February 2010 at 7pm; and
North east at Allerton High on Tuesday 9 February 2010 at 7pm.

Responses need to be in writing, or verbally at the meeting. We minute all public meetings and place the minutes on the Education Leeds website:

www.educationleeds.co.uk/schoolorganisation

It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.

- By letter, to school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds, LS2 8DT.
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation

It has also been widely distributed to many interested people and groups, including local councillors, MPs, the Catholic and Church of England dioceses, and trades unions.

What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision at their meeting on Wednesday 7 April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

PUBLIC CONSULTATION RESPONSE FORM

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available at www.educationleeds.co.uk/schoolorganisation. You may also respond by e-mail to educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 5th March 2010. All responses will be reported to a meeting of the Executive Board of Leeds City Council in April 2010.

QUESTIONS RELATING TO THE PROPOSALS

1. What are your views on the proposal to stop providing girls-only secondary education in Leeds?

3. Have you found this booklet useful?

4. Have you found the consultation process useful?

5. Do you have any other comments or views?

Your personal details (if you would like your response can be formally acknowledged):

Name:

Address:

e-mail address:

Parent/Carer of present pupil(s)
Parent/Carer of primary school child
Other adult relative
Pupil
Governor

Member of staff
Local Resident
Elected Member
Community Representative
Other

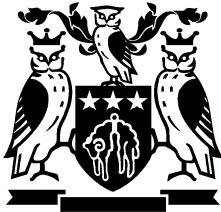
Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

The Chief Executive, Education Leeds, FAO School Organisation Team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT

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Leeds
CITY COUNCIL

Originator: *Ken Morton*
Tel: 3950572

Report of the Director of Children’s Services
To: East (Outer) Area Committee

Date: 9th February 2010

Subject: Children Services – Area Committee Performance Report

Electoral Wards Affected:
All

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary
To provide the Area Committee with a dashboard of Children Services performance data.

1.0 Purpose of This Report

This report introduces a dashboard of Children Services performance data disaggregated at an Area Committee or ward level.

2.0 Background

At the last meeting of the area committee members discussed an outline of performance indicators which would support the Committee to assess local progress against the ambitions of the Children and Young People Plan. The report does not at this stage seek to provide a full commentary and interpretation of progress against each individual indicator but to provide sufficient information to enable the Committee to further inform development of effective performance reporting. Comments made by members in the last cycle of committee meetings and by Children Champions have been included in this report. It is acknowledged that further work is needed, for example, to provide a more qualitative

analysis of progress particularly from the voice of children, young people, parents and carers.

3.0 Structure of the information.

Appendix 1 disaggregates information at an area committee level in 2 sections.

Section 1 - Performance of settings (e.g. Primary and Secondary schools, sixth forms, colleges, children centres, child minders) as assessed by OFSTED.

The information available in Appendix 1 covers Primary and Secondary school and sixth form OFSTED inspection judgments. Individual inspection reports can be seen on the OFSTED website.

Section 2 – is an analysis of a small number of the indicators selected from the Children and Young People Plan priorities. During the course of the next year this list of indicators will be further developed in discussion with the Area Committee Children Champions. Some data has been disaggregated at a ward level which has been included as Annexes to Appendix 1.

4.0 Implications For Council Policy and Governance

There are no implications for Council policy and governance. The report supports the agreed functions of the Area Committee as outlined in the Area Function Schedule and the Council's Constitution.

5.0 Legal and Resource Implications

There are no legal implications and the resource implications are a requirement for central performance management arrangements to develop local reporting arrangements, within existing resources.

6.0 Recommendations

Elected Members are asked to:

- note the report and comment on further development they would like to see;
- discuss and agree items they would like to take forward arising from the report.

Background Papers

None

SECTION 1

Primary Schools - Block A Performance Profile setting judgement - Inspection reports published on Ofsted website as at 12 Jan 2010.

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
3 - Out. 10 - Gd. 10 - Sat. 0 - Inad.	3 - Out. 13 - Gd. 11 - Sat. 1 - Inad.	3 - Out. 7 - Gd. 6 - Sat. 0 - Inad.	6 - Out. 15 - Gd. 2 - Sat. 0 - Inad.	3 - Out. 9 - Gd. 7 - Sat. 0 - Inad.	6 - Out. 17 - Gd. 5 - Sat. 0 - Inad.	1 - Out. 7 - Gd. 7 - Sat. 0 - Inad.	2 - Out. 11 - Gd. 7 - Sat. 0 - Inad.	1 - Out. 12 - Gd. 9 - Sat. 0 - Inad.	4 - Out. 14 - Gd. 7 - Sat. 0 - Inad.	32 - Out. 115 - Gd. 71 - Sat. 1 - Inad.	N/A

Secondary Schools - Block A Performance Profile setting judgements - Inspection reports published on Ofsted website as at 12 Jan 2010.

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
0 - Out. 2 - Gd. 2 - Sat. 0 - Inad.	1 - Out. 3 - Gd. 1 - Sat. 0 - Inad.	1 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 1 - Sat. 1 - Inad.	0 - Out. 4 - Gd. 2 - Sat. 0 - Inad.	2 new schools, no current Ofsted reports.	0 - Out. 0 - Gd. 4 - Sat. 0 - Inad.	0 - Out. 0 - Gd. 1 - Sat. 0 - Inad.	1 - Out. 0 - Gd. 4 - Sat. 0 - Inad.	3 - Out. 13 - Gd. 18 - Sat. 1 - Inad.	N/A

Sixth forms (includes SILCs, therefore total can be more than number of secondaries) - Block A Performance Profile setting judgements - Inspection reports published on Ofsted website as at 12 Jan 2010.

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target
1 - Out. 1 - Gd. 1 - Sat. 1 - Inad.	0 - Out. 3 - Gd. 2 - Sat. 0 - Inad.	1 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 2 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 2 - Sat. 0 - Inad.	0 - Out. 4 - Gd. 2 - Sat. 0 - Inad.	2 new schools, no current Ofsted reports.	0 - Out. 0 - Gd. 4 - Sat. 1 - Inad.	0 - Out. 0 - Gd. 1 - Sat. 0 - Inad.	0 - Out. 1 - Gd. 4 - Sat. 0 - Inad.	2 - Out. 13 - Gd. 20 - Sat. 2 - Inad.	N/A

SECTION 2

Priority: Improving early learning and primary outcomes in deprived areas

Measure: NI 76 - Reduction in number of primary schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result 08-09 ac yr	City Wide Target 08-09 ac yr
5 (of 23 primary schools)	4 (of 28 primary schools)	4 (of 16 primary schools)	0 (of 18 primary schools)	4 (of 19 primary schools)	0 (of 25 primary schools)	5 (of 15 primary schools)	3 (of 20 primary schools)	8 (of 22 primary schools)	1 (of 23 primary schools)	34 schools (of 209 schools)	11 schools (of 209 schools)

Info about PI
 The data above in the areas relates to academic year 08-09. This indicator relates to maintained mainstream schools with end of KS2 cohorts with more than 10 pupils where less than 65% are achieving Level 4 or above in both English and maths at the end of KS2. Pupils' attainment is assessed in relation to the National Curriculum and pupils are awarded levels on the National Curriculum scale to reflect their attainment.

Comments
 There has been an increase in the number of schools below this floor target, both in Leeds and nationally. The government's aim is that local authorities achieve reductions by 2011 of 40% in the number of schools below floor target compared to 2007 levels. For Leeds this means having 19 or fewer schools at this level in the next two years. School improvement advisors and School Improvement Partners will continue to provide targeted support to schools below floor target. Evidence shows that where schools receive interventions including rigorous monitoring, analysis of pupil progress and booster work that is effective in raising attainment. An additional initiative this year is the introduction of one-to-one tuition in English and maths for small groups of pupils who do not make the progress they should in small group or whole-class settings. Outcomes for schools involved in improvement programmes show a better than national rate of improvement. 2009-10 academic year provisional results will be available by Autumn 2010.

Priority: Providing places to go, things to do

Measure: LKI - IYSS9 - Number of Breezecard holders (figures correct at end of Dec 09)

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target 09-10
Card holders 13,592	Card holders 14,341	Card holders 11,361	Card holders 7,087	Card holders 7,582	Card holders 11,754	Card holders 8,781	Card holders 10,260	Card holders 11,490	Card holders 11,570	123,298 (Q3 09-10)	116,000
Total CYP 23,187	Total CYP 19,787	Total CYP 16,428	Total CYP 13,692	Total CYP 17,994	Total CYP 19,468	Total CYP 12,151	Total CYP 16,193	Total CYP 18,523	Total CYP 20,554	Total CYP 177,977	
58.6% of CYP in area with card	72.5% of CYP in area with card	69.2% of CYP in area with card	51.8% of CYP in area with card	42.1% of CYP in area with card	60.4% of CYP in area with card	72.3% of CYP in area with card	63.4% of CYP in area with card	62% of CYP in area with card	56.3% of CYP in area with card	69.3% of CYP in area with card	

Info about PI
 2009-10 was the first year this indicator was reported corporately. All young people under 19 can apply for the free card. Once members they can access a range of free events and activities and receive discounts at leisure and entertainment venues including all Leeds City Council museums and galleries.

Comments
 The annual target for this indicator was exceeded in quarter 2 and quarter 3 sees the figure being extended further. This good performance is a result of four key factors: 1) the impact of the government's free swims initiative; 2) promotional work with the Youth Service; 3) the need to have a Breezecard to gain access to summer Breeze activities and events and to receive discounts at leisure centres and other venues; 4) the fact that take up is always higher in Quarter 1 and Quarter 2 in preparation for the school holidays; and 5) Breeze on tour takes place during quarter 2.

A joint initiative is being undertaken by the Breezecard Team and Education Leeds to ensure all Leeds school children have a Breezecard by May 2010. This work will lead to a large increase in the number of Breezecard holders.

Priority: Raising the proportion of young people in education or work

Measure: NI 117*(LAA) - The proportion of young people aged 16-18 Not in Education, Employment or Training (also in the basket of poverty indicators)

Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target 09-10
SEE ANNEX 1										8.1% (1911) (Dec 09)	7.80%

Info about PI
 Data relates to young people who were aged 16-18 on the day of the count. Young people aged 16 to 18 years are counted as EET (education, employment or training) if they are in:

- Education (including gap year students who have an agreed deferred HE entry date)
- Government supported training
- Employment

Young people aged 16 to 18 years are counted as NEET (not in education, employment or training) if they are not engaged in one of the EET activities above, including those:

- Undertaking a personal development opportunity, voluntary work or activity agreement
- Seeking or waiting to start work or learning
- Not available to the labour market (including those experiencing ill health, caring for child, or out of the country).

Comments
 The figures provided at Annex 1 are for December 2009.

Measure: Not Known - percentage of young people whose status is Not Known as defined by national CCIS rules.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result	City Wide Target 09-10
SEE ANNEX 1										10.7 % (2587) (Dec 09)	6.30%
Info about PI											
Young people are classed as 'not known' if they have not had contact with the Connexions service within a certain period. How regular the contact needs to be depends on whether the young person is NEET or EET. Therefore the 'not known' figure includes young people who may be in contact with other services, but whose record has not been updated on the Connexions database.											
Comments											
The figures provided at Annex A are for December 2009.											
Measure: NI 75 Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A*-C or equivalent, including English and Maths.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result 08-09 ac yr	City Wide Target 08-09 ac yr
30.9%	51.2%	46.4%	52.0%	41.2%	62.1%	27.1%	41.3%	26.0%	49.3%	45.90%	51.60%
Info about PI											
The data above in the areas relates to academic year 08-09. This indicator covers the number of pupils achieving 5 or more A*-C GCSEs or equivalent including English and Maths at KS4 as a percentage of the number of pupils at the end of KS4. The school element relates to all maintained mainstream schools including Academies. Key Stage 4 (KS4) is the stage of the National Curriculum between the ages of 14 and 16 years. GCSE is the principal means of assessing pupil attainment at the end of compulsory secondary education. Grades A* to G are classified as passes, grades A* to C as good passes and grades U and X as fails.											
Comments											
Please note: Results are included for Intake, South Leeds, West Leeds and Wortley schools which are now closed. Results are also included for David Young Community Academy.											

Priority: Reducing teenage conception											
Measure: NI 112 Under 18 conception rate											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result 08-09	City Wide Target 09-10
SEE ANNEX 2										48.1 per 1,000 females aged 15-17) (677)	42.7 per 1,000 females aged 15-17)
Info about PI											
The 2007 rate for Leeds is 48.1 per 1000 female population aged 15-17, a reduction from the 2006 figure of 50.9 (conceptions per 1000 female population aged 15-17), still above the national rate of 41.7.											
Comments											
The next nationally produced city wide data will be available in February 2010 and will be the data relating to 2008. However, although the first and second quarter data for 2008 showed an increase, the third quarter for 2008 is 46.3, producing a rolling quarterly average of 49.7 (conceptions per 1000 female population aged 15-17). It should also be noted that overall the national rate has fallen and within core cities, Leeds is the second lowest above Newcastle.											
Levels of teenage pregnancy vary immensely between localities. Better quality data providing more timely information at the local level is supporting the development and coordination of services which are starting to have a positive impact on reducing the level of teenage pregnancy across the city. Priority actions will focus on recognising the interdependencies between teenage pregnancy and improving other outcomes for children and young people; providing young people with the means to avoid early pregnancy; tackling the underlying circumstances that motivate young people to want to, or lead them passively to become parents											
at a young age; working in effective partnerships to ensure universal provision for all young people with strengthened delivery and services to those most at risk; and acknowledging that effective interventions require significant time to deliver sustainable change.											
Recent achievements include:											
<ul style="list-style-type: none"> • The Contraception and Sexual Health (CaSH) service from Sept 09 will be offering an after school contraception outreach clinic in the six priority wards. • From Sept 09 on-site contraception clinics will be running in the three main FE providers in the city. • The Family Nurse Partnership is operational and is working with young pregnant women and mothers and their families to improve early parenting, antenatal health, enhance child development and school readiness and link the family to wider social networks and employment. • The 'Be Smart:Use a Condom' Publicity Campaign was highly commended at the 'Making a Difference in Yorkshire and Humber Awards' 											

Priority: Strengthening Safeguarding											
Measure: NI 68 Percentage of referrals to children's social care going on to initial assessment.											
Inner East	Outer East	Inner North East	Outer North East	Inner North West	Outer North West	Inner West	Outer West	Inner South	Outer South	City Wide Result 08-09	City Wide Target 09-10
SEE ANNEX 3										54.6% (4732 - referrals that have gone onto initial assessment / 8667 - total no. of referrals)	60%
<p>Info about PI This indicator helps to determine the appropriateness of referrals to Children & Young People Social Care (CYPSC). A 'referral' is defined as a request for services to be provided by children's social care services. This is in respect of a case where the child (aged 0-17 years inclusive) is not previously known to the local authority, or where the case was previously open but is now closed. A referral can be made by a professional from one of many different agencies (typically in the health and education sectors), but for the purposes of this indicator a more broader term is used which encompasses referrals from any source, including self-referrals. Local authorities will make an 'initial consideration' to decide, when looking at the details of the referral, whether there are concerns about the child's health and development or actual and/or potential harm that justifies an initial assessment. The initial assessment is a brief assessment of the child's needs, to be carried out by children's social care within a maximum of seven working days of the date of referral.</p>											
<p>Comments This is a bell shaped PI and the optimum range for this indicator is between 49% and 63%. Leeds performance falls well within this optimum range and is broadly comparable with statistical neighbours and the national average.</p> <p>A project is being undertaken with the contact centre and partners agencies to screen referrals to ensure children's needs are handled by the right agency at the right time. The impact of this will be a reduction in the number of inappropriate referrals to the service therefore allowing the service to spend more time on initial assessments for children that meet the service's thresholds.</p>											

NEET and Not Known Breakdown - December 2009 Figures

It should be noted that these figures will not include young people who are in education or training in Leeds and not resident in Leeds, those young people are included in the headline figures for the authority.

If a young person's address is unknown it is recorded as the Connexions Centre. This means the large number of young people in the city centre does not reflect the number of young people who actually live in the city centre.

Errors in the recording of postcode on the Connexions database mean there are a number of young people who can not be matched to a ward. For this reason these figures should be viewed as indicative.

Ward Wedge	Ward	NEET		Not Known		Number of young people
		Count	%	Count	%	
Inner East	Gipton & Harehills	110	10.45%	103	9.78%	1053
Inner East	Killingbeck & Seacroft	73	7.65%	103	10.80%	954
Inner East	Burmantofts & Richmond Hill	96	11.41%	100	11.89%	841
Outer East	Crossgates & Whinmoor	49	6.53%	68	9.07%	750
Outer East	Garforth & Swillington	24	3.71%	33	5.10%	647
Outer East	Kippax & Methley	21	3.41%	27	4.38%	616
Outer East	Temple & Newsam	53	6.65%	56	7.03%	797
Inner North East	Moortown	20	3.03%	29	4.40%	659
Inner North East	Roundhay	22	3.15%	34	4.87%	698
Inner North East	Chapel Allerton	67	8.16%	61	7.43%	821
Outer North East	Alwoodley	20	3.58%	20	3.58%	559
Outer North East	Harewood	5	1.36%	10	2.72%	368
Outer North East	Wetherby	2	0.54%	14	3.81%	367
Inner North West	Hyde Park & Woodhouse	33	9.02%	27	7.38%	366
Inner North West	Kirkstall	50	8.82%	38	6.70%	567
Inner North West	Weetwood	24	4.44%	34	6.28%	541
Inner North West	Headingley	10	8.40%	10	8.40%	119
Outer North West	Adel & Wharfedale	9	1.71%	16	3.05%	525
Outer North West	Guiselley & Rawdon	24	3.77%	25	3.93%	636
Outer North West	Horsforth	17	2.75%	36	5.82%	619
Outer North West	Otley & Yeadon	35	4.90%	40	5.59%	715
Inner West	Armley	94	10.94%	86	10.01%	859
Inner West	Bramley & Stanningley	79	10.10%	75	9.59%	782
Outer West	Calverley & Farsley	19	3.16%	28	4.66%	601
Outer West	Farnley & Wortley	63	7.45%	92	10.87%	846
Outer West	Pudsey	34	4.93%	44	6.39%	689

		NEET		Not Known		Number of young people
Ward Wedge	Ward	Count		Count		
Inner South	Beeston & Holbeck	78	10.43%	66	8.82%	748
Inner South	City & Hunslet	111	10.22%	212	19.52%	1086
Inner South	Middleton Park	107	10.92%	109	11.12%	980
Outer South	Ardsley & Robin Hood	33	4.86%	61	8.98%	679
Outer South	Morley North	31	4.99%	47	7.57%	621
Outer South	Morley South	42	6.93%	35	5.78%	606
Outer South	Rothwell	37	6.15%	40	6.64%	602

Teenage Pregnancy

Annex 2

The data in the table below is produced nationally by the Office for National Statistics on a three year cycle and covers the period from 2004-06. This is the most up to date ward data available. Old ward descriptors have been used as the ward boundaries in Leeds changed in spring 2004. The headline figure for Teenage Conception in Leeds for 2008 will be made available in February 2010. It is expected that the ward breakdown (using the current ward boundaries) for 2005-07 will also be available in February 2010. The 2006-08 ward breakdown data is due in November 2010.

The target is to reduce the under 18 conception rate by 55% by 2010 (compared to the 1998 baseline rate). The rates are calculated by the national Teenage Pregnancy Unit. There is a 14 month time lag in the release of conception statistics as they are partly compiled from birth registrations which may not be available for up to 11 months after the date of conception. The table below shows the ward rates for Leeds 2004-06. Numbers are aggregated over three years because at ward level numbers can vary significantly year on year. The wards have been allocated to area commit not been calculated as this would mask the variation.

Management Areas	Ward	Under 18 conception (number) (2004-06)	Under 18 conception (rate) (2004-06)	Index of Multiple Deprivation Score 2007
City wide		2049		
Inner East	Burmantofts	113	90.7	51.3
Inner East	Harehills	83	52.8	49.9
Inner East	Richmond Hill	127	97.1	50.0
Inner East	Seacroft	128	101.7	52.0
Total		451		
Inner North East	Chapel Allerton	92	78.2	40.1
Inner North East	Moortown	28	20.4	16.1
Inner North East	Roundhay	23	15.6	11.8
Total		143		
Inner North West	Headingley	20	38.6	18.2
Inner North West	Kirkstall	73	75.3	29.0
Inner North West	University	76	80.8	34.9
Inner North West	Weetwood	35	34.9	17.2
Total		204		
Inner South	Beeston	59	53.3	36.7
Inner South	City and Holbeck	112	93.9	49.5
Inner South	Hunslet	103	85.7	47.3
Inner South	Middleton	91	73.6	32.8
Total		365		
Inner West	Armley	93	72.2	36.5
Inner West	Bramley	106	68.0	34.5
Total		199		
Outer East	Barwick and Kippax	49	33.3	14.9
Outer East	Garforth and Swillington	53	38.3	13.2
Outer East	Halton	33	26.5	13.0
Outer East	Whinmoor	45	41.9	27.5
Total		180		
Outer North East	Wetherby	32	21.2	8.1
Outer North East	North	28	20.3	14.1
Total		60		
Outer North West	Aireborough	40	25.9	11.5
Outer North West	Cookridge	29	22.7	14.2
Outer North West	Horsforth	22	19.2	9.9
Outer North West	Otley and Wharfedale	28	21.5	10.1
Total		119		
Outer South	Morley North	44	29.9	16.3
Outer South	Morley South	68	39.6	19.7
Outer South	Rothwell	44	38.0	18.2
Total		156		
Outer West	Pudsey North	33	29.6	14.3
Outer West	Pudsey South	53	41.0	20.8
Outer West	Wortley	86	64.1	30.0
Total		172		

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Area	Ward	Referrals to CYPSC between 1st Nov 09 - 30th Nov 09 with outcome of Initial Assessment or Immediate S47 enquiry
Inner EAST	Gipton and Harehills	19
	Killingbeck and Seacroft	17
	Burmantofts and Richmond Hill	33
TOTAL		69
Outer EAST	Crossgates and Whinmoor	18
	Garforth and Swillington	13
	Kippax and Methley	6
	Temple Newsam	13
TOTAL		50
Inner NORTH EAST	Moortown	4
	Roundhay	12
	Chapel Allerton	29
TOTAL		45
Outer NORTH EAST	Alwoodley	7
	Harewood	5
	Wetherby	0
TOTAL		12
Inner NORTH WEST	Hyde Park and Woodhouse	13
	Kirkstall	7
	Weetwood	6
	Headingley	4
TOTAL		30
Outer NORTH WEST	Adel and Wharfedale	8
	Guiseley and Rawdon	8
	Horsforth	0
	Otley and Yeadon	18
TOTAL		34
Inner WEST	Armley	37
	Bramley and Stanningley	47
TOTAL		84
Outer WEST	Calverley and Farsley	4
	Farnley and Wortley	18
	Pudsey	18
TOTAL		40
Inner SOUTH	Beeston and Holbeck	53
	City and Hunslet	39
	Middleton Park	47
TOTAL		139
Outer SOUTH	Ardley and Robin Hood	11
	Morley North	7
	Morley South	16
	Rothwell	8
TOTAL		42

23 additional referrals with outcome of Initial Assessment or Immediate S47 enquiry are not included in the above table due to post codes needing to be verified.

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Originator: Martin Hackett

Tel: 3950705

Report of the South East Area Manager

East Outer Area Committee

Date: 9th February 2010

Subject: Well Being Budget (Revenue) 2009/10

**Electoral Wards Affected:
All Outer East Wards**

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides an update on expenditure and project work in 2009/10.

1.0 PURPOSE OF THIS REPORT

1.1 The Well Being Budget allocation for 2009/10 is £244,127 which includes £23,400 carry over from 2008/9.

1.2 This report will inform Members how the budget has been spent in 2009/10 to deliver outputs and outcomes against Area Delivery Plan priorities, focusing on the following areas:

- Gardening and decorating scheme
- Community Safety – through its 3 ‘tasking teams’
- Community Centre’s
- Community Engagement

2.0 BACKGROUND INFORMATION

2.1 The budget for 2009/10 is £244,127, with £23,400 carried over from 2008/9.

2.2 In 2009/10, the Area Committee had total commitments of £83,500 leaving £160,627 available to spend on other project work. The committed projects are:

- CCTV maintenance and monitoring costs - £38,500
- 50% contribution to Warden for Swarcliffe pending warden review - £15,000 (includes on costs)
- 100% contribution to Warden for Garforth & Halton pending warden review - £30,000 (includes on costs)

2.3 The remainder of the budget was allocated against the priorities listed below. There is a slight over allocation of just over £300.

- Small Grants - £10,000
- Dedicated 'Community Payback' Probation scheme for Outer East - £15,000
- Tasking Teams (4 Teams with £10k in each budget) - £40,000
- Gardening Service - £38,000
- Community Engagement £20,000
- Additional activities for young people - £32,000
- Support for directly managed community centre's - £6,000

3.0 MAIN ISSUES

3.1 Gardening Scheme/decorating scheme for vulnerable residents

3.1.1 In 2009/10 the gardening scheme for OAP's and disabled residents was delivered by Swarcliffe Good Neighbours Scheme (SGNS). A new dimension to this project was added in 2009 when SGNS recruited a decorator to carry out work on the homes of the elderly at affordable prices. The total number of gardens completed in 2009 was 351 and to date there have been 32 decorating referrals.

3.1.2 The breakdown of gardens completed by ward is as follows:

- Kippax & Methley – 109
- Garforth & Swillington – 64
- Temple Newsam – 117
- Cross Gates & Whinmoor - 61

3.1.3 SGNS have now submitted an application to continue this project in 2010/11 and can deliver the project this year at the same cost as last, £38,000.

3.1.4 SGNS are having discussions with the Youth Service and John Smeaton High School about taking on an apprentice painter and decorator to work with the qualified decorator in 2010/11. To date there has been 25 decorating requests with 14 having been completed. The breakdown of decorating jobs completed by ward is as follows:

- Kippax & Methley – 10
- Garforth & Swillington – 1

- Temple Newsam – 2
- Cross Gates & Whinmoor - 1

3.1.5 This project now delivers a gardening service, a decorating service and will hopefully be in a position to provide a decorating apprenticeship to a young person that lives locally in 2010. Having considered the excellent feedback from this project in 2009 and considering the new dimensions to this service since Area Committee started delivering a gardening service in 2004, Area Committee is recommended to continue to fund SGNS to continue this work in 2010/11.

3.2 Small Grants

3.2.1 The details of all small grants processed since the beginning of the financial year are detailed on Appendix 1.

3.3 Tasking Teams

3.3.1 This section of the report will give examples of some of the work undertaken by the tasking teams in 2009/10, how the budget has been spent, and some of the outputs delivered. It will also ask Area Committee to consider a request to fund security from the tasking budget at Bronze Tanning Studio, Manston Approach.

3.3.2 Cross Gates & Whinmoor.

- Provided 50 shock alarms and 50 mini door chimes to vulnerable residents in the areas experiencing increased burglary.
- Improvements to security at St Gregory's Youth & Adult Centre including the installation of security grilles. This was after the centre experienced problems with attempted break in's and increased nuisance.
- Environmental improvements in Stanks Grove and Stanks Way, including the lopping of trees to ensure better CCTV coverage.

3.3.3 Garforth & Swillington and Kippax & Methley.

- Additional street lighting provided to Highfield Place (off Main Street) increasing security to 2 shops and 6 dwellings.
- Designated Public Place Order (DPPO) in place in Kippax and Allerton Bywater from 5th of November 2009. This order makes it illegal to drink alcohol in public places in these areas. Garforth acquired a similar status in 2006.
- Police Operation Budapest carried out over 6 weeks in October and November to address asb/violence/crime and rowdiness associated with drinking in Garforth and Kippax. The tasking budget was used to provide additional Police hours and delivered the following outputs: 29 arrests, 104 stops, 17 test purchases with 2 failures, 22 alcohol seizures, 43 follow up visits to parents.

3.3.4 Temple Newsam.

- Environmental works including tree lopping in Firbank Grove and Esthwaite Gardens to improve CCTV coverage.
- Provided 100 window shock alarms to residents in Halton Moor experiencing highest levels of burglary.
- Production and distribution of 2000 fliers advertising services provided at Halton Moor Community House. This facility provides PCSO and Neighbourhood Warden surgeries; drop ins, youth activities, general community use. The tasking budget has also funded security improvements to the community house.

3.3.5 Bronze Tanning Studio, Manston Approach (Cross Gates)

3.3.6 The tasking budgets for Garforth & Swillington, Kippax & Methley and Temple Newsam are now fully committed. The budget for Cross Gates & Whinmoor has a balance of just under £4,000. A request has been received from Bronze Tanning Studio on Manston Approach (Cross Gates) to provide shutters to either side of the premises. This is after a number of recent incidents of anti-social behaviour. The cost of this work is £3,350.

3.3.7 The Police have confirmed that there have been two complaints received in the last three quarters but currently do not class this location as a hotspot area for crime and ASB. The two complaints are:

- Front window smashed - reported to Police summer 2009
- Telephone wire cut - reported to Police 09/01/10 (wire to the rear of shop)

3.3.8 The shop is part of a parade that is privately owned by a businessman living abroad. His business portfolio is extensive and managed by Carter Towler Chartered Surveyors, Queen Street, Leeds.

3.3.9 The following information has been provided by Carter Towler:

- The lease on each shop makes the leaseholder responsible for security to the premises
- The two adjacent shops either have or will be installing their own shutters

3.3.10 Carter Towler have agreed to speak to the owner when he visits the UK in February to determine if he is prepared to contribute 50% of the total cost of this work should Area Committee consider funding the other half of the cost from the tasking budget of Cross Gates & Whinmoor.

3.3.11 There are three options open to Area Committee: to fund the proposal in full; not to fund the proposal at all; to support the proposal with a 50% contribution towards the cost. South East Area Management has sought advice from Environment and Neighbourhoods Finance section. They have advised that a recommendation be put to Area Committee not to support this project with any funding from the Well Being Budget on the following grounds:

- There is no benefit to the wider community

- The owner or leaseholder is responsible for the security if his/her business
- To fund such a project would set a dangerous precedent
- Funding this project is likely to increase the value of a private property using public funds

3.3.12 The Police have confirmed that they will liaise with the leaseholder of the tanning salon and ensure that patrols are aware of their concerns.

3.4 Community Centre's

3.4.1 Area Committee awarded £6,000 to support work that would encourage more people to use its community centre's, get more people involved in managing their community centre's and improve facilities, signage, security etc to its community centre's .

3.4.2 Appendix 2 provides details of how this money has been spent in 2009/10.

3.5 Community Engagement

3.5.1 Community Forums are the main means of engaging local people in Outer East and the Well Being Budget has been used to fund the costs of running these meetings. There have also been a number of engagement events held such as the Community Safety event and Learning Market both held in Garforth in 2009.

3.5.2 The Older Persons Week is exclusively funded from the Well Being budget. In 2009 the 5 days of events attracted over 100 elderly people each day. As well as providing a good day out the events delivered outputs in relation to services being able to engage with elderly residents on matters of importance. The fire service and fuel savers now see this annual event as their best opportunity to engage with this group in Outer East Leeds.

3.5.3 Area Committee provided financial support to a number of fun days and galas held across the area. The numbers of galas was lower than usual which was in the main due to the unpredictable weather experienced over recent years.

4.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

4.1 The details described in this report and the recommendation fits with existing Council policy and governance arrangements.

5.0 LEGAL AND RESOURCE IMPLICATIONS

5.1 There are no new legal implications arising from this report.

6.0 CONCLUSIONS

6.1 The Well Being funds continue to be used to improve service delivery in Outer East Leeds and meet Area Delivery Plan outputs and outcomes at a local level. This report updates Area Committee on some of the work undertaken.

- 6.2 The report will recommend that Area Committee fund Swarcliffe Good Neighbours to deliver a gardening and decorating scheme in 2010/11 at a cost of £38,000. The report will also recommend that Area Committee do not commit any Well Being funds to improve security at Bronze Tanning Studio, Manston Approach.

7.0 RECOMMENDATIONS

- 7.1 Area Committee is requested to note progress and raise any questions.
- 7.2 Area Committee is recommended to fund a gardening and decorating scheme for elderly/disabled in 2010/11 delivered by Swarcliffe Good Neighbours.
- 7.3 Area Committee is requested not to support the proposal to fund any cost of the scheme to provide security shutters to Bronze Tanning Studio.

Background papers

Outer East Area Committee Report 8 July 2008 – Area Delivery Plan 2008-11

Executive Board Report 16 July 2008 – Area Committee Roles 2008/09

Appendix 1 - Outer East small grant position as at 1 January 2010 (from 09/10 budget)

Cross Gates & Whinmoor		Ref	Paid?	£
Fieldhead Carr Community Centre Management Committee	Promotion of Fieldhead Carr Community Centre	OE/09/01/S	Yes	500.00
Woodview Tenants Association	Woodview Picture Palace	OE/09/02/S	Yes	500.00
Whinmoor 'B' Residents Association	Whinmoor in Bloom	OE/09/04/S	Yes	500.00
Whinmoor Wanderers	Older people's coffee morning	OE/09/07/S	Yes	500.00
Cross Gates Youth Opportunites	Youth club equipment	OE/09/08/S		499.98
Wellington Hill Residents Association	Equipment for new Children's Centre	OE/09/14/S		500.00
				<u>2,999.98</u>

Garforth & Swillington		Ref	Paid?	£
Firthfields Community Association	Firthfields Green Scheme	OE/09/03/S	Yes	500.00
Neighbourhood Elders Team	Community Activities	OE/09/13/S		500.00
				<u>1,000.00</u>

Kippax & Methley		Ref	Paid?	£
Micklefield Parish Council	Micklefield in Bloom - parkway shrub bed	OE/09/05/S	Yes	376.00
Micklefield Drop-In Group	Micklefield Drop-In	OE/09/06/S	Yes	500.00
Friends of Billy Wood	Town Close Hills nature day	OE/09/10/S	Yes	500.00
				<u>1,376.00</u>

Temple Newsam		Ref	Paid?	£
Temple Newsam / Halton Gymnastic Club	New mats	OE/09/09/S	Yes	250.00
Scott Constantine & Dietrich Jeffreys	'R' Festival	OE/09/11/S	Rejected	-
Grove Road Bowling Club	Bowling Green shelter	OE/09/12/S		500.00
				<u>750.00</u>

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Appendix 2 to Well Being Report February 2010

Items/ Project	Community Centre	Cost	Reason for work
Handy man to fit notice boards	Fieldhead Community Centre	£30.00	Notice boards donated by a neighbouring centre. The boards are being used in the small room to prevent marks to paint work.
Lockable storage cabinet/ cupboard	Fieldhead Community Centre	£153.25	Cabinet to be utilised to free up space within the office area and to ensure safe storage of equipment and documents by user groups.
Replacement and installation of two sinks in children's area.	St Gregory's Youth & Adult Centre	£385	To support ongoing works to improve the childcare provision within the building the sinks have been moved and replaced to make way for a rise and fall bench providing service for disabled children accessing the provision.
External signage	St Gregory's Youth & Adult Centre	£300	The external sign at the centre no longer represented the provision within the building. The new sign reflects Leeds City Council corporate branding as well as promoting the number for lettings.
6 ring burner/ double oven	Fieldhead Community Centre	£918	The oven within the building was old and no longer fit for purpose. Both the centre and kitchen have experienced increased use and the users requested the oven be replaced to enable them to meet demand.
8 tables and table stand	St Gregory's Youth & Adult Centre	£958.58	The centre is planning and has run a number of events and has had to borrow furniture from neighbouring centres in order to meet demand. New furniture including tables and chairs has been ordered to meet demand.
Contribution to 60 folding padded chairs	St Gregory's Youth & Adult Centre	£1,240.98	This is a contribution to padded folding chairs, the remaining match funding of approx £800 is being paid by Swarcliffe Good Neighbours Scheme. The padded seats will provide more comfortable seating for large number of older people who access the centre on a weekly basis.
Gas installation of cooker	Fieldhead Community Centre	£170	Gas engineer required to install the new oven safely and meeting regulations.
Adaptation works to kitchen to fit cooker	Fieldhead Community Centre	£170	Joinery work required to make room for the new oven.
Total spend to date		£4,326	

Planned work			
Item	Community Centre	Cost	Reason for work
Kitchen refurbishment	Kippax Community Centre	£78	Contribution to wider kitchen refurb to meet shortfall in funding.
Paints for kitchen	Kippax Community Centre	£200	Contribution to wider kitchen refurb to meet shortfall in funding. This work will be undertaken by Probation
Newsletter printing	St Gregory's Youth & Adult Centre	£200	To promote the current services and activities delivered in the centre
Paint for internal/ external painting	Kippax Community Centre	Awaiting cost	
Signage for remaining community centre buildings	Kippax Kabin, Methley Village Centre and Allerton Bywater Youth & Adult Centre	£1,000	To update the signs, promote the lettings contact number and bring in line with Leeds City Council corporate branding.
Fingers guards	Methley Village Centre	Awaiting cost	To protect children's fingers on door and window openings. Young children access the centre regularly during the week through the pre-school.
Dusk till Dawn light	Kippax Community Centre	Awaiting cost	The centre is in darkness and the light will provide safe means for the volunteers to access the building from dusk till dawn. The light will be situated at the front entrance to the building
Relocation of door release buzzer to Main Hall	St Gregory's Youth & Adult Centre	Awaiting cost	This is part of the wider project to improve safety and access within the building to meet Ofsted requirements.
Total cost		£1,478	

Total

£5,804

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Originator: Martin Hackett

Tel: 3950705

Report of the South East Leeds Area Manager

East Outer Area Committee

Date: 9 February 2010

Subject: Outer East Area Committee Capital Budget 2009/10

Electoral Wards Affected:
All Outer East Wards

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function	<input type="checkbox"/>	Delegated Executive Function available for Call In	<input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

The Area Committee capital budget for 2009/10 is £160,200. This is made up of the annual allocation and previous years underspend. The budget has been split evenly across the 4 Outer East Wards.

This report requests that Area Committee supports several new projects.

1.0 Purpose Of This Report

- 1.1 This report outlines project proposals requiring funding from the capital budget.
- 1.2 It also updates Members on breakdown of spend by Ward.

2.0 Background Information

- 2.1 The Outer East Area Committee has a capital budget of £160,200 in 2009/10.
- 2.2 This report recommends that Area Committee supports projects in the area from the capital budget.

3.0 Main Issues

3.1 Halton Moor Nature Zone

- 3.1.1 The Leeds Access to Nature (A2N) application is a partnership bid between Leeds City Council Regeneration Service, Parks & Countryside, Groundwork Leeds, Wyke Beck Valley Community Forum (WBVCF), Leeds Voice, BTCV and Leeds Ahead. The aim of the A2N bid is to deliver a range of projects through partners to increase activity along the Wyke Beck Valley, by engaging with young people through schools and local residents living in the EASEL neighbourhoods creating a natural wild life space. The total project costs are £350K. If the application is successful delivery will be August 2010-September 2013.
- 3.1.2 The Halton Moor Nature Zone site is part of Halton Moor Avenue greenspace, the site is off Cartmell Drive. It is a major part of the A2N bid to Natural England. The aim of the nature zone is to enhance the natural greenspace and uplift the area alongside a well used path. Currently the area lacks features for people to enjoy or encourage people to show any interest in the local wildlife. The proposal is to plant different plants and shrubs to increase activity in the area, to provide seating and improve some of the paths through the greenspace.
- 3.1.3 The project will be delivered by the partners of the A2N bid led by Parks and Countryside. Volunteers will be used to assist to deliver the works through the schools and local residents from Halton Moor and Osmondthorpe.
- 3.1.4 The main achievements of the project will be the improved greenspace area in Halton Moor along a well used path from the estate to Meadowfield Primary School; increase activity in the area from local residents using the greenspace; increase wildlife in the nature reserve.
- 3.1.5 The consultation on this project is detailed below:
- The WBVCF has been working with Groundwork and Parks & Countryside to develop a local greenspace plan for the Halton Moor area.
 - The forum has sent out a newsletter to their members and to the parents at Meadowfields Primary School asking for their views on the local space.
 - There is extensive consultation planned as part of the A2N and Green Leeds bids, the capital works are suggestions and residents will have an opportunity to input into the plans. The WBVCF are a lead partner in the project and one of their members from Halton Moor is assisting with the consultation with local residents.
- 3.1.6 The request is for Area Committee to contribute £10,000 towards this project.
- 3.1.7 This proposal supports the following local improvement priorities of the Area Delivery Plan:
- Improve the condition and appearance of open/public spaces

- Encourage local community groups and residents to participate in environmental improvement projects within their local neighbourhoods.
- Increase the sense of pride in communities across Outer East Leeds

3.2 Garforth & District Lions

- 3.2.1 Garforth & District Lions perform charitable and community work right across Garforth, Kippax and many other villages in East Leeds.
- 3.2.2 The organisation has use of a concrete garage on the allotment site off Gibson Lane, Kippax. The garage is in poor condition and requires a new roof and new doors. The garage is used as a storage facility for the clubs equipment.
- 3.2.3 Garforth & District Lions are requesting £750 capital cost for materials to replace the roof and door. The labour will be carried out by Lions members.
- 3.2.4 This proposal supports the following local improvement priorities of the Area Delivery Plan:
- Supporting community cultural events and activities.

3.3 Garforth Educational Trust – Oak Road ICT Community Training Centre

- 3.3.1 Number 53 Oak Road is a council owned semi-detached former residential building that in the past has been used as a community centre providing services for young people. It is owned by Leeds City Council and currently leased to Garforth Community College as a training centre for delivery of Hair & Beauty vocational courses to post 16 students.
- 3.3.2 The current lease expires in August and on expiry the School Partnership Trust is seeking to use the building as a community ICT training centre that will provide a facility for members of the public to obtain the skills to use the newly installed Cirrus Network.
- 3.3.3 The School Partnership Trust is committed to providing wireless broadband access to all entitled users in the town through Project Cirrus, an innovative government funded initiative. Families of entitled users will want to use their existing computing equipment to connect to the Cirrus wireless cloud. The Trust will be able to offer technical help in setting up domestic networks. It is planned to provide schemes whereby families can purchase or lease laptops that will connect to Cirrus. These laptops can be set up to be “Cirrus-Ready” using the facilities at Oak Road.
- 3.3.4 The Oak Road centre will also act as a training centre for adult learners. The Trust will be able to offer night classes as part of the adult education programme that delivers basic computer skills to the community. Oak Road will have a tutorial room housing laptops that will facilitate this training.
- 3.3.5 Working in partnership with Garforth Community College day time use of the centre will provide workshop facilities for students to learn about computer hardware

construction as well as basic computer networking principals. There is no available space at the school for this function.

3.3.6 Leeds is at the centre of digital communications technology and there is demand for accredited network specialists who have hardware and cabling expertise. With the development of Oak Road the Trust will be able train students with the necessary skills that go some way in meeting these demands. Students will be able to access the more advanced courses currently provided by other establishments such as the College of Technology.

3.3.7 The proposed timetable is as follows:

February – July	Trainers undergo Cirrus training
March – June	Oak Road Refurbishment
April	Cirrus goes live with community training to begin
July – August	Community courses for adult learners advertised
September	New Courses start

3.3.8 The cost of the project is:

Refurbishment	£12,000
Furniture	£500.00
Course Hardware	£8,000.00
Tutorial room Smart Board	£2,000.00
Training Courses for staff	£2,000.00
Cisco Subscription	£1,000.00
Laptops	£10,000.00
Total	£35,500.00

3.3.9 The major funding for this project (£25,000) is anticipated to come from Garforth & Swillington Members Ward Based Initiatives (WBI) funding. Garforth Educational Trust will fund the cost for training courses (£2,000) and Cisco subscription (£1,000).

3.3.10 Area Committee is requested to fund £7,500 towards the hardware costs i.e., computer lines and equipment to centre and ICT lines to enable use.

3.3.11 This proposal supports the following local improvement priorities of the Area Delivery Plan:

- Encourage initiatives which enhance the skill level of the local workforce.

- Improve learning outcomes for all 16 year olds.
- Improve learning outcomes and skill levels for all 19 year olds.

3.3.12 Area Committee will note **Appendix 1** at the end of this report which breaks down expenditure by ward. Garforth & Swillington ward has overspend by £3,703. However this overspend will be met from the Kippax & Methley ward allocation after an agreement was made between Ward Members from each ward. The tasking team for these wards meets jointly but the £10,000 allocated to each ward is separated. Coincidentally the Kippax & Methley allocation is overspend by approximately £4,000 whilst the Garforth & Swillington allocation is underspent by a similar amount. The overspend and underspend in the respective tasking budgets will now be combined to balance this funding stream.

3.4 Naburn Close (Whinmoor) Play area

3.4.1 Leeds City Council Parks and Countryside has acquired £55,000 to re-instate the children's play area at Naburn Close, Whinmoor. The funding has been acquired from the Department of Children, Schools and Families Playbuilder budget.

3.4.2 In order to build the park to a higher specification Area Committee is requested to award a further £20,000 to this project.

3.4.3 The target age range for the park is 8 to 13 year olds and the apparatus to be included in the park will be subject to local consultation which will commence in February 2010.

3.4.4 The start date is expected to be June of 2010 but this is subject to weather conditions. The latest date the project will start is September 2010.

3.4.5 This proposal supports the following local improvement priority of the Area Delivery Plan:

Culture – Providing new and improved sports and leisure facilities across Outer East

3.5 Provision of bicycles for PCSO's in Cross Gates & Whinmoor and Temple Newsam

3.5.1 West Yorkshire Police Neighbourhood Policing Team (NPT) for Cross Gates & Whinmoor and Temple Newsam were awarded £4960 by Area Committee in 2009/10. The funding was approved at the meetings held on the 7th of July and 8th of September respectively.

3.5.2 West Yorkshire Police have now cancelled this request as the NPT have been provided with bicycles from within the service that still have 18 months of life. There is therefore no present need for any additional bicycles.

4.0 Implications For Council Policy and Governance

4.1 The details described in this report and its recommendations fit with existing Council policy and governance arrangements.

5.0 Legal and Resource Implications

5.1 There are no new legal implications arising from this report.

6.0 Conclusions

6.1 The report requests funding to support several projects across Outer East Wards.

6.2 The report provides details of expenditure to date with a breakdown of funding by Ward on **Appendix 1**.

7.0 Recommendations

7.1 Area Committee is recommended to approve funding for the following projects:

- Halton Moor Nature Zone - £10,000
- Garforth Lions - £750
- Oak Road ICT Community Training Centre - £7,500
- Naburn Close Play area - £20,000

7.2 Area Committee is asked to note the return of £4960 to the budget after the cancellation of the order for bicycles for PCSO's.

Background papers

Executive Board Report 16 July 2008 – Area Committee Roles 2008/09

Outer East Area Committee Report 8 July 2008 – Area Delivery Plan 2008-11

Area Committee capital report – 7th of July 2009 and 8th of September 2009

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Report of the South East Area Manager

East (Outer) Area Committee

Date: 9th February 2010

Subject: Area Delivery Plan 2008-11

<p>Electoral Wards Affected: All Outer East Wards</p> <p>Ward members consulted (referred to in this report)</p> <p><input checked="" type="checkbox"/></p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report presents Area Committee with an update on outcomes and outputs delivered this year from its Area Delivery Plan 2008-11. This update is intended to ensure that priorities and actions meet with current local needs. It explains the context for the plan including its links to the Leeds Strategic Plan and actions planned relating to responsibilities delegated to Area Committee by the Executive Board, both around Council functions and partnership working.

Purpose of this report

1. This report updates Area Committee on the Area Delivery Plan 2008-11.
2. It explains the context for the plan including its links to the Leeds Strategic Plan and actions planned relating to responsibilities delegated to Area Committee by the Executive Board, both around Council functions and partnership working.
3. The report presents the Outer East area priorities around which the work of the Area Management Team has focused in 2009/10 on behalf of the Area Committee.

Background

4. The Leeds Strategic Plan (LSP) sets out the Council's priorities for Leeds for the next three years and what the Council will do itself and in partnership with others to deliver these priorities.
5. The Leeds Strategic Plan brings together the themes in the existing Vision for Leeds, Local Area Agreement and Regeneration Plan, to provide an integrated framework geared to tackling neighbourhood needs and priorities. The Area Delivery Plan 2008-11 was agreed by the Area Committee in July 2008; this plan was refreshed and approved by Area Committee in July 2009 as part of an annual review to ensure that priorities and actions met with current needs.
6. The refresh of the plan had been undertaken with service managers and partners who had put forward suggestions to update and revise the plan to meet current conditions and strategic priorities. The 2009/10 plan translates the city-wide local improvement priorities in the Leeds Strategic Plan to specific priorities relevant to the Outer East.
7. The attached Area Delivery Plan provides details of work progressed against the priorities in 2009/10.

Delegated functions

8. From May 2008 there has been an increase in the range and number of service and function responsibilities the Area Committee now have which include:
 - Community engagement and facilities
 - Community safety
 - Environment (e.g. green and open spaces, Streetscene, environmental action teams)
 - Children and young people (e.g. youth services)
 - Adult social care and healthier communities
 - Regeneration and development including neighbourhood management coordination and management of Safer Stronger Communities Funds monies to support an Intensive Neighbourhood Management approach)
9. The ADP reflects these additional responsibilities presented within the themes of the Strategic Plan. It includes priorities the Area Committee wanted to progress relating

to these responsibilities, including priorities that have been assisted in achievement through the Well Being Fund and Area Committee capital budget.

Area Partnerships and developing local actions

10. The Area Delivery Plan is the local expression of the Leeds Strategic Plan and therefore it will be a partnership document, and partners are involved in putting it together. This is a development from previous ADPs which have concentrated primarily on local priorities linked to delegated council services which the Area Committee have influence over.
11. It has built on the move away from District Partnerships to thematic based area partnerships set up under the umbrella of the Leeds Initiative, with increasing accountability and direct links to Area Committees.
12. The following is a list of the partnership groups in the east area:
 - North East Divisional Community Safety Partnership
 - Children Leeds East Leadership Team
 - Jobs, Enterprise & Training (JET) Partnership
 - Health & Well Being Partnership
13. The Area Delivery Plan incorporates the 8 strategic themes of the Leeds Strategic Plan with each theme having an Elected Member as its champion. The champions agreed by Area Committee in 2008/9 are listed below.

Theme	Champion
Culture	Cllr Bill Hyde
Enterprise & Economy	Cllr Tom Murray
Learning	Cllr Tom Murray
Transport	Cllr Mick Lyons
Environment	Cllr Keith Wakefield
Health & Well Being	Cllr Suzi Armitage
Thriving Places	Housing – Cllr Peter Gruen Community Safety- Cllr Mark Dobson
Harmonious Communities	Cllr Pauleen Grahame

14. The Area Management Team will continue to work with members through their individual ward member meetings on further actions they would like to see included in the plan for 2010/11. Where these are ward specific actions, progress will also be reported at ward member meetings.

Community Engagement

15. The Area Committee has a community engagement strategy which is based around a cycle of community forums, a number of ward events and a number of partnership events. The forums and events have created opportunities for local people to influence service planning and ensure that residents are informed of how their views have been listened to and what will be delivered as a result.
16. There are a number of examples of how community engagement has directly led to local people influencing project work being delivered in the Outer East Leeds. Examples of work undertaken by ADP theme are illustrated below.

Culture

Providing new and improved sports and leisure facilities across Outer East - improved and new sports pitches in Whinmoor, Swarcliffe, Methley; new playground in Garforth; plans for new playgrounds in Whinmoor and Halton in 2010.

Enterprise and Economy

Increase the number of vulnerable people helped to live at home - supporting the work of neighbourhood network teams eg supporting the provision of luncheon clubs, help with volunteers, provide a decorating and gardening service for the elderly, plan and deliver an annual events week for older people

Learning

Encourage initiatives to enhance the skill level of the workforce – the worklessness project in Halton Moor and Osmondthorpe is currently providing intensive support to 20 families with 50 individuals supported into employment.

Transport

Support initiatives which enhance the transport system including walking and cycling – provision of new green gateways in the Wykebeck Valley and Halton Moor Nature Zone (scheduled for 2010).

Environment

Ensuring neighbourhoods are clean and well maintained – the Neighbourhood Warden service has been integral to this priority having been involved in numerous community clean up's and operations. Individual schemes include improvements at Hollyshaw Lane (Whitkirk) and Richmond Way (Garforth).

Health and Well Being

Reduce the rate of obesity and increase opportunities for physical activity – summer programme of cricket coaching; full range of activities for young people during school holidays; funding put into new leisure facilities and improvements to facilities eg skate parks, bowling greens etc.

Thriving Places

create safer environments by tackling crime and asb - days of action to combat crime and grime eg operation champion; funding LeedsWatch CCTV and providing CCTV schemes to vulnerable shopping parades, community centres etc; tackling hate crime especially in hot spot areas of Halton Moor and Osmondthorpe.

Harmonious Communities

encourage local community groups to participate in projects in their communities/increase sense of pride in communities - 'in bloom' groups carrying out environmental projects across Outer East; small grants to community groups/ Proceeds of Crime Act (POCA) funded projects administered by Area Management; supporting user groups in community centres

Implications for Council Policy and Governance

17. The priorities for the Area Delivery Plan mirror the priorities of the Leeds Strategic Plan. This will enable local interpretations of the priority outcomes for the area to be developed and delivered against. Actions in the plan were formulated based on consultation with key stakeholders in the local area.

Legal and Resource Implications

18. The Well-Being budget delegated by Executive Board is used to finance projects which meet the objectives of the Area Delivery Plan, which links to the delivery of Leeds Strategic Plan outcomes. Members of the Area Committee are keen that wherever possible the use of well-being brings in additional match funding to the area.

Conclusions

19. The Area Delivery Plan working document is attached at the end of this report and sets out the priorities for 2008 - 2011 for Outer East Leeds and reports on actions, progress and outcomes against those priorities.
20. The Area Management Team will support partnerships and local services in this process and continue to champion the role of the Area Committee through the ADP.
21. There are a number of areas where information is still required at the ADP will be updated when this information has been made available.

Recommendations

22. The Area Committee is requested to:
 - a) Raise any questions relating to actions achieved in the ADP during 2009/10
 - b) Agree to start work on the development of priorities and actions for 2010/11.

Background Papers

Area Delivery Plan 2008/11 – July 2008

Area Delivery Plan re-fresh report – 7 July 2009

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Order East Area Committee - Area Delivery Plan 2008-11						
Leads Strategic Plan Theme - Culture						
ESP Strategic Outcomes						
CSP Priorities						
Activities						
Area	Area Lead	2008/09	2009/10	2010/11	2011/12	2012/13
N1	Senior Leadership	N1.1.1	N1.1.1.1	N1.1.1.2	N1.1.1.3	N1.1.1.4
		N1.1.2	N1.1.2.1	N1.1.2.2	N1.1.2.3	N1.1.2.4
		N1.1.3	N1.1.3.1	N1.1.3.2	N1.1.3.3	N1.1.3.4
		N1.1.4	N1.1.4.1	N1.1.4.2	N1.1.4.3	N1.1.4.4
		N1.1.5	N1.1.5.1	N1.1.5.2	N1.1.5.3	N1.1.5.4
N2	Senior Leadership	N2.1	N2.1.1	N2.1.2	N2.1.3	N2.1.4
		N2.2	N2.2.1	N2.2.2	N2.2.3	N2.2.4
		N2.3	N2.3.1	N2.3.2	N2.3.3	N2.3.4
		N2.4	N2.4.1	N2.4.2	N2.4.3	N2.4.4
		N2.5	N2.5.1	N2.5.2	N2.5.3	N2.5.4
N3	Senior Leadership	N3.1	N3.1.1	N3.1.2	N3.1.3	N3.1.4
		N3.2	N3.2.1	N3.2.2	N3.2.3	N3.2.4
		N3.3	N3.3.1	N3.3.2	N3.3.3	N3.3.4
		N3.4	N3.4.1	N3.4.2	N3.4.3	N3.4.4
		N3.5	N3.5.1	N3.5.2	N3.5.3	N3.5.4

Leeds Strategic Plan Theme - Enterprise and Economy

Theme leads: Jobs, Enterprise & Training Partnership. Outer East Lead Member - Cllr Tom Murray

LSP Strategic Outcomes

P1 Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy
 P2 Increased international competitiveness through marketing and investment in high quality infrastructure and physical assets, particularly in the city centre

CYPP Priorities

NEET

Local Improvement Priorities		Outcomes for looked after children											
Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	status	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12				Baseline	Progress Against PI Target	Current	Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
Increase innovation and entrepreneurial activity across the city	B1	Support community enterprise projects	Support to Vol. Orgs/ community enterprises aiming to create / help access employment. Creation of at least 2 jobs within Swardcliffe Good Neighbours Gardening and decorating scheme				Area Committee Well Being funds provided £38k towards this project. Project delivered by Swardcliffe Good Neighbours.		At start of 2009/10 there were no jobs created as part of this priority.	To support projects to provide at least 2 jobs by the end of 2009/10	2 Jobs created through the gardening scheme. There is the possibility of additional jobs being created through a decorating scheme for the elderly.	2 Jobs created as part of Outer East gardening service for the elderly run by Swardcliffe Good Neighbours.	1 local decorator employed. Started working with John Smeaton High School to take in 1 apprentice decorator from the school.
	B2	Increase number of people assisted into employment	Family Outreach Workers based in Children's Centres in Outer East to engage and support families with children aged 0-5 years.			Jobs, Enterprise and Training Partnership (JET)	Childrens Services		Childrens Centre in Swardcliffe and Kippax.	Family Outreach workers to be based in these centres	This has now been achieved.	Family Outreach workers to be based in these centres	Continued development of work at both Children's centres.
	B3	Addressing worklessness in priority neighbourhoods	Worklessness Project - Jobs and skills to explore outreach activities in Osmondthorpe			Jobs, Enterprise and Training Partnership (JET)	Worklessness Officer dedicated to the area		Funding acquired for 1 year project to fund worklessness outreach worker in Osmondthorpe	80 Families intensive support , 380 supported towards employment, 50 into employment	20 families intensive supported towards employment 3 into employment	Moved 3 people into employment, working intensively with 20 families and have supported 50 people towards employment through CV, information advice and guidance sessions, voluntary placements. We have also delivered with YMCA a money skills course. Working with Children's centres	Continue to work with families and individuals to move into training and employment.
	B4	Community Engagement and improving access to services for learning, jobs and skills and new opportunities	Engagement event with learning partnerships in Garforth July 09. This may be rolled out to other areas subject to interest.			Learning Area Management, jobs and Skills	Well Being funds, Area Management staff, Jobs & Skills staff, Learning Partnerships		Approval by Area Committee to hold a series of events in G&S Ward in 2009/10.	Hold 2 events around this theme in 2009/10	23rd September 2009 event held in Garforth with approx 100 attendees.	9 people supported with advice on getting back into work, 20 people supported with advice on training courses; 15 people registered as volunteers; 8 provided with business start up advice.	New Opportunities Programme event to be held at Fusion Court in January 2010. This is to engage with all the people who feedback from the Sept event.

Leeds Strategic Plan Theme - Learning

Theme leads: Children Leads North East, Lead Member - Cllr Tom Murray

LSP Strategic Outcomes

P1 Enhance skills of the current and future workforce through fulfilling individual and economic potential and investing in learning facilities

CYP Priorities

Early Learning Outcomes in Deprived Areas Outcomes for Looked After Children Persistent absence

NEET Teenage Conception Places to go, things to do

Actions

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions		Partnership lead	Resources	status	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11				2011/12	Progress Against PI Target	Current	Achievements	Planned Actions
Enhance the skill level of the workforce to fulfil individual and economic potential	C1	Encourage initiatives which enhance the skill level of the local workforce	Worklessness project in Halton Moor & Osmondthorpe targeting individuals to obtain training and employment		Jobs and Skills, EASEL	Yorkshire Forward		There are 3 SOAs in the bottom 3% within the target area.	80 Families intensive support, 380 supported towards employment, 50 into employment	20 families intensive support, 50 supported towards employment 3 into employment	Moved 3 people into employment, working intensively with 20 families and have supported 50 people towards employment through CV, information advice and guidance sessions, voluntary placements. We have also delivered with YMCA a money skills course. Working with Children.s centres	Continue to work with families and individuals to move into training and employment.
			P&C schemes to provide Vocational Learning Programme, Apprentices Programme & Career changers programme.		P&C	Core Funds		Vocational programme started across the city in recent years	To provide this as an ongoing programme in future years	22 people included on this programme currently	22 people across the city on level 2 award/diploma in work based horticulture until June 2010	22 people across the city on level 2 award/diploma in work based horticulture until June 2010
			Support IT projects in community centre's offering IT training to community groups		Swarcliffe Good Neighbours, Mickiefield Parish Council.	AVH funds, Well Being		IT facilities provided in St Gregory's made available for local residents and by AVH in Mickiefield	No specific numbers targeted but made available for local residents	20 regularly accessing service at Mickiefield; 15 to 20 at St Gregs	Provision of IT equipment for Swarcliffe Good Neighbours	Continuation of free and available IT training for local people
Improve learning outcomes for all 16 year olds, with a focus on narrowing the achievement gap	C2	Improve learning outcomes for all 16 year olds	Project in Kippax & Meithley supporting those at risk of offending to attain accredited motorcycle maintenance qualification		LCC Youth Service	Core funds and Well Being Budget		Summer Project funded by Outer East AC and led by Youth Service during summer 09	8 youths to gain accredited qualification in motorcycle maintenance course.	7 of the 8 youths attending course obtained OCN Basic Motorcycle Maintenance Level 1. Other person found employment and left course.	7 youths gained accreditation for K&M project	Summer project - no project continued during winter

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	status	Performance Monitoring and Current Year Actions/Achievements					
			2009/10	2010/11	2011/12				Progress Against PI Target	Target	Current	Qtr 1-2 Achievements	Qtr 3-4 Actions	Planned
Improve learning outcomes and skill levels for 19 year olds	C3	Improve learning outcomes and skill levels for all 19 year olds	Targeted work by Youth Service to engage NEET - (inc. provision of accredited courses)			Youth Service	Core and Well Being		Part of core Youth Service programme	Positive outcomes for young people	working with schools and other agencies.			
Increase the proportion of vulnerable groups engaged in education, training or employment	C4	Increase the proportion of vulnerable groups engaged in education, training or employment	Prepare for Contact Point roll out from April 2009.			Children's Services	Core							
			Increase community based training provision						Bases at some community centres eg Micklefield.	To support this objective	This is ad-hoc and tends to be supported through voluntary or community organisations		AC funding to create Computer Café for older peoples group at St Gregory's.	
			Library Service to deliver 'Living the Dream' career days, citizenship tests and access to Connexions Access Point.			Library Service	Core							
Improve participation and early learning outcomes for all children, with a focus on families in deprived areas	C5	Improve participation and early learning outcomes for all children	Development of Childrens centres in Outer East including Swarcliffe and Kippax.			Early Years Service	Early Years capital grant; well-being		No Childrens Centres in Outer East prior to 2009	Number of Children's Centres completed and operational in outer east.	Increasing activities and numbers attending		Swarcliffe and Kippax Centres operational	Swarcliffe and Kippax Centres operational

Leeds Strategic Plan Theme - Transport

Theme leads: City Development Directorate. Lead Member - Cllr Mick Lyons

LSP Strategic Outcomes

P1 Increased accessibility and connectivity through investment in high quality, integrated transport influencing others and changing behaviours

CYPP Priorities

Places to go, things to do

Actions

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12			Baseline	Target	Current	Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
Deliver and facilitate a range of transport proposals for an enhanced transport system, including cycling and walking.	D1	Support initiatives which enhance the transport system, including walking and cycling.	Public rights of way network including cycle routes	Halton Moor Nature Zone Project	Halton Moor Nature Zone Project	P&C	Core	Various cycle routes in East Leeds	Improved and new routes	Cycle routes in Garforth, Kippax, Temple Newsam	New Garforth Temple Newsam proposals pending	New Garforth Temple Newsam proposals pending
Improve the quality, use and accessibility of public transport services in Leeds.	D2	Support initiatives which improve the quality, use and accessibility of public transport services	Green gateways of Wykebeck Valley Way & Kippax	METRO to consult regularly with Community Forums		Parks & Countryside, Groundwork, Regeneration Service	Core	Full cost of project not yet in place	completion by 2012	Applications for funds pending	Bids submitted	Funding bids pending. Expecting approvals in Q4.
Improve the condition of the streets and transport infrastructure by carrying out a major programme of maintenance and improvements.	D3	Ensure local communities are aware and have access to information on road maintenance programmes	Provide Parish Councils with details of road maintenance programmes			Highways	Core	Regular consultation by METRO	Forum attendance as required	Attended Halton, Cross Gates Forums	Halton Forum lobbied First Bus to re-instate service in Colton	Cross Gates Forum lobbied First Bus to reinstate service to provide access for workers.
Improve road safety for all our users, especially motor cyclists and pedal cyclists.	D4	Improve road safety for road users and pedestrians.	Work with highways to consult with local residents on highways improvements at specific locations eg Coal Road, Selby Road near Temple Moor High School			Highways, AMT	Core Funds, Well Being Funds	Consultation carried out locally by Highways	To reach wide range of residents and acquire feedback	Consulting with Parish Councils on Highways maintenance 2009/10 programme	Consulting with Parish Councils on Highways maintenance for 2010/11 programme.	Ongoing consultation by scheme.

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	status	Performance Monitoring and Current Year Actions/Achievements									
			2009/10	2010/11	2011/12				Progress Against PI Target		Qtr 1-2 Achievements	Qtr 3-4 Planned Actions						
									Baseline	Target			Current					

Leeds Strategic Plan Theme - Environment

Theme leads: Local Tasking Partnerships; Environment Action Teams & Wardens. Lead Member - Cllr Keith Wakefield

LSP Strategic Outcomes

- P1 Reduced ecological footprint through leading the response, influencing, mitigating and adapting to environmental and climate change.
- P2 Cleaner, greener and more attractive city through effective environmental management and changed behaviours

CYPP Priorities

Places to go, things to do

Actions

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources status	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12			Baseline	Target	Current	Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
Increase the amount of waste reused and recycled and reduce the amount of waste going to landfill.	E1	To increase the amount of recycling through raising public awareness	Educational programme on recycling in schools and community events.	Educational programme on recycling in schools and community events.	Educational programme on recycling in schools and community events.	Environmental Services supported by Neighbourhood Wardens	Core	Programme of education at target communities.	Delivery of annual programme.	Reduction in the amount of waste sent to landfill and cleaner neighbourhoods.	Educational programmes across the east Leeds area	Educational programmes across the east Leeds area
			Increase the amount of waste reused and recycled by ALMO tenants. (Area Panel funding)			Aire Valley Homes	ALMO budget (Area Panel)	Programme of education targeted at AVH communities.	Increase recycling	Ongoing programme of educating AVH tenants	Programme of education targeted at AVH communities.	Programme of education targeted at AVH communities.
Undertake actions to improve our resilience to current and future climate change.	E2	Support communities who wish to take action to improve our resilience to current and future climate change	Raise residents awareness of recycling via events, leaflets, newsletters and warden activity.	Raise residents awareness of recycling via events, leaflets, newsletters and warden activity.	Raise residents awareness of recycling via events, leaflets, newsletters and warden activity.	Environmental Services, AMT and Neighbourhood Wardens	Core	programme of education	Deliver programme of activity through AM work	programme of education	Attendance at Community Forums to raise awareness; working with traders associations.	Attendance at Community Forums to raise awareness; working with traders associations.
			Enforcement action on bonfires under statutory nuisance from smoke legislation.	Enforcement action on bonfires under statutory nuisance from smoke legislation.	Enforcement action on bonfires under statutory nuisance from smoke legislation.	Health and Environmental Action Services	Core	Enforcement action on bonfires under statutory nuisance from smoke	Number of enforcement cases successfully dealt with.	Reduction in smoke pollution.	Enforcement action taken.	Enforcement action taken
The role of Parks and green spaces in adapting to Climate Change by reducing temperature in dense urban environments and reducing surface run off of rain water.		Action on poor insulation in private sector, contribution of £.3k towards a city wide aerial heat survey	The role of Parks and green spaces in adapting to Climate Change by reducing temperature in dense urban environments and reducing surface run off of rain water.	The role of Parks and green spaces in adapting to Climate Change by reducing temperature in dense urban environments and reducing surface run off of rain water.	The role of Parks and green spaces in adapting to Climate Change by reducing temperature in dense urban environments and reducing surface run off of rain water.	AM, Fuel Savers team, EAS	Core, WBF	Insulation information is sporadic across the city	Deliver thermal imaging	Project not yet started.	Not all Area Committees have funded this proposal so it may not go ahead.	Not all Area Committees have funded this proposal so it may not go ahead.
			Promoting biodiversity by active management of local sites in line with national performance targets	Promoting biodiversity by active management of local sites in line with national performance targets	Promoting biodiversity by active management of local sites in line with national performance targets	P&C	Core Funds	No information provided by P&C on this priority				
Promoting biodiversity by active management of local sites in line with national performance targets		Promoting biodiversity by active management of local sites in line with national performance targets	Promoting biodiversity by active management of local sites in line with national performance targets	Promoting biodiversity by active management of local sites in line with national performance targets	Promoting biodiversity by active management of local sites in line with national performance targets	P&C	Core Funds	No information provided by P&C on this priority				

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Progress Against PI Target			Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
			2009/10	2010/11	2011/12			Baseline	Target	Current		
			Performance Monitoring and Current Year Actions/Achievements									
Address neighbourhood problem sites, improve cleanliness and access to and quality of green spaces.	E3	To reduce environmental blights caused by untidy and run-down derelict/empty properties	Hutton Moor and East Osmondthorpe estate, Neighbourhood Warden to liaise with Environmental Health			AMT, Enforcement, AVH, ENE Homes	Core Funds	AVH and ENE Homes have targets to reduce voids and action untidy gardens	Reduce voids, reduce number of untidy gardens and open spaces	Impact on crime and local resident perceptions.	AVH and ENE hitting turnaround targets for empty dwellings	AVH and ENE hitting turnaround targets for empty dwellings
			Deliver an effective and co-ordinated Neighbourhood Warden Service. Completion of service review and transfer of scheme to EAT.	Smooth transition of warden service to EAT completed.		4.75 Wardens working in Outer East	Environmental improvements to Outer Easts most deprived areas. Service review complete	currently 4.75 wardens working in various ways including environmental enforcement	Restructure of Warden Service commenced.	Service restructure ongoing. Agree plans with AC regarding funded posts. Recruitment process due Jan 2010		
	E4	Ensure local neighbourhoods are clean and well maintained	Use of community pay back team to work on environmental projects in Outer East	Use of community pay back team to work on environmental projects in Outer East	Use of community pay back team to work on environmental projects in Outer East	AMT, Probation	WBF	Probation Team funded by Outer East Area Committee to work on various community projects	Deliver Probation scheme, ensuring wide use by community groups, particularly considering changes to Warden scheme	Probation Team have delivered 40 projects to date in 2009/10	Weekly Probation scheme to target hotspot areas on Hutton Moor including painting of railings, brickwork to walls etc. 30 jobs completed in Q1 and 2	To achieve at least 30 other jobs in Q3 and 4
			Work with partners in tasking teams. £10k per ward allocated to facilitate tasking activity to tackle crime and grime issues.	Work with partners in tasking teams. £10k per ward allocated to facilitate tasking activity to tackle crime and grime issues.	Work with partners in tasking teams. £10k per ward allocated to facilitate tasking activity to tackle crime and grime issues.	3 tasking teams in Outer East	To meet 6 weekly and reduce ASB and environmental crime across all 4 wards	All tasking meetings each 6 weeks; various outputs delivered in relation to ASB's served and community safety projects delivered.	Installation of dog fouling signs across Outer East. Litter bins. Funding of various skips for community clean ups. Cutting back of trees to improve CCTV coverage at various locations. Tree trunks installed to prevent illegal motor bike riding and damage to environment. Painting schemes to improve environment.	Skips for various comm clean ups. Public notice re: bonfire night. Festive lights. Hedge trimmer to support enviro improvements; DPPO area approved for Kippax and Allerton Bywater.		
			Targeted enforcement activity where flytipping and environmental crime are a blight on neighbourhoods. Specific work targeted by Op Champions, community clean ups.	Targeted enforcement activity where flytipping and environmental crime are a blight on neighbourhoods. Specific work targeted by Op Champions, community clean ups.	Targeted enforcement activity where flytipping and environmental crime are a blight on neighbourhoods. Specific work targeted by Op Champions, community clean ups.	Enforcement tasking partners	City Services tasking partners, WBF	Operation Champions now 6 weekly in NPT areas	To continue to increase partner involvement in operations	All partner agencies involved in planning and delivery of champions. Working with tasking teams to target specific areas.	Each Champion produces a log of outputs. These are available from the DCSP.	Each Champion produces a log of outputs. These are available from the DCSP.
			INM programme: targeted environmental action teams to tackle hotspots in Hutton Moor and East Osmondthorpe	No further INM funding	No further INM funding	Streetscene services	SSCF and core funds	Serves in place from SSCF until April 2010	Environmental improvements to Outer East most deprived areas.	Exit strategy now in place.	Various environmental clean ups and residents groups to targetting very specific areas.	Exit Strategy in place. Working with residents groups to ensure they have contacts and support from core services that will remain once funding ends in April 2010.

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	status	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12				Progress Against PI Target			Planned Actions	
									Baseline	Target	Current		Qtr 1-2 Achievements
			Delivery of gardening scheme to maintain vulnerable and older people's gardens	Delivery of gardening scheme to maintain vulnerable and older people's gardens	Delivery of gardening scheme to maintain vulnerable and older people's gardens	AMT and Swarcliffe Good Neighbours Scheme	WBF		No gardening service provided by LCC	Target of 400 gardens completed in 2009	380 gardens completed	380 gardens completed in 2009	Working with gardening services providers to have a service in 2010 that is value for money and provides best service for users.
			Support delivery of Operation Champion	Support delivery of Operation Champion	Support delivery of Operation Champion	Tasking Team partners & chairs	Multi-agency		6 weekly exercises	Ensure all areas in each NPT have at least 1 champion per year.	Improved environmental appearance of outer east area	AMT and Neighbourhood Wardens supported 7 Op Champions and assisted in organisation.	AMT and Neighbourhood Wardens support 6 Op Champions and assisted in organisation.
	E5	To improve the condition and appearance of open/public spaces	Working with various 'in Bloom' groups to improve main village and town streets.	Working with various 'in Bloom' groups to improve main village and town streets.	Working with various 'in Bloom' groups to improve main village and town streets.	In Bloom groups supported by NW	WBF		in bloom groups in many villages across Outer East	Aesthetics improvements to towns and villages in outer East	Improved environmental appearance of outer north east area.	Supported Swarcliffe in Bloom and Whinmoor in Bloom from PFI funding in Q3	Supported Swarcliffe in Bloom and Whinmoor in Bloom from PFI funding in Q3
			Utilising additional resources from PFI credits to enhance the environment in Swarcliffe			AMT	PFI credits		£30k of PFI credits for community and environmental projects in Swarcliffe	Provide key environmental improvements to Swarcliffe	A number of schemes have been approved and awaiting delivery	Installation of CCTV at St Gregory's Youth & Adult Centre. Consultation carried out on street furniture.	Installation of litter bins, benches, community information notice boards. Installation of 3 new football pitches and posts. 5 Welcome Stones, CCTV systems installed at Stanks Parade. Consultation carried out on Youth Shelter. Explore insitaaation of climbing wall and graffiti wall. Target hardening for older peoples properties. Internal improvements to St Gregory's Youth & Adult Centre including installation of dishwasher.
			Improvements to highway verges in Halton/Whitkirk			P&C	Well Being funds		Lack of investment in particular sites across Outer East	To improve as required with key objectives of improvement aesthetically and low maintenance	Working with various groups to determine priority sites	Improvements to site at Hollyshaw Lane, Whitkirk	Improvements to Holman Avenue and Richmond Way, Garforth
			Targeted enforcement activity hotspot areas where there is flytipping and environmental neighbourhood blight.	Targeted enforcement activity hotspot areas where there is flytipping and environmental neighbourhood blight.	Targeted enforcement activity hotspot areas where there is flytipping and environmental neighbourhood blight.	EAT, Neighbourhood	Core		Targeted action at hotspot locations eg Halton Moor, Osmondthorpe	Reduce environmental blight	Improved environmental appearance of outer north east area.	Targeted work in Halton Moor and Osmondthorpe	Targeted work in Halton Moor and Osmondthorpe

Leads Strategic Plan Theme - Health and Wellbeing

Theme leads: Health & Social Care Partnership. Lead Member - Cllr Suzi Armitage

LSP Strategic Outcomes

- P1 Reduced health inequalities through the promotion of healthy life choices and improved access to services
- P2 Improved quality of life through maximising the potential of vulnerable people by promoting independence, dignity and respect
- P3 Enhanced safety and support for vulnerable people through preventative and protective action to minimise risks and wellbeing

CYPP Priorities

Child Poverty

Places to go, things to do

Actions

Early Learning in Deprived Areas

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12			Progress Against PI Target	Target	Current	Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
Reduction in the number of people who smoke.	F1	Support initiatives which reduce the number of people who smoke	Develop a programme of initiatives including non-smoking days in line with citywide action plan.	Develop a programme of initiatives including non-smoking days in line with citywide action plan.		NHS Leeds	Core	Programmes planned throughout the city	Number of initiatives and actions completed from city wide strategy.	Reduction of the population smoking and number of quits.	Smoking cessation data collected annually.	Ongoing projects to reduce smoking
Reduce rate of increase in obesity and raise physical activity for all.	F2	Reduce the rate of increase in obesity and raise physical activity for all	Support Community Sports Programmes	Support Community Sports Programmes	Support Community Sports Programmes	Childrens Services, Sports Division of LCC	Core and AC	Sports programmes delivered across city	Increase number of young people active in sport	Various sports programmes delivered across the city	3 wks Free Cricket Coaching 9-15 yr. Kippax, Whitkirk & Methley 1,175 young people attended from Outer East Leeds	Coaching in cricket provided by Yorkshire CCC at Temple Moor and Brigshaw
			Support to Youth Service led healthy lifestyles programmes.	Commission a full programme of school holiday and positive activities throughout the year in each Ward.	Commission a full programme of school holiday and positive activities throughout the year in each Ward.	Youth Service & AMT	Core & AC	Basic delivery without AC funding	Increase the number of young people participating in sports	varied programme due to AC funding.	Varied programme of activities delivered in all 4 wards by Youth Service, schools, sports division.	Varied programme of activities delivered in all 4 wards by Youth Service, schools, sports division.
			Support to Youth Service led healthy lifestyles programmes.	Deliver cricket tournament throughout the summer	Deliver cricket tournament throughout the summer	Youth Service	Core	Youth Service priority	Delivery of healthy lifestyles programmes.	Increased awareness of healthy lifestyles.	Delivered at various points including sports centres, youth centres etc	Delivered at various points including sports centres, youth centres etc
			Deliver cricket tournament throughout the summer	Deliver cricket tournament throughout the summer	Deliver cricket tournament throughout the summer	Yorkshire County Cricket Club	AC	Sports Development priority for Outer East	Increase the number of young people participating in sports	This is now an annual tournament	8 schools took part in Cricket Tournament for the Under 13's and Under 15's in Outer East Leeds	competition for Spring/summer 2010 being planned

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Performance Monitoring and Current Year Actions/Achievements			
			2009/10	2010/11	2011/12			Progress Against PI Target		Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
							Baseline	Target	Current		
			Implement schemes to increase community resources including Micklefield Skate park, Methley playingfields and Kippax MUGA	Completion on site of Methley scheme		AMT, P&C, community groups	AC, S106, Caird Bardon, Youth Opportunities, RFL, Football Foundation.	Increase the number of community based sports resources	A number of projects completed, some pending.	Completion of Kippax MUGA. AC funding for Kippax Ball Wall.	Methley playing fields commencing on site. Completion of Micklefield skate park
			Outdoor recreation opportunities including fixed play, playing pitches, bowling greens and golf courses.	Outdoor recreation opportunities including fixed play, playing pitches, bowling greens and golf courses.	Outdoor recreation opportunities including fixed play, playing pitches, bowling greens and golf courses.	P&C	Core	Maintain facilities in good working order	Maintain facilities in good working order	AC funding for Kippax North Cycling group to provide outdoor storage for bikes.	Installation of 3 football pitches and posts in Swarcliffe (farndale View, Sledmere Lane, St Gregory s)
			General benefits of parks and green spaces to health, fitness and wellbeing ie Health walks and Ranger led activities and provision & improvements of allotments	General benefits of parks and green spaces to health, fitness and wellbeing ie Health walks and Ranger led activities and provision & improvements of allotments	General benefits of parks and green spaces to health, fitness and wellbeing ie Health walks and Ranger led activities and provision & improvements of allotments	P&C	Core and various funding sources.	Maintain facilities in good working order	Maintain facilities in good working order	AC funding for improvements to Woodrow Allotments	AC funding for improvements to Bickerdike Allotments and Methley allotments
Reduce teenage conception and improve sexual health.	F3	Reduce teenage conception and improve sexual health.	C Card scheme delivered from local libraries and youth centres	C Card scheme delivered from local libraries and youth centres	C Card scheme delivered from local libraries and youth centres	Library Service	Core	No information provided			
			Support the neighbourhood policing teams in reducing underage drinking leading to unsafe sexual behaviour.	Support the neighbourhood policing teams in reducing underage drinking leading to unsafe sexual behaviour.	Support the neighbourhood policing teams in reducing underage drinking leading to unsafe sexual behaviour.	Children Leeds North East		Teenage drinking problem across all 4 wards	Various partnership projects to address problems	Operation champions in all 4 wards, Operation Buzzer in Cross Gates and Temple Newsam	DPPO introduced in Kippax and Methley
Increase the number of vulnerable people helped to live at home.	F4	Increase the number of vulnerable people helped to live at home.	Support Neighbourhood Network schemes to develop initiatives that encourage elderly independent living.	Support Neighbourhood Network schemes to develop initiatives that encourage elderly independent living.	Support Neighbourhood Network schemes to develop initiatives that encourage elderly independent living.	Area Management, Elders teams, Social Services		4 Elderly Support networks exist in Outer East	Support provided finally for projects delivered by these groups throughout the year.	AC funding to establish Computer Café for older people in Swarcliffe	Support SGNS to ensure office charges in comm centre go through smoothly.

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Performance Monitoring and Current Year Actions/Achievements Progress Against PI Target					
			2009/10	2010/11	2011/12			Baseline	Target	Current	Qtr 1-2		Qtr 3-4
											Achievements	Planned Actions	
Increase the proportion of people in receipt of community services enjoying choice and control over their daily lives	F5	NI 130 Social care clients receiving Self Directed Support (Direct payments and individual budgets)	Provision of 12 Luncheon Clubs and develop further clubs in new areas.	Continue the development of the luncheon scheme	Continue the development of the luncheon scheme	AMT, Elders Team, Social Services		8 Luncheon Clubs existed in the area at start of 09/10	Increase the number of older people accessing the clubs and social activities	Support to luncheon clubs i.e. help with funding, consultations, book keeping etc	Clubs have increased from 8 to 13 with help from Area Management	Clubs have increased from 8 to 13 with help from Area Management	
			Provide gardening and decorating service for older people throughout year.	Provide gardening and decorating service for older people throughout year.	Provide gardening and decorating service for older people throughout year.	AMT and Svarcliffe Good Neighbours	AC	No decorating scheme at start of 2009	Support older people to live independently by maintaining their homes	Regular meetings with SGNS who deliver Gardening /Decorating scheme funded by Area Committee	351 gardens and 11 decorating jobs completed for the elderly funded by Area Committee	New referrals for decorating. SGNS submitted application to continue project in 2010/11	
			Develop services to tackle health and well being issues for older people via the Sub Group	Develop services to tackle health and well being issues for older people via the Sub Group	Develop services to tackle health and well being issues for older people via the Sub Group	AMT and partners		Older Persons Sub Group re-established in 2008	Manage an effective sub group to tackle issues affecting older people. At least 6 mtgs per year	12 meetings per year - Older People's Sub Group attended by LCC depts and outside agencies	Through OAP Event Week attended by 17 agencies i.e. LCC Dept, Elderly Networks, Fire, Police etc 1,000 elderly attended	Sub Group to continue to meet monthly. Currently planning April	
Embed a safeguarding culture for all.	F6	Support partnership working which improves safeguarding of vulnerable children and adults.	Ensure Initial and Core Assessments for vulnerable children and adults are completed jointly with other agencies as appropriate in addition to focusing on timeliness.	Support the Growing Zone in Kippax to maintain and develop their service	Support the Growing Zone in Kippax to maintain and develop their service	The Growing Zone Community Project	Various funding sources	Growing Zone developed in Kippax as community resource for vulnerable people	Provide community service for vulnerable people	The expansion of the Growing Zone as a major developmental facility for vulnerable people	Active involvement of over 100 people with special needs in this project	Active involvement of over 100 people with special needs in this project	
			Ensure Initial and Core Assessments for vulnerable children and adults are completed jointly with other agencies as appropriate in addition to focusing on timeliness.	Ensure Initial and Core Assessments for vulnerable children and adults are completed jointly with other agencies as appropriate in addition to focusing on timeliness.	Children Leeds North East; Adult Services	Core	No Information provided						

Theme leads: District Housing Partnership (Clir Peter Gruen); JE&T Partnership (Clir Tom Murray); Divisional Community Safety Partnership (Clir Mark Dobson)

LSP Strategic Outcomes

- P1 Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities
- P2 Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours
- P3 Increased economic activity through targeted support to reduce worklessness and poverty

CYPP Priorities

- Early Learning Outcomes in deprived areas
- NEET
- Outcomes for looked after children

Persistent absence

Child Poverty

Actions

Local Improvement Priorities	Ref No.	Outer East ADP Priority	2009/10	2010/11	2011/12	Partnership Lead	Resources	Baseline	Target	Current	Achievements	Planned Actions
Increase the number of "decent homes"	G1	Increase the number of "decent homes"	Delivery of the "decent homes" annual programme of work.	Delivery of the "decent homes" annual programme of work.		ENEHL, Aire Valley Homes	Core	80% at April 08	Reach 100% decency by April 2008 at 80%.	current decency at 85.12%	increase in % of stock in decency category	increase in % of stock in decency category
	G2	Increase the number of affordable homes	Seek to identify and monitor private properties and back into use.	Seek to identify and monitor private properties and back into use.		Core	Core		Environmental impact of long term empty properties. Use at an affordable price.	Houses acquired in the light of use at an affordable price.	Requires information	Requires information
Reduce the number of people who are not able to adequately heat their homes	G3	Reduce the number of people who are not able to adequately heat their homes	Monitoring affordable housing in Halton Moor and East Osmotherley (waiting further information from Maggie)	Monitoring affordable housing in Halton Moor and East Osmotherley (waiting further information from Maggie)		EASEL	Private/public	EASEL programme of affordable homes	Increase levels of affordable homes	Consultation ongoing in EASEL area	No increase in 08/10	No increase in 08/10
	G4	Create Safer Environments by tackling crime and anti-social behaviour	Delivery of NHS Lead's Fuel Poverty Strategy. Carry out decent homes improvements for all ALMO properties so that all properties meet the required SAP rating.	Delivery of NHS Lead's Fuel Poverty Strategy. Carry out decent homes improvements for all ALMO properties so that all properties meet the required SAP rating.		ENEHL, Aire Valley Homes Funding	Core	72% at April 08	100% of properties to meet the required SAP rating by March 2011. April 2008 at 72%.	currently 85.12%	increase in % of stock meeting SAP rating	increase in % of stock meeting SAP rating
Create Safer Environments by tackling crime	G5	Promote energy efficiency schemes for example Health Through Warmth	Promote energy efficiency schemes for example Health Through Warmth	Promote energy efficiency schemes for example Health Through Warmth		HEAS, Neighbourhood Wardens, Older people's sub group	core		Reduction in the number of people in fuel poverty.		Requires information	Requires information
	G6	Deliver targeted events to identify vulnerable individuals such as Older People's Week to make HTW referrals	Deliver targeted events to identify vulnerable individuals such as Older People's Week to make HTW referrals	Deliver targeted events to identify vulnerable individuals such as Older People's Week to make HTW referrals		Fuel savers team Core and AMT	Core		Increase in Health Through Warmth scheme		Requires information	Requires information
Create Safer Environments by tackling crime	G7	Deliver targeted events to identify vulnerable individuals such as Older People's Week to make HTW referrals	Tasking Meetings to deliver activities to tackle safety and identify and target offenders committing crime and ASB.	Tasking Meetings to deliver activities to tackle safety and identify and target offenders committing crime and ASB.		AMT, Tasking partners	core	3 tasking teams meet 6 weekly	address priority environmental and crime issues	various actions delivered in 2009/10	AC funding to provide increase patrols of security guards, shock alarms distributed to reduce burglary. Support to be provided to help install better ASB. Opening of Halton Moor Community House.	Installation of security grills to St Gregory's Youth Adult Centre. Increase number of fire alarms in Swarcliffe. Many other outputs too numerous to list.
	G8	Implement programme of neighbourhood crime and crime prevention (Champion)	Implement programme of neighbourhood crime and crime prevention (Champion)	Implement programme of neighbourhood crime and crime prevention (Champion)		AMT, Tasking partners	core		To have 1 operation champion per NPT per month	Currently meeting target	Champions delivered, supported by Neighbourhood Watch and AMT assisted organisation.	Operation Champions delivered, supported by Neighbourhood Watch and AMT assisted organisation.
Create Safer Environments by tackling crime	G9	Use of CCTV in Outer East to tackle community safety issues	Use of CCTV in Outer East to tackle community safety issues	Use of CCTV in Outer East to tackle community safety issues		Leeds Watch & AMT	Wa Being T&DC capital, PFI credits		Cover in priority locations	Cover in priority locations	Implement CCTV system at St Gregory's at Stank's Parade (funding to tackle monitor and reduce comm safety issues)	Implement CCTV system at St Gregory's at Stank's Parade (funding to tackle monitor and reduce comm safety issues)
	G10	Use of CCTV in Outer East to tackle community safety issues	Use of CCTV in Outer East to tackle community safety issues	Use of CCTV in Outer East to tackle community safety issues		Leeds Watch & AMT	Wa Being T&DC capital, PFI credits		Cover in priority locations	Cover in priority locations	Implement CCTV system at St Gregory's at Stank's Parade (funding to tackle monitor and reduce comm safety issues)	Implement CCTV system at St Gregory's at Stank's Parade (funding to tackle monitor and reduce comm safety issues)

Local Improvement Priorities	Ref No.	Outer East ADP Priority		Performance Monitoring and Current Year Actions/Achievements							
		2009/10	2010/11	2011/12	Partnership lead	Resources at our disposal	Baseline	Target	Current	Achievements	Planned Actions
Improve lives by reducing the harm caused by alcohol and drug misuse caused by substance misuse	G6	Maximise use of Probation's Community Payback scheme	Maximise use of Probation's Community Payback scheme	Maximise use of Probation's Community Payback scheme	Probation and AMT	AC	Dedicated team for Outer East provide community service	Reduce offending, provide community service	Payback team working on various schemes		
		Work with licensed premises to manage the sale of alcohol ie Test Purchasing and Op Buzzer.	Work with licensed premises to manage the sale of alcohol ie Test Purchasing and Op Buzzer.	Work with licensed premises to manage the sale of alcohol ie Test Purchasing and Op Buzzer.	Trading Standards, WYP	Core	Under age associated with crime drinking and crime	Reduce alcohol associated with crime drinking and crime	Reduction in alcohol associated with crime drinking and crime	Standard Buzzer in Cross Gates and Temple Newsam	DPPO approved for Kippax and Allerton Bywater.
		Work with young people to prevent misuse of drugs and alcohol	Work with young people to prevent misuse of drugs and alcohol	Work with young people to prevent misuse of drugs and alcohol	Youth Service		Under age drinking associated with crime drinking and crime	Reduce crime associated with underage drinking and anti-social	Reduction in drink associated with criminal behaviour and anti-social	Operation Buzzer in Cross Gates and Temple Newsam	DPPO approved for Kippax and Allerton Bywater.
Reduce worklessness across the city with a focus on deprived areas	G7	Continue to use the EASEL regeneration programme to prevent alcohol misuse and evaluate its effectiveness			WYP	AC	DPPO in operation since 2006	Reduce alcohol misuse	Reduction in alcohol associated with criminal behaviour and anti-social	Garforth DPPO still in place	
		Reduce the profile of harm from alcohol by providing information at community events.	Reduce the profile of harm from alcohol by providing information at community events.	Reduce the profile of harm from alcohol by providing information at community events.	Community Safety Partnership	NHS Leeds	NHS prioritisation of communication and public information.	Implement communication and public information.	Reduction in alcohol associated with criminal behaviour and anti-social	High levels of participation in schools, youth clubs etc	High levels of participation in schools, youth clubs etc
		Develop and deliver EASEL regeneration programme	Develop and deliver EASEL regeneration programme	Develop and deliver EASEL regeneration programme	EASEL						Information required
Develop extended services, using sites in the city to improve support to children, families and communities	G8	Job Centre Plus provides training for all frontline workers on how to signpost people into employment.	Job Centre Plus provides training for all frontline workers on how to signpost people into employment.	Job Centre Plus provides training for all frontline workers on how to signpost people into employment.	Job Centre Plus		Target set for economic downturn	Number of frontline workers received training.	Reduction in the number of unemployed people on benefits.	Learning Market held in Garforth	Learning Market held in Harlow Moor/Osmondthorpe
		Career events to be delivered in priority neighbourhood to target people on how to signpost to services and support.	Career events to be delivered in priority neighbourhood to target people on how to signpost to services and support.	Career events to be delivered in priority neighbourhood to target people on how to signpost to services and support.	MAP partners	Core	Training and worklessness becoming a bigger issue in the other services recession.	Number of events held, number of people who attended and signposted to services and support.	Reduction in the number of unemployed people on benefits.	Leeds Learning Market A New Opportunities event will be held in Harlow Moor/Osmondthorpe	Leeds Learning Market A New Opportunities event will be held in Harlow Moor/Osmondthorpe
		Support the Extended Services Clusters of Schools in our east to develop and provide community access to facilities and activities.	Support the Extended Services Clusters of Schools in our east to develop and provide community access to facilities and activities.	Support the Extended Services Clusters of Schools in our east to develop and provide community access to facilities and activities.	Children Leeds North East	Core					Information required

Leeds Strategic Plan Theme - Harmonious Communities

Theme leads: Area Management Team, Lead Member - Cllr Pauleen Grahame

LSP Strategic Outcomes

- P1 More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services
- P2 Improved community cohesion and integration through meaningful involvement and valuing equality and diversity

CYPP Priorities

- Early Learning Outcomes in deprived areas
- NEET
- Outcomes for looked after children

Persistent absence
Child Poverty

Actions

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12			Baseline	Target	Current	Qtr 1-2 Achievements	Qtr 3-4 Planned Actions
An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents	H1	Encourage local community groups and residents to participate in environmental improvement projects within their local neighbourhoods	Support to local community groups, small grants available to local groups for community based projects.	Support to local community groups, small grants available to local groups for community based projects.	Support to local community groups, small grants available to local groups for community based projects.	AMT	WBF	£10 in Area 20 small grants awarded per year.	12 grants awarded	9 Small Grant applications supported	3 Small Grant applications supported	
			Supporting local elders groups to attract volunteers for luncheon clubs, activities and trips.	Supporting local elders groups to attract volunteers for luncheon clubs, activities and trips.	Supporting local elders groups to attract volunteers for luncheon clubs, activities and trips.	AMT, Elder groups, Adult Services	WBF, core	Volunteers need to be regularly recruited.	Year of Volunteer week of events in April 2010	Clubs have increased from 8 to 13 with help from Area Management. Promotion carried out by AMT and NET's to increase number of volunteers	Year of Volunteer events in April 2009 to focus on elderly support volunteers	
			Deliver Older People's Event Week, 5 events in Sept 2009	Deliver Older People's Event Week, 5 events in Sept 2010	Deliver Older People's Event Week, 5 events in Sept 2011	AMT, Older Peoples Sub Group	WBF	Annual event	Deliver events to increase access to services	Event completed with over 500 attendees.	Through OAP Event Week attended by 17 agencies i.e. LCC Dept, Elderly Networks, Fire, Police etc 1,000 elderly attended	Work ongoing for planning 2010 event week
			Encourage the development of and support to resident/ community groups			Re'new, ALMO	WBF	Provide small grants, Support new groups through Leeds Voice	To have all groups represented on Forums	Forum attendance increasing	9 Community Forums held, 1 Community Safety engagement and Leeds Learning event delivered.	13 Community Forums delivered, Face the People Community Safety event run.
			Co-ordination and management of delegated delivering services for local residents. Support to leased community centres.	Co-ordination and management of delegated delivering services for local residents. Support to leased community centres.	Co-ordination and management of delegated delivering services for local residents. Support to leased community centres.	AMT, Regen team, Property Mgt services	WBF, core	7 directly managed and 3 leased community centres in Outer East portfolio.	Have pricing and lettings policy in place	Implementation of lettings policy. Significant amendments made to policy to tackle high increases to rents for groups. Report required to AC to approve amended policy. £6,000 AC secured to support work with Community Centres.		

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead Resources	Performance Monitoring and Current Year Actions/Achievements					
			2009/10	2010/11	2011/12		Progress Against PI Target		Qtr 1-2 Achievements	Qtr 3-4 Planned Actions		
			Baseline	Target	Current		Achievements	Planned Actions				
			Development of and practical support to community centres user groups	Development of and practical support to community centres user groups	Development of and practical support to community centres user groups	AMT	WBFC, core	No groups in St Gregory's or Fieldhead Carr	Increase number of centres with user groups	Groups now in place in St Gregory's and Fieldhead Carr	Support to Fieldhead Mgt Committee. Official relaunch community event held in summer. Development of St Gregory's User Group.	Internal works to comm centres to support user groups ie new dishwasher, cooker and display boards. External signage. Support with running events to promote the centre. Newsletters.
			Involving volunteers and Friends of groups in the development of green/ recreational spaces including designated physical schemes or site improvements	Involving volunteers and Friends of groups in the development of green/ recreational spaces including designated physical schemes or site improvements	Involving volunteers and Friends of groups in the development of green/ recreational spaces including designated physical schemes or site improvements	P&C, AMT	core	A number of in bloom groups in place across Outer East	Help new groups	New 'in bloom' groups supported financially in Garroth, Swarcliffe and Whinmoor	Supported Garroth in bloom with funding. Provided hanging baskets for in bloom groups in Garroth.	Supported Swarcliffe and Whinmoor B in bloom with funding. Provided hanging baskets for in bloom groups in Cross Gates.
H2		Develop opportunities in and usage of community parks to get more people actively involved in their local parks	Support work at Temple Newsam, St Aidans etc	Support work at Temple Newsam, St Aidans etc	Support work at Temple Newsam, St Aidans etc		core	Friends of Temple Newsam group work closely with P&C	support environmental work and project work	several projects funded throughout the year	2 large scale events held	Halloween event. Various projects working with Friends groups and young people.
H3		Support activities to develop participation in sport and active recreation in the community	Range of sports activities including coaching and tournaments	Range of sports activities including coaching and tournaments	Range of sports activities including coaching and tournaments	AMT	WBFC	Various clubs providing facilities	Provide cricket coaching during summer	3 weeks of coaching in summer	Approx 1000 children attended 3 separate weeks of coaching.	Nothing during winter months
			Support Community Centres who deliver physical activity within the centres	Support Community Centres who deliver physical activity within the centres	Support Community Centres who deliver physical activity within the centres	Volunteers	WBFC	Varies by centre	Increase number of users	Increased usage at several centres.		Provided support to Whinmoor Warriors to ensure group able to pay lettings fees. Agreed to designate Fieldhead as 'Weekend Use' centre to over come high costs. Ongoing work to explore improved flood lighting system and confirm tenure of pitches.
			Increase sports infrastructure within neighbourhoods ie Kippax MUGA, skate park, pitches	Increase sports infrastructure within neighbourhoods ie Kippax MUGA, skate park, pitches	Increase sports infrastructure within neighbourhoods ie Kippax MUGA, skate park, pitches	AMT, Streetwork Soccer, Youth Service	WBFC	Several new projects in 2009	Complete projects in Kippax, Mickelfield, Swarcliffe	Mickelfield and Kippax schemes completed	Completion of Kippax MUGA. Installation of Kippax Youth Shelter and AC fundign approved for ball wall.	Completion of Mickelfield Skate Park. Commencement on site of Methley sports pitches. Installation of three football pitches and posts in Swarcliffe. Completion of Glebeand playground.

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead Resources	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12		Progress Against PI Target		Qtr 1-2 Achievements	Qtr 3-4 Planned Actions	
			Baseline	Target	Current		Baseline	Target			
An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and service delivery	H5	Increase the number of local people that are empowered to have a voice and influence over local decision making and service delivery	Production of annual programme of local engagement activities including events and forums to enable range of community groups to have a voice and influence over local decision making.	Production of annual programme of local engagement activities including events and forums to enable range of community groups to have a voice and influence over local decision making.	Production of annual programme of local engagement activities including events and forums to enable range of community groups to have a voice and influence over local decision making.	AMT	WBF	6 forums per quarter all wards	9 Community Forums held, 1 Community Safety Engagement and Leeds Learning event delivered.	13 Community Forums delivered. Face the People Community Safety event run.	
			New and innovative mechanisms developed to engage traditionally hard to reach group eg East Leeds FM to carry out intergenerational work	New and innovative mechanisms developed to engage traditionally hard to reach group eg East Leeds FM to carry out intergenerational work	New and innovative mechanisms developed to engage traditionally hard to reach group eg East Leeds FM to carry out intergenerational work	AMT	WBF	Funded East Leeds FM to help with this work	Engage with young people	1 pod cast engagement events at John Smeaton, Temple Moor	1 pod cast in Garforth Town FC and Brigshaw
			Partnership events to be held under strategic themes.	Partnership events to be held under strategic themes.	Partnership events to be held under strategic themes.	AMT	WBF	1st Year of holding partnership events	2 partnership events per year	3 events held during the year	Community Safety Partnership event delivered. Jobs, Skills and Training event held.
Support Town and Parish Councils to enhance the well-being and service provision of the communities they serve.	H6	Support Town and Parish Councils to enhance the well-being and service provision of the communities they serve.	Provide support in accordance with the Parish Council Charter	Provide support in accordance with the Parish Council Charter	Provide support in accordance with the Parish Council Charter	AMT	Core	Worked with Parish Councils at relationships Forums and Micklefield Regeneration Forum	Working on projects in Micklefield with PC	Support to Parish Councils to ensure no charges for use of Community Centres.	
			Support and Develop the Parish Council event	Support and Develop the Parish Council event	Support and Develop the Parish Council event	AMT	Core	PA liaison is through corporate governance	To hold 1 OC event per year	This has not materialised	This did not happen
Enable a robust and vibrant community and faith sector to facilitate community activity and directly deliver services	H8	Support to Voluntary, community and faith sector to deliver priority service provision.	Provide support to voluntary organisations in the area to enable them to sustain local service delivery	Provide support to voluntary organisations in the area to enable them to sustain local service delivery	Provide support to voluntary organisations in the area to enable them to sustain local service delivery	AMT	WBF	Area Committee had previously funded Luncheon Club coordinator	All clubs are thriving and volunteer numbers increasing	1 new club opened	
			Well Being Small Grants budget for community projects	Well Being Small Grants budget for community projects	Well Being Small Grants budget for community projects	AMT	WBF	£10k available for small grants	20 projects funded per year	12 funded to date	9 Small Grant applications supported
			Support and develop usage of Community Centres as a local facility	Support and develop usage of Community Centres as a local facility	Support and develop usage of Community Centres as a local facility	AMT	Core	No user groups in Fieldhead Carr or St. Gregory's	User Groups established in Fieldhead Carr and St. Gregory's	Increased promotion of Fieldhead Comm Centre and St. Gregory's Comm Centre via newsletters, leaflets and events.	Signage to St. Gregory's. Installation of 2 Community Information Notice Boards to promote centre activity

Local Improvement Priorities	Ref No.	Outer East ADP Priority	Actions			Partnership lead	Resources	Performance Monitoring and Current Year Actions/Achievements				
			2009/10	2010/11	2011/12			Progress Against PI Target	Qtr 1-2 Achievements	Qtr 3-4 Planned Actions		
An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities	H9	Increase the sense of pride in communities across Outer East	Support in Bloom and environmental groups across Outer East	Support in Bloom and environmental groups across Outer East	Support in Bloom and environmental groups across Outer East	AMT	WBF	Numerous Groups in area	support new groups	help new groups with materials, finance etc	Supported Garforth in bloom with funding. Provided hanging baskets for in bloom groups in Garforth.	Supported Swardcliffe and Whinmoor B in bloom with funding. Provided hanging baskets for in bloom groups in Cross Gates.

Glossary of Terms

Term	Description
Vol & Comm Groups	Voluntary and Community Groups
T&DC Funds	Town and District Centre Funds
LCC	Leeds City Council
PCT	Primary Care Trust
ENEHL	East North East Homes Leeds
Dev	Development Department
AMT	Area Management Team
WBF	Well Being Fund
P&C	Parks and Countryside
MAP	Moor Allerton Partnership
WYP	West Yorkshire Police
EAT	Environmental Action Teams
CYPP	Children and Young People



Originator: Keith Lander

2243040

Report of the South East Area Manager

Outer East Area Committee

Date: 9th February 2010

Subject: Actions, Achievements and update report

<p>Electoral Wards Affected: Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor</p> <p><input checked="" type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides Members with details of actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in December 2009. It also provides an update on issues relating to the work of the Area Management Team.

Purpose of this report

1. This report provides Members with an update on actions and achievements around the Area Delivery Plan priorities since the last Area Committee meeting in December, it also provides members with an overview of the current projects that the Area Management Team are working on.

Background Information

2. The ADP has been developed following the headings contained within the Leeds Strategic Plan and the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:

- Culture
- Harmonious Communities
- Enterprise and Economy
- Transport
- Environment
- Health and Wellbeing
- Thriving Places
- Learning.

3. The Area Delivery Plan for 2008-11 was approved by this Area Committee and a refreshed version of the plan was endorsed by the Area Committee on 7th July 2009.

Updates by Theme

Culture

Providing new and improved leisure facilities in Outer East

4. The new children's playground has now completed Glebelands in Garforth. This was funded from Grantscape, S106 funding and Area Committee capital.
5. The newly refurbished Garforth Library was completed on the 18th of December 2009. The library will also incorporate One Stop Centre services for the area.

Enterprise and Economy

Addressing worklessness in priority neighbourhoods

6. This project, funded by Yorkshire Forward, has been extended until the end of 2010. It provides an officer to help people get back into work in the Halton Moor and Osmondthorpe estates. The Target for this project is to reduce the number of claimants of Job Seekers Allowance in the worst performing neighbourhoods by 2%, which equates to a reduction of 50 in Halton Moor and Osmondthorpe. To date 20 families have received intensive support; 50 have been supported back into employment eg CV assistance, guidance, voluntary placements; 3 people have been assisted into obtaining full time work.

Learning

Jobs Employment & Training (JET) Partnership

7. The JET partnership met on the 7th of December. The minutes of the meetings held on the 2nd of November (appendix 1) and 7th of December (appendix 2) are attached at the end of this report. This partnership, set up to improve employment and training opportunities, is represented from the Area Committee by Cllr Tom Murray.
8. The partnership has agreed to investigate the hiring of a stall in Kirkgate Market where staff would be placed to provide advice and assistance to those looking for help in finding work or training.

Children Leeds – East Leadership Team

9. The Area Committee champion for the above partnership is Cllr Tom Murray. The work that this partnership is involved in crosses the boundaries of a number of themes in the Area Delivery Plan. The minutes of the meeting held on the 22nd of October 2009 are attached at the end of this report (appendix 3).

Environment

10. Welcome stones have been installed in 5 locations on entrances to the Swarcliffe estate. The contract was project managed by Groundwork Leeds and funded from Swarcliffe PFI credits. There are two 'in bloom' groups in the area that intend to plant flowers and shrubs in front of the stones to improve the attractiveness of the entrances into Swarcliffe. Both 'Swarcliffe in Bloom' and 'Whinmoor B in Bloom' have previously been involved in environmental projects across the estate and anticipate having an increased number of volunteers in 2010.
11. The bin strike affected community clean ups over recent months but there are plans in all 4 wards to have clean ups in the New Year.

Health and Wellbeing

Health and Well-Being Partnership

12. The local area health and well-being partnership has been set up for the South East wedge of the city. The partnership met formally on the 17th of November and a second meeting was held on the 14th of January 2010. Members of the partnership will examine local profile health data to decide which health improvement priorities to focus on. The partnership will report to the Joint Strategic Commissioning Board. Their work will be led by 3 newly appointed Health Improvement Managers, employed by Leeds City Council Adult Social Care and NHS Leeds. Cllr Suzi Armitage will represent the Area Committee on this partnership. The minutes of the 17th November meeting and 14th January 2010 meeting are attached at the end of the report (appendix 4 and 5).

Supporting vulnerable people

13. Swarcliffe Good Neighbours continue to provide a redecorating programme across the area for elderly and disabled residents. The project hopes to be able to take on 1 apprentice painter and decorator in the near future from John Smeaton High School.

Thriving Places

Creating Safer Environments

14. The North East Divisional Community Safety Partnership met on the 12th of November and the minutes of that meeting are attached at the end of this report (appendix 6). Cllr Mark Dobson represents the Area Committee on this partnership.

Tasking Teams

15. Tasking Team meetings were held on the following dates:
 - Temple Newsam – 2nd December 2009
 - Cross Gates & Whinmoor – 2nd December 2009
 - Garforth/Kippax & villages – 6th January 2010.

16. In Cross Gates & Whinmoor a major concern is the level of anti-social behaviour around the Stanks Parade shops. CCTV has now been installed and the Police are working with ASBu and the Neighbourhood Warden and other partner agencies. In January several camera positions will be changed to try improving the scope of the area they cover and make identification easier. The Neighbourhood Warden has trained all Neighbourhood Policing Team staff on how to use the cameras and download images.

Regeneration

17. The final phases of Town & District Centre regeneration programmes in Garforth, Cross Gates and Halton were completed in December 2009. These three schemes are now in the defects period.
18. Micklefield Regeneration Forum agreed the final designs for environmental improvements near Garden Village and along Great North Road. These projects will now be tendered with a contract expected to be let in Spring 2010. .
19. The Intensive Neighbourhood Management Programme delivered by Re'new in Halton Moor and Osmondthorpe will end when Safer Stronger Communities Funding (SSCF) ends in April 2010. In its final year the focus has been on supporting and building the capacity of community organisations in the area.

Improvements from Swarcliffe PFI credits

20. This budget of £350,000 has been delegated to Area Committee and future proposals and approvals will be reported to Area Committee. A number of projects have been funded and a number of projects are in developmental stage. These are detailed below:
- Installation of football goal posts on land adjacent to St Gregory's Youth & Adult Centre, Sledmere Lane and Farndale View at a cost of £3,800 including necessary grass cutting and required top soil. This work has now been completed.
 - Internal improvements to St Gregory's Youth & Adult Centre including installation of dishwasher. Total cost of scheme is £2,850. There was a cost increase of £712 with this project due to its ineligibility for discount This work has now been completed.
 - Installation of CCTV system at Stanks Parade to tackle ongoing community crime and anti social behaviour concerns. The cost of the scheme including associated electrical works to the building is £7,415. This work has now been completed.
 - Installation of two further community information notice boards is now being progressed. These will be located near Mill Green School and near the Dennils (Church Lane) at a cost of £2,579. Three other information boards have already been installed on Whinmoor Way, near Swarcliffe shops and in the grounds of St Gregory's Youth & Adult Centre.

- Target hardening to older people's properties on the Dennil estate. The work will include fitting of door chains and spy holes. Total cost of project is £300. This work has now been completed.
- Both 'Whinmoor B in Bloom' and 'Swarcliffe in Bloom' have been awarded £2,000 each to support them in making environmental improvements across the estate. One project will to create flower beds in front of the welcome stones now installed at entrances to the estate. Total cost of project is £4,000 and both groups have now been awarded the grants.
- The installation of additional 6 litter bins across the estate at a cost of £400 per bin including installation. Total cost of project is £2,400. This work has now been completed.
- Development of a climbing wall for young people and associated works. The maximum cost for this work will be £30,000. There have now been further discussions with Parks & Countryside and this project will not progress due to ongoing maintenance commitments.
- Installation of a graffiti wall at a cost of up to maximum of £4,000. There have now been further discussions with Parks & Countryside and this project will not progress due to ongoing maintenance commitments.
- Development of an additional Welcome Stone to compliment the stones planned for across the estate to be located at the entrance to the Dennil estate. The stone will be at a maximum cost of £3750. This proposal was supported by Area Committee at its meeting on 8 December 2009. However a subsequent consultation exercise with residents had a return of 18 against the proposal and 24 for the proposal. A decision is pending on whether or not to proceed with this proposal.
- Install key pad to St Gregory's Youth & Adult Centre at a cost of £170. This work has now been completed.
- Area Committee approved in principle to the funding of the Neighbourhood Warden type post at a cost of £82,914 over 3 years at the meeting held on 8 December 2009. This proposal will be progressed at the conclusion of the Neighbourhood Warden restructure.

21. There is a proposal being brought forward by Housing Services to install parking bays at various locations on the estate. The cost of this scheme is not known at this time but is anticipated to cover a large proportion of the remaining £200,000 left in the budget. A report is being prepared by Housing Services concerning this scheme. Area Committee are requested to commit the remainder of the budget to this project subject to the scheme specification and delivery being acceptable to Cross Gates & Whinmoor Ward Members.

Thorpe Park

22. A report on this subject has been sent to all Outer East Members; a further report will be included on the agenda for the meeting in March 2010.

Harmonious Communities

Community Forums

23. The following forums have been held since the last meeting of Area Committee on the 8th of December 2009.
- Whinmoor – 14 December 2009
 - Cross Gates – 13 January 2010
 - Kippax & Methley – 25 January 2010
 - Swarcliffe – 3 February 2010
24. At the Area Committee meeting held on the 8th of December 2009 the Cross Gates Forum minutes of the 14th of October 2009 were not available. These are now attached at the end of this report (appendix 7).

Implications for Council Policy and Governance

25. No specific issues are identified.

Legal and Resource Implications

26. No specific issues are identified

Recommendations

27. The Committee is asked to note the contents of this report and raise any questions.
28. The Committee is recommended to commit the remaining £200,000 of the Swarcliffe PFI credits towards a project to provide additional parking bays on the estate. This is subject to the scheme specification and delivery being acceptable to Cross Gates & Whinmoor Ward Members.

Background reports:

Outer East Area Committee, Area Delivery Plan 7th July 2009

Area Managers Report to Area Committee 27th October 2009

Actions, achievements and update report to Area Committee 8th December 2009



Location – Tech North, Unit 7, 9 Harrogate Road Leeds LS7 3NB

Jet Group

Minutes of meeting held 2nd November 2009

Present:

Diana Towler – JCP, Vicky Tindell-Starbuck – JCP, Alison Kinder – Careers Y&H, Helen Easter – Best Ltd, Julie Brady – Early Years, Diana Smith/Penny Pinn – LCC 4 Families Project, Kieran Chesbrough – A4E Pathways, Lisa Thornton – LCC Regeneration, Sharon Heleine – Leeds City College, Tom Murray/John Clare – Learning Partnerships, Sharon Hughes – LCC NE Area Management, Ruth Devany – Archway, Lisa Jackson – Leeds re’Build – re’new.

Note taker: Vicky Tindell-Starbuck

Apologies:

Jo Rowlands, Alice Winters, Amanda Ashe, Rosemary Shenn.

1.0

Welcome and introductions

Diana opened the meeting, and asked members to do a quick introduction.

2.0

Minutes and Action Points from the last meeting

Diana provided an update on the Joint Area Worklessness Group meeting on 23/9/09. It was agreed to hold joint meetings on a quarterly basis to discuss strategic issues. The individual Area Meetings will focus attention on the Area Action plans. In particular, activities taking place, what can be done as a partnership and forward planning?

Previous minutes agreed

AP3.1 cleared

AP7.1 cleared


AP7.2 cleared



AP8.1 cleared, but members to send comments to Vicky Tindell-Starbuck

AP9.1 to be added to next agenda, plan with Yorkshire Forward



AP10.1 cleared




AP11.1 VTS to contact Penny Oates but VTS to attach contact details of Debt advisers.


	<p>Please see attached action point template.</p>  <p>\\Dfs60268\ 100102001\workgrou</p>
3.0	<p>Future Job Fund Update</p> <p>Diana reported that LCC had been successful in the bid for FJF and had been issued with a Grant letter outlining the funding available. 263 jobs have been approved for 18-24 year olds to April 2010. Most jobs are within the Community/voluntary organisation and environmental sector. The bid was for 734 jobs for the entirety of the FJF. Dependant on performance a further extension of the Grant will be approved.</p>
4.0	<p>Progress on Action Plans</p> <p>Diana asked for feedback on activities in each of the areas covered by the Area Action Plans.</p> <p>Burmantofts/Harehills/Lincoln Green/ Cross Green/Richmond Hill/ Seacroft - was highlighted as a particular hotspot requiring further activity</p> <p>Chapelton/Beckhills Gipton/ Halton Moor/Osmondthope - Lots of activities going on</p> <p>Diana asked for feedback on activities in each of the areas covered by the Area Action Plans.</p> <p>AP4.1 group to send feedback to Vicky.</p> <p>Tom put to the group to explore the possibility of having a Market Stall in Leeds Market to promote our services and provide additional support for our customers. All Partners would be invited to participate.</p> <p>AP4.2 Tom to investigate the cost of a stall</p>
5.0	<p>AOB</p> <p>Vicky Tindell-Starbuck explained about Debt Advise Network, they will support our customers with debt issues, there is a debt advisor attached to each JCP office within Leeds. Main contact is Penny Oates on 07866682396 email address penny.oates@debtadvicenetwork.org</p> <p>Guisseley/Morley – Penny Oates Southern House/Seacroft/Pudsey – Phil Batley Park Place – Mile Olesker Eastgate/South Leeds – Ian Butler</p> <p>AP5.1 Members to email comments to Vicky regarding Share & Support recommendation. Please see attached recommendations</p>

	 <p>\\Dfs60268\ 100102001\workgrou</p> <p>Also please see attached the Responding to the economic downturn (November).</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>AP5.2 Vicky to contact Jackie Pruckner for more upto date data around worklessness in the SOA target areas.</p>
6.0	<p><u>Date of next meeting</u></p> <p>The next meeting will be on 07th December 2009 from 9.30 to 12.30, location Tech North, Unit 7, 9 Harrogate Road Leeds LS7 3NB.</p>

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Location – Tech North, Conference Room 3, 9 Harrogate Road Leeds LS7 3NB	
Jet Group	
Minutes of meeting held 07 th December 2009	
Present: Diana Towler – JCP, Vicky Tindell-Starbuck – JCP, Julie Brady – Early Years, Diana Smith – LCC 4 Families Project, Kieran Chesbrough – A4E Pathways, Lisa Thornton – LCC Regeneration, Tom Murray/John Clare – Learning Partnerships, John Woolmer – LCC Area Management, Lisa Jackson – Leeds re’Build – re’new, Rosemary Sheen	
Note taker: Vicky Tindell-Starbuck	
Apologies: Jo Rowlands, Alice Winters, Amanda Ashe, Helen Easter – Best Ltd, Sharon Heleine , Fiona, Jo Collins, Yvonne Hackwell, Vanessa, Lorrain Hardy.	
1.0	Welcome and introductions Diana opened the meeting and asked members to do a quick introduction.
2.0	Minutes and Action Points from the last meeting Previous minutes agreed
3.0	Overview of two new provisions Jobcentre Plus Support Contract – please see attached  \\Dfs60268\ 100102001\workgrou Think Positive – Mental Health/Learning Disabilities – please see attached  \\Dfs60268\ 100102001\workgrou
4.0	Progress on Action Plans Diana asked for feedback on activities in each of the areas covered by the Area Action Plans. Burmantofts/Harehills/Lincoln Green/ Cross Green/Richmond Hill/ Seacroft

	<p>- was highlighted as a particular hotspot requiring further activity</p> <p>Chapelton/Beckhills Gipton/ Halton Moor/Osmondthope - Lots of activities going on</p> <p>Diana asked for feedback on activities in each of the areas covered by the Area Action Plans. AP4.1 group to send feedback to Vicky.</p> <p>It was agreed for each area action plan to have a lead person, so to progress worklessness.</p> <p>Burmantofts,Harehills & Lincoln Green – Learning Partnerships Chapelton & Beckhills – Jobs 7 Skills – Alice Winters Cross Green & Richmond Hill – JCP – Vicky Tindell-Starbuck Gipton – 4 Families – Diana Smith Halton Moor & Osmondthorpe – LCC – Lisa Thornton Seacroft – LCC – Lisa Thornton There will be a meeting of all six lead people in January 2010</p> <p>Please see attached the joint distribution list for worklessness</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>AP4.2 Members to email to Vicky what commitments they can agree with regard to the market stall COP 16.12.09</p> <p>AP4.3 Vicky to ask Christine Street to explain about the Area Action Plans to extended services.</p> <p>AP4.4 Vicky asked John Woolmer to send her the area management diary of activities for next year.</p>
5.0	<p>AOB</p> <p>AP5.1 Members to email comments to Vicky regarding Share & Support recommendation. Please see attached recommendations</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>Right to Control – please see attached</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>Extra help for Young People – please see attached</p>

	 \\Dfs60268\ 100102001\workgrou Updated Directories will be sent out shortly, once the members have received them could you please check that the information is correct. Julie Brady mentioned there is now a children's centre for Wetherby and Boston Spa.
6.0	<u>Date of next meeting</u> The next meeting will be on 01 st March 2010 from 9.30 to 12.30, location Tech North, Conference Room 3, 9 Harrogate Road Leeds LS7 3NB.

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Children Leeds – East Leadership Team**MINUTES**Meeting held 22nd October 2009

Item	Description	Action
1	Welcome, apologies and introductions.	
1.1	Ken Morton William Newham Cath Lennon Melanie Robinson Neil Bowden Ann Nicholl Julie Clarkson Kevin Paynes Jeannette Morris-Boam Cllr Thomas Murray Mike Haworth John Woolmer Jane Addy Richard Norton Jon Lund John Roche Richard Mellard Rosaleen Hamer	Locality Enabler Director of Children's Services Unit DCSU - Support East Leeds Secondary School Head teacher rep. Early Years – Head of Children's centres Area Youth Service Manager School Governor IPC – East – CAF Team School Improvement Adviser – Education Leeds Leeds Voice Elected Member Education Leeds East North East Area Management Garforth Cluster Chair Re'new – VCSF Youth Offending Service Service Provider – Social Care Temple Newsham Halton Cluster Seacroft Manston CYP Partnership
1.2	In attendance:	
	Dave Weetman Mark Smith Ursula McGouran Dave Page Llisa Oxley Liz Jones Dalia Gabay Aileen Larsen	MAST Extended Services Manager – John Smeaton Senior Improvement Manager Deputy Chief Executive Temple Newsham Halton Cluster Manager Brigshaw Federation Cluster Manager Extended Services, Garforth Cluster
1.3	Apologies Received:	
	Tim Bean Diane Brown Nahid Rasool Angela Bailey Sue Mudie Til Wright Pam Hill Margaret Green Mandy Voller Ian Garforth	Brigshaw Federation NHS Leeds – East/North East CAMHS VCSF – Shantona Extended Schools Adviser – East Inner East Cluster Education Leeds – Integrated Children's Services Head of Service – Children's Services – NHS Leeds NHS Leeds Attendance Adviser – East School Governor
1.4	Ken Morton welcomed colleagues to the meeting and introductions were made.	

2 Minutes of the last meeting and matters arising.

- 2.1 The minutes of the East Leadership Team meetings on the 16th of July 2009 and 24th September 2009 were agreed as a true and accurate records of the meetings

3 Integrated Working / Safeguarding:

- 3.1 Ken Morton - There is a great deal of development going on in East Leeds and city wide at the moment that will need supporting and driving by the Leadership Team. Following on from a smaller meeting of members of the Leadership Team it was agreed that the new developments need to be scripted into some sort of communications document or short presentation so that it can be easily shared and understood by all working with Children and Young People in the wedge. Ken asked for the Leadership Teams input into what this could look like and for support in delivering and distributing the update at wedge based meetings (e.g. Family of Schools meetings, Cluster Steering Groups, Leadership teams etc..).
- 3.2 In the East we are aiming to have the first Intervention Panels up before Christmas and will therefore need to look at how the central thinking will work on the ground. The next stage is to see what current arrangements we have and see how these can be worked with while still having consistency over the city. Barry Jones and his team will be working closely alongside in the set-up of the panels, training and support when implemented. Terms of reference, guidance and full documentation are currently being refined following on from a Framework meeting held yesterday which members of the East Leadership Team attended. Ken Morton – we need to make sure that we have something that's adds value and not just another set of meetings.
- 3.3 **CAF Report – East:**
Julie Clarkson (CAF Team – East IPC) circulated a CAF data report for September 2009 and delivered a update on progress in the East and City-wide. Julie encouraged members of the team to contact her if they require any additional information.
- 3.4 **Preventative Tasking:**
John Woolmer – Preventative Tasking approach has been very successful. We are now looking at a locality take on this with teams of frontline practitioners to work at addressing issues at a neighbourhood level.
- 3.5 **Group Discussions:**
The Leadership then split into three groups for discussion, feedback and to identify any problems getting the new

arrangements of the ground (IPs CLPs etc). It was agreed that the facilitators would meet Ken after the meeting to relay the messages from the table discussions to ensure suggestions and potential blockages to the set up process are taken on board.

4.0 **Teenage Conception.**

Ken Morton circulated to reports to the Leadership Team:-

- Teenage Pregnancy & Parenthood paper (to be tabled at the East Area Committee on 22nd October 09.)
- Teenage Parents Locality Commissioning Proposal.

The Tackling Teenage Pregnancy in the Inner East Event went ahead on the June 09 with attendance with over 110 people attending, mostly frontline practitioners. A lot of practical learning coming out of this event and from task groups that followed on to address themes that arose from the event. Neil Bowden has been working alongside Jenny Midwinter (Locality Commissioner – Teenage Pregnancy and parenthood) and Paul Bollom () to progress this work in the East and there is now a Teenage parents Locality Commissioning Proposal.

Ken asked the Leadership Team to take the reports away to read and digest and then to get back to Neil Bowden / Jenny Midwinter with any thoughts and comments. **Action:** All

All

4.1 Area Inclusion Partnership: Ken Morton circulated a discussion document exploring the development of specialist provision and support for special educational needs in learning environments. As a Leadership team we need to come to some sort of recommendation around how best to take forward. Whether we need a separate group, whether it can be an extension if the IYFA panel or whether the group would mainly consist of members of the leadership team meaning the leadership teams role could change or be added to. Ken suggested that as a starting point he meet with Heads, Melanie Robinson and Mike Howarth to gain view and take forward.

4.2 Children's Champion Role: Item deferred to November meeting.

Break

5 **Review of Children's Services.**

5.1 Ken Morton introduced Dave Page (Deputy Chief Executive) and Ursula McGouran (Senior Improvement Manager) and explained that they are at the meeting for input from the East Leadership Team into the Review of Children's Services.

5.2 Three years on from the development of the current Children's Services arrangements, and with the pending recruitment of a new

Director of Children’s Services it has been agreed that it is an appropriate time to:

- a) review the progress made to date;
- b) assess the effectiveness of our current leadership, managerial and partnership arrangements, and
- c) make proposals for any changes that may be considered necessary.

5.3 The Leadership then split into 2 groups and lead by Dave and Ursula had an opportunity to feedback on what is working well and what isn’t. Dave and Ursula encouraged members of the Leadership Team to get in contact if they feel something was missed during the discussion.

6 Forward Plan for November Meeting

- Integrated Working / Safeguarding
- Attendance
- Post 14 / NEET
- AIP
- Sub Group Reports
- Children’s Champion’s Role

7 AOB

No additional items were raised

8 Date and time of next meeting / meeting schedule.

East – Children’s Services Leadership Team				
Date			Time	Venue
26 th	November	2009	8:30 – 10:30	Tbc
28 th	January	2010	8:30 – 10:30	Tbc
25 th	March	2010	8:30 – 10:30	Tbc
27 th	May	2010	8:30 – 10:30	Tbc
15 th	July	2010	8:30 – 10:30	Tbc

Minutes of South East Leeds Health and Wellbeing Partnership Meeting 17th November 2009

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
 Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
 Liz Bailey – Leeds City Council Adult Social Care, Health & Wellbeing
 Jane Moran – Leeds City Council Adult Social Care
 Janette Munton – NHS Public Health, Partnerships
 Judy Carrivick – NHS Public Health
 Keith Lander – Leeds City Council, Environment & Neighbourhoods
 Philip Bramson – Leeds Voice
 Brian Ratner – Leeds City Council Adult Social Care
 Shaid Mahmood – Leeds City Council, Children's Services
 Sheila Fletcher – Leeds City Council, Environment & Neighbourhoods
 Aneesa Anwar – LCC officer support Health & Wellbeing

In attendance:

Jacky Pruckner – Leeds City Council, Environment & Neighbourhoods

1. Welcome, introductions & apologies

Round table introductions were made.

Janet informed the group that she will no longer be attending the partnership meetings but asked if the group would welcome her attendance as and when she feels appropriate.

Apologies received from Dave Mitchell, Matthew Ward (Sandi Carman), Ken Morton, Cllr S Armitage.

2. Minutes of meeting held on 8th October 2009

Minutes were approved as an accurate record. Cllr Grayshon asked that matters arising is put on future agendas.

3. Neighbourhood deprivation index update

Jacky presented a general neighbourhood index presentation and informed the group that some further work was being done around the local neighbourhood index profile data.

The aim is to develop an index which will provide an overall picture of the health of all neighbourhoods across the City, measure the success and provide a mechanism to measure the combined impact of interventions in a local area.

Neighbourhood index has been discussed at Corporate Leadership Team and 7 themes have been identified with 26 individual indicators representing key issues.

It has been recognised that changes will be made as we move forward and different indicators may be included over the coming months. Partnerships encouraged to forward their thoughts on future measures.

The Leeds index map outlines that out of the 16 most deprived areas of the City 7 are within the South East area.

There is a need to improve performance management ensuring that the same outcome is reached and that an understanding of what we mean by wellbeing is achieved.

How are comparative Cities measuring indicators was suggested as something that should be looked at.

Action: JP to circulate the up-to-date tables and graphs within the next fortnight.

Action: All to consider potential future measures around health and wellbeing that could be evaluated and reported on through neighbourhood index.

4. People and places – reflections of Inner South

Sheila presented an overview of the Inner South area including the social, economic and environmental influences on health and the findings from recent community engagement events. Key messages coming through from communities relating to regeneration initiatives included issues such as a pedestrian route to Dewsbury Road which is too busy, a need to improving walking routes to give greater connectivity with the city centre, seal off ginnels, a need to provide dedicated green space for children and improved GP services.

Example of how the partnership could assist in removing some barriers facing voluntary sector providers of health were highlighted. For example - there is a high level of diabetes and circulatory disease reported in Pakistani and Bangladeshi people in the area. Voluntary sector providers such as Hamara and Asha deliver activities aimed at addressing this and are facing many barriers, such as dependency on short-term funding. Asha deliver a range of activities for asian women and currently have a creche which is essential to enable the woman to access these activities. Funding for the creche worker is however at risk. In addition, an initiative around healthy eating - a local fish van ended for a variety of reason. A demand for this service has been expressed by the local community. There are issues around swimming at South Leeds Sports Centre and the walking route to John Charles Centre has potential barriers for local residents.

It was agreed that the role of this group is at a strategic level to improve services for

local people by overcoming the potential barriers for people getting the services that are available in the area.

It was agreed that a leadership direction needs to be addressed around how we engage with communities and make a difference.

Action: All to bring to the table any good practice of how we best engage with other organisations and communities.

5. South East area profile summary

Bash presented a summary which included a reminder of priorities from JSNA data which identified 4 areas of concern; alcohol, infant mortality, teenage pregnancy and smoking.

Bash also presented an initial overview of existing local activity taking place along with some anecdotal evidence of planned initiatives and provision. The community intelligence presented suggested local people were not aware of or taking up the wide range of existing services in the locality.

It was acknowledged that there was a huge number of key projects and regeneration initiatives targeting the 10% SOAs and a number of ongoing initiatives in schools, children's centres, community centres and leisure centres are happening. The voluntary sector also had several activities happening in the area.

All agreed that we needed to consider approach for managing and pooling resources as when funding comes to an end or is reduced a different approach needs to be sought.

It was agreed that gaps need to be identified and all need to have an understanding of what is being commissioned in the area, who is the commissioner, how we integrate with other services, how we target a specific project, how we communicate needs to improve and have a general overview of what's happening in the area.

Action: All to identify local activity and details for developing an overview and baseline.

It was noted that Leeds Initiative have set up an extranet and there is a possibility for that to be rolled out to members of the partnership which will be useful to communicate information through the partnership.

Action: Bash to pursue with healthy needs locality partnership extranet access.

Action: All to bring to the January meeting thoughts of what priorities the partnership should focus on along with rationale for those proposed.

6. Area delivery planning processes and timescales

Keith informed the group that the Area Delivery Plans (ADPs) are currently being developed by the Area Committees for 2010/11. In terms of health some of the actions in the ADPs will include, by agreement with Area Committees, those actions of most importance for the Area Committee and as delivered through the Health and Wellbeing partnership.

As part of the process for the Area Committees developing 2010 -11 Area Delivery Plans, events have taken place in the Inner South where the local people have had the opportunity to say what's needed in the area and get information about what's happening.

There will be consultations with local people early next year about any suggested actions with all partners involved in putting the Area Delivery Plans together including those part of the Health and Well Being partnership.

It was noted that other Area Committees are looking at different ways of consulting on the ADPs, priorities and identifying actions however the format of the plans will be all the same.

On a separate point Keith informed the partnership that the Inner South Area Committee had agreed to work on the principle of 'priority neighbourhoods' and that the notion of creating a 'Team neighbourhood' approach as part of its next NIP (Neighbourhood Improvement Plan) would be trialled in Belle Isle. This would help to align initial partnership activity. Partners from the Health and Well Being Partnership will be invited to join in with this approach and could be an opportunity for the partnership to also trial its agreed priorities as appropriate to Belle Isle.

Action: Sheila to circulate the current ADPs to all.

7. Priorities for the partnership

Jane fed back on the mini commissioning / gap analysis event that took place in Adult Social Care which had representation from mental health workers, district nurses etc. Issues raised around good transport and housing came up time and time again. Hospital appointment support; isolation support and befriending; support for carers at night; providing support for carers who needed a break.

Brian also identified the need to recognise role of carers with a suggestion that they should be paid for the support they give in their own homes. A further gap was that of paid male carers – very few.

Jane also pointed out the need for tailored services to meet BME communities and that Hamara had been approached by adult social care.

Sheila outlined the option to use extra care housing or supported housing schemes. The share point site can be accessed by other organisations.

Shaid reported on the children's partnership and he was pleased to see health and wellbeing partnership in place as they had held off setting up something separate under children's services.

8. Any other business

Judy asked to put "self care" on the next agenda.

9 Future meetings

Thursday 14th January 2 – 4 at Dewsbury Road One Stop Centre

Thursday 18th February 11 – 1, Conference Room, 1st Floor West Merrion House

Thursday 18th March 11 – 1, Conference Room, 1st Floor West Merrion House

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**Minutes of South East Leeds Health and Wellbeing
Partnership Meeting
14th January 2010**

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Julie Bootle – Leeds City Council Adult Social Care
Judy Carrivick – NHS Public Health
Keith Lander – Leeds City Council, Environment & Neighbourhoods
Philip Bramson – Leeds Voice
Sheila Fletcher – Leeds City Council, Environment & Neighbourhoods
Sue Wilkinson – representing Leeds Community Healthcare on behalf of Rob Kenyon
Andy Beattie – Housing and Pollution Control
Dave Mitchell – Practice Based Commissioning
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

In attendance:

Dan Barnett - Leeds Initiative

1. Welcome, introductions & apologies

Round table introductions were made and the group welcomed to the meeting.

Apologies were received from: Jane Moran, Ken Morton, Rob Kenyon, Shaid Mahmood.

2. Minutes of meeting held on 17th November 2009

Agreed as an accurate record.

3. Matters Arising

None.

4. Extranet (Dan Barnett)

Dan briefly introduced how to use the extranet and explained how anything that needs to be publicly shared can go on to the extranet as this is an online private network that allows users to securely share information and communicate.

The extranet will be ideal to hold information such as agendas, minutes, local area data and other key documents that need to be shared with the partnership. It will be an area where future project documents can be shared.

Noted that the extranet is fully functional for NHS and other organisations but there are some barriers for Leeds City Council staff as the system that they use is old but this is being addressed.

All members of the partnership have been added to the extranet and the username has been set up using email addresses and the password for members is *default pw*.

If additional members need to be added you will need to send name and email address to Healthy Leeds who will then add as they are the administrators for the site.

Dan explained that a automated message is sent to groups to alert them when new items have been added.

Dan encouraged all to log on and use the extranet.

5. Self Care – A whole system approach to commissioning

Judy Carrick delivered a presentation on the self care framework. The Self Care Model is a conceptual model which outlines three thematic areas – Information and Support for patients/users, Training and development for staff and the use of care pathways which make explicit reference to how a self care approach will be incorporated into any delivery plans.

The Self Care model sits within the overarching health inequalities model (also presented), with particular reference to vulnerable groups. The model should be viewed as a mechanism to inform any commissioning plans. The model focuses very much on the preventive approach and explores ways in which specialist, primary and intermediate and condition specific services should form the basis for referral and support of individuals.

6. Partnership objectives and actions

Bash delivered a presentation and reminded the group about the role of the partnership.

Bash asked that the group look at what our priorities are for the partnership and look at developing a 1 year plan from March 2010.

A short brainstorm session took place where the following were identified:

- Social marketing role?
- What resources are on the ground (who, what, where are initiatives, resources and the impact)
- Current relationships, funding allocations, accountability and governance – give direction
- This partnership is to take the lead
- Focus on each part of the wedge, take a thematic approach to look at food and nutrition (fareshare)
- Get a break down from all 3 areas, what are the issues / problems in the areas
- Where are the resources use them more effectively
- Work on projects specific to one area and mainstream - don't just pilot and move on rollout good practices such as short term food projects e.g. grab 5
- Need to influence commissioning
- Impact of local initiatives – assessment
- Have a service level public directory like the extranet for South East wedge that shows the community what's happening in their area and enables customers to access the database
- Have a workshop session where other organisations and members of the community are invited to influence the decisions
- Commissioning and enhancing communities
- It is the role of the partnership to overcome barriers and identify gaps in service provision

Bash asked for volunteers to form sub groups to look at the following outside the main meeting:

1. Informing and influencing current and future commissioned activity
2. Review, assess effectiveness and impact of local initiatives
3. Enhance community engagement through improved communication and consultation mechanisms.

Action: Aneesa to arrange meetings before next meeting with all key people to look at all the above.

It was noted that due to the next scheduled meeting in the diaries on 18th Feb is half term need to keep that date in the diary for the sub group and arrange another meeting at the end of Feb for the full partnership to meet.

Area Delivery Plan

Sheila delivered a presentation on the area delivery plan and discussed the local improvement priorities which will need to link in with the partnership plan.

7. Any other business

Action: Aneesa to send an email alerting the partnership when the minutes have been posted on the extranet.

Items for next meeting agenda:

- Integrated well being and Children's Partnership – Shaid Mahmood (15 mins)
- Practice Based Commissioning plan – Dave Mitchell
- Vascular checks delivery programme – Alex Hammond

8. Future meetings

Action: Aneesa to arrange a meeting at the end of February for the full partnership and the meeting scheduled on 18th February is to be used for anybody who is available to look at the communication and commissioning action plans.

The partnership to be in a position at the meeting end of February to decide on frequency of future meetings after March.

**East North East Divisional Community Safety Partnership Meeting
12 November 2009, 2:00pm Unit 1, Acorn Business Park**

Present:	Simon Atkins	West Yorkshire Police (Chair)
	Beverley Yearwood	East North East Area Management, LCC
	Jim Croft	West Yorkshire Police
	Steve Vowles	East North East Homes Leeds
	Neil Bowden	Safer Leeds
	Neil E Bowden	Youth Service
	Nick Bartrum	ASBU
	Cllr Alan Lamb	Elected Member
	Cllr Brian Selby	Elected Member
	Karen Bailes	Prevent Community Officer
	Maggie Bellwood	EASEL
	Jon Lund	Youth Offending Service
	Jeff Clarke	Aire Valley Homes Leeds
	Jo Rostrum	Safer Leeds
	Tim Kingsman	West Yorkshire Police
	Georgina Gilks	East North East Area Management (Minutes)

Apologies: John Woolmer, John Roche, Margaret Ambler, Amanda Bradley and Melanie Jones

		Action
1.0	Minutes of Previous Meeting	
1.1	Agreed as an accurate record.	
2.0	Matters Arising	
2.1	<ul style="list-style-type: none"> (2.1, 5.0 – Face the People Event): Bev reported that 50-60 people attended and although it has yet to be evaluated it was a successful event. Neil Bowden will circulate the evaluation report after the meeting next week. (2.1, 12.3 – Halton Moor Hate Crime Signs): the signs have gone back up but there have been several complaints from SCC (who own the columns) of missiles being thrown at the signs. PCSO's are monitoring this as could just be due to the fact that they have been erected lower than last time or due to time of year (around Halloween and Bonfire Night). (7.1 – 6 Weekly Tasking Packages): Jim reported that Helen has set up the systems with ENEH, ASBU, Fire Service etc to put the data over the packages in the 2 pilot areas. He will get feedback from Helen and give an update but feels could be problems regarding time involved in producing this information. (7.2 – ITV Programme in Burmantofts & Richmond Hill): this 3 part programme has now aired and ENEH have given producers feedback on some misconceptions eg. what they said wasn't happening in area when it actually was. They are interested in following up on this so Steve will 	<p>Bev liaising with Insp Mason</p> <p>Jim C to review</p> <p>Steve</p>

	<p>give an update.</p> <ul style="list-style-type: none"> • (7.3 – INM Recruitment): Steve Lake was appointed to this post and he starts on 30 November 2009 so will attend the next meeting and take over the role of tasking chair for Chapel Allerton. 	
3.0	Introductions – Tim Kingsman & Melanie Jones	
3.1	<p>Simon introduced Tim Kingsman who will take over from him when he leaves his post in January. He has 19 years service in the force and has worked at Headquarters for the last year and it was his choice to move to this division.</p> <p>Melanie Jones (sent her apologies) is the new Chief Inspector for Neighbourhood Policing Teams and has replaced Chris Rowley permanently. She has moved over from Bradford and will attend a meeting in the future. Inspector Davison (temp CI) who has returned to his role as IOM Inspector was thanked for contributions and commitment to partnership.</p>	
4.0	SIA Presentation	
4.1	<p>Simon went through the report which was distributed in advance of meeting to all and picked out the key issues detailed:</p> <ul style="list-style-type: none"> • There has been a reduction in firearm offences – due to large amount of work done in this area through Operation Quartz and Chapeltown Gang Prevention Strategy. • There has been an increase in cannabis drug offences but this could just be that the Police have improved recording of offences. There has also been an increase in number of cannabis factories but again this could be due to training to enable Police to recognise signs of a factory. • Burglary rates had increased on last year but due to amount of enforcement and other work done this is decreasing. 31% of burglaries are sneak-ins. • Serious acquisitive crime figures are now broken down by ward. • There are 89 nominal's in the Division and at any time could have 40-50 of these in custody. Division is getting better at targeting people who are committing crimes in area via offender management. • The main national indicator now is public confidence and the latest figures for Division and Leeds City Council is that they are the best in West Yorkshire, by significant figures. 	
5.0	POCA Update / Expenditure	
5.1	<p>A summary of the applications to POCA broken down by NPT areas was circulated.</p> <p>Bev reported that £49,650 was allocated to POCA with £27,160 paid out already and £22,490 remaining in the pot. The remaining funding has to be spent by 31 March 2010. This information is being distributed to NPT Inspectors so they can push applications in areas with a large amount of funding still available. Some areas (such as Chapel Allerton) have nearly spent all their allocation so if other areas still have large sums nearer the end of end would then look at reallocating some of funds.</p> <p>The process for processing applications is very simple with a single sided application form. Once these are received they are emailed around the panel for a decision and decided by majority vote. The criteria for funding is</p>	

	<p>that it must be a new group/project that benefits the community and one which doesn't have any political or religious aims. A decision is usually given to the group within 10 working days. There are some checks they may need to be done depending on application such as CRB checks for safeguarding. The limit for applications is £500 but could consider increasing this in the future.</p> <p>A media plan has been agreed and all successful projects are detailed on the NPT website and groups can also download an application form online. PC / PCSO's will then visit after the project/event and take photographs for the website to publicise the work, highlighting the partnership role and origins of funding.</p> <p>MORI report feels it is good practice to spend all of the POCA money in the community as it increases public confidence (compared with being put in police budgets). Hopefully funds will continue to be available in the new financial year.</p> <p>Review meeting to be held mid January to ensure targets are met.</p>	<p>Jim C to monitor</p> <p>Bev</p>
5.2	Cllr Selby questioned police if they are working with other agencies such as DWP to identify people who may be obviously living beyond their means – PCSO's report anything suspicious which is then investigated.	
6.0	Public Confidence / Newsletters	
6.1	<p>The Division has been running a pilot hand delivering newsletters every quarter to every household for the past year and the feedback has been good. It did originally start as a Police newsletter but now partnership based with contributions from ALMO, Area Management and Safer Leeds. The initiative has received national interest for increasing public confidence. PCSO's have reported that they talk directly to 1 in 5 addresses where they deliver to.</p> <p>As it is currently mainly Police driven need to involve partners more. In future issues the Youth Service would like a slot each time to promote current diversionary activities in the area. Area Management could also use to publicise community engagement events. It was also suggested that other partners assist the PCSO's with the delivery and linking in with Year of the Volunteer 2010. Neil B, Neil E B, ALMO, Melanie Jones and John to get together to discuss future editions and involvement. Need to be more strategic with planning a year in advance so can target key dates, eg. bonfire night safety advice.</p> <p>Bev also reported good feedback from the UV pens and cards delivered recently and she has had lots of enquiries as a result.</p>	<p>Neil, Neil, ALMO, MJ, JL</p>
7.0	ADP Charters	
7.1	Bev distributed copies of the two charters that have been produced for the Inner East and Inner North East Area Committees. These are public documents which give the Area Delivery Plan priorities (which the DCSP framework links into) for the area for the year, what has been done already and where funding has been spent. It outlines what Area Committees do and includes a calendar of community engagement events and other meetings. These two have been produced as pilots but they may be rolled	

	out city wide if successful. They will be distributed to the public as widely as possible.	
8.0	Performance Matrix / Executive Highlight Report	
8.1	<p>Bev distributed both reports and went through them briefly.</p> <p>The tasking co-chair for Temple Newsam is going on maternity leave at the end of December and her post is being frozen so a co-chair from another partner is needed – the ALMO was suggested and will be discussed outside of meeting.</p> <p>The schedule for tasking meetings for 2010 will be published next week so co-chairs will then have to book venues. Have commitment that 6 weekly intelligence packs will be produced by DIU.</p> <p>The KPI statistics are city wide and Neil will look at why they aren't broken down to division level. After the meeting Neil spoke to the performance team and they confirmed that Bev already receives everything that is possible to break down by division. The other data ie. most of that under "Improving lives by reducing harm caused by substance misuse" and some of the data under "reducing and managing offending behaviour" is supplied by other agencies such as DIP and their commissioned service providers and the Probation Service and this is only collated and supplied by them on a Leeds wide basis.</p> <p>In Gipton & Harehills burglary rates have gone down significantly and feel this is due to the work done in area – via Tasking and the Serious Acquisitive Crime Group.</p>	Bev & Steve
9.0	PREVENT Update	
9.1	<p>Karen gave an overview of her role and the structures and activities of PREVENT in Leeds. She has been in post since March and covers the North East and South East areas of city. Its key aim is to stop people becoming or supporting violent extremists and this is done by identifying young people who are at risk and diverting them away from gangs and extremists by engaging them in other activities. An information sheet was distributed and this includes how the project links to the strategic outcomes of the DCSP.</p> <p>There wasn't any bids for projects tackling far right groups in this area, although there was in Outer South area, so Karen will see how successful this is and then potentially look at rolling this out city wide. Maggie also suggested looking at funding opportunities for the Halton Moor Hate Crime Group. There is also funding available for staff training which can then be rolled out by them training staff in other areas. Neil E B also raised concerns regarding individuals running projects when they lack the qualifications to do so, eg. at Tradex.</p>	
10.0	Date of Future Meetings	
10.1	<p>The meeting dates for next year are: (subject to change)</p> <p>18 February 2010 13 May 2010 9 September 2010 16 December 2010</p>	

	All meetings are 2.00 – 4.00 and are held at Unit 1, Acorn Business Park, Killingbeck Drive.	
11.0	Any Other Business	
11.1	Neil E B reported that Vicky Fuggles has been recruited as the new Senior Youth Worker in area and she will hopefully be attending the next meeting and will be included on the DCSP mailing list.	
11.2	Support is requested from the DCSP for the new Children’s Panels and a Police representative is needed for the panel to ensure representatives are identified and consistent at the correct level.	Bev, John Lund, Police
11.3	Neil B reported that Safer Leeds are being inspected next week and gave an advance warning that this will also involve some partners so you may be asked for an interview.	ALL

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**Minutes from Cross Gates Forum
14 October 2009
Cross Gates & District Good Neighbours building**

Present:

Cllr Suzi Armitage (Chair), Cllr Peter Gruen, Cllr Pauleen Grahame, Sam Lowe (South East Area Management), Stuart Mason (West Yorkshire Police), Alan Brummitt (Southern Electric Contracting – street lighting), Eamonn Judge (Cross Gates Watch Residents Association), Jean Thacker (resident), Neil Holt (METRO), Gordon Bonner (Cross Gates Road Safety Committee), Steve Seymour (Crossgates Shopping Centre), Jean Barnbrook (1st Manston Guides), Ann Marie Vella (1st MG), Amy Duree (1st MG), Peter Thompson (Crossgates Lane Residents Association), Rowland Bell (resident), Revd. Fran Rhys (Cross Gates Methodist Church), Cynthia Mawson (Devonshire Neighbourhood Watch), Wyn and Stuart Baker (TN residents), Derek Lawrence (LCC - Youth Service), Moira Flynn (Cross Gates & District Good Neighbours Scheme), Clare Storrar (WYP), Dave Foster (WYP), P. Marsden (Devonshire Neighbourhood Watch), N. Marsden (DNW), Jody Hodgson (IT's Roadrunners Ltd), Peter Evans (resident), G. Briggs (resident), Lawrie Burwell (Cross Gates Traders), Kirsti Cale (CGT), Jean Hagan (Swarcliffe resident), Rita Turton (Swarcliffe resident), James Nundy (SE AMT, minutes)
with observers: Ron Grahame (Swarcliffe Tenants & Residents)

Apologies:

Dave Coulthard (Crossgates Shopping Centre), Barbara Lister (DNW)

1.0	Welcome / introductions / apologies	Action
1.1	Cllr Grahame welcomed everybody to the meeting, introductions were made and the above apologies noted.	
2.0	Minutes from 8 July 2009	
2.1	Agreed as accurate.	
3.0	Matters arising from those minutes	
3.1	(6.0) Leeds festival traffic. It was agreed that the traffic management plans worked very well and was much better than in 2008. A comment of 'perfect' was received.	
4.0	10 minute open floor	
4.1	METRO issues in Cross Gates – Neil Holt Neil gave an introduction to what METRO do. They have issues with First Leeds at the moment as First Leeds are making a profit of approximately 22%, compared to a current industry average in Leeds of 10-12%.	NH
4.2	Issues were raised relating to service number 68 since the route was changed, as some users now face a long walk to catch the bus and are vulnerable in early mornings and late evenings. METRO to respond.	
4.3	The telephone number printed on all bus stops was highlighted as a service and complaint line.	

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4.4	ASB issues on buses was discussed eg people putting their feet up on seats (specifically the rear facing seats). <ul style="list-style-type: none"> A poster has been produced and distributed to the bus companies to try and tackle the problems including listening to loud music from mobile phones, but the bus operators don't appear to have put them up yet. 	
5.0	Community Safety	
5.1	Police Crime statistics were tabled and discussed. Looking pretty good at the moment. Just a few red areas this period, but the actual increase has only been one or two offences. Burglaries here totalled seven, compared to 20+ in West Leeds.	
5.2	The number of burglaries is expected to increase next period with the darker nights setting in and the run up to Christmas.	
5.3	The NPT has lost two officers.	
5.4	'Is your door unlocked' and 'Bag a burglar' fliers were tabled.	
5.5	Operation Champion is coming to the area on 1 October 2009.	
5.6	ASB in Manston Park is picking up again and the Church Hall was broken into whilst the Brownies were in session. Sgt Mason agreed to increase the patrols in the area at peak times.	Police
5.7	Next PACT meeting is 12 November. Councillors to be kept up to date with outcomes and progress of the meetings.	Police
5.8	There is to be a dedicated officer within the Cross Gates Shopping Centre to help deal with underage drinkers around the Centre and nearby streets.	
5.9	It was reported quadbikes have been seen at the weekends speeding on a circuit around the Travellers pub. Police to investigate	
5.10	It was reported that the iron grills at the old car wash had been stolen, leaving a 12" drop in the floor. Sam Lowe to report through to LCC Highways.	SL
6.0	PFI street lighting scheme – Alan Brummitt	
6.1	Alan did a presentation on the street lighting replacement scheme by Southern Electric Contracting (SEC): <ul style="list-style-type: none"> Coming to Crossgates and Whinmoor ward in the near future Replacing all the concrete lighting columns with more efficient modern equipment which gives out white light New columns are guaranteed for 30 years Every household should have received a 'Your street lighting is going to be improved by SEC' booklet with FAQs and contact numbers in it Louvers are available if the light shines on bedroom windows 	

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	<ul style="list-style-type: none"> Lamp upgrades are available eg to heritage style for around £800 and to include hanging basket brackets for £50-60 	
6.2	Neighbourhood watch signs will be retained and added back onto the column nearest the site of the old one.	
6.3	Austhorpe Road is to receive 'heritage' style columns, including brackets for hanging baskets and an electricity supply for festive lights. Austhorpe Road replacement is to start imminently, but Alan to check and report back to the Councillors exactly when.	AB
7.0	Private hire vehicles	
7.1	Jody Hodgson attended the forum on behalf of Roadrunners as there have been several issues :	
7.2	Cross Gates Lane – an ongoing problem over the last two years is private hire vehicles parking on the single yellow lines outside residents properties. A detailed list of the cars involved was given to Jody.	
7.3	A resident of Oak Road has had to endure cars parked up looking into her patio.	SF
7.4	Up to six cars frequently wait outside properties in The Drive and Park Avenue.	
7.5	Jody requested all the details be passed though to him and he will deal with the offenders. The company has rules, and these instances appear to break them – persistent offenders are sacked.	
7.6	Additional parking sites could be located to try and alleviate the problem as the private hire vehicles are not allowed to rank up in pub car parks.	
7.7	The Police requested residents keep a log for a week of offending drivers and let Jody have the details.	
7.8	Jody to be invited to the next forum.	JN
8.0	Youth Service update – Derek Lawrence	
8.1	Summer programme went very well.	
8.2	Trying to get use if the Halton Moor youth bus, but it is only offered when Halton Moor don't want it – usually at off peak times.	
8.3	A football tournament is arranged, along with motor biking sessions and Herd Farm trips (fliers were distributed).	
8.4	Recently, 52 Duke of Edinburgh awards were made. An awards ceremony with the Councillors took place to mark the achievement.	
9.0	AOB and next meeting	
9.1	Roundabout feature	

	<p>Following on from the recent articles in the Yorkshire Evening Post, two residents from the Temple Newsam Ward came to the forum, perplexed with what they had read.</p> <ul style="list-style-type: none"> • Kirsti Cale gave a detailed introduction and explained the situation with regards to the funding, use of colours and negative bias from the YEP • W and S Baker were asked to address any questions to Cllr Carter 	
9.2	The refuse strike was discussed.	
9.3	Next meeting is scheduled for Wednesday 13 January 2010.	